

The owner/operator

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Date: 03 August 2020

Dear Sir/Madam

**CORONAVIRUS – Understanding your responsibilities and where you can get support**

Coronavirus has affected all our lives, and we appreciate your ongoing efforts to deliver on your responsibilities.

**However, as the Government continues to adjust restrictions, you will need to ensure that you implement suitable public health controls in order to enable you to keep your staff, customers and the public safe.**

The Government has published specific guidance to help employers, employees and the self-employed understand how to work safely during the coronavirus pandemic. The guidance is available online and can be viewed and downloaded from [www.gov.uk/coronavirus](http://www.gov.uk/coronavirus)

To this end, it is required that you carry out a COVID secure risk assessment for your setting, with further advice and support available at [www.hse.gov.uk](http://www.hse.gov.uk)

Any person with symptoms of Coronavirus must self-isolate, stay at home and get a test. Information regarding NHS Test and Trace, and guidance on the need to record details of staff, customers and visitors within your setting can be found at [www.gov.uk/coronavirus](http://www.gov.uk/coronavirus)

It is important to note that there is no requirement for you to contact individuals for the purposes of Test and Trace. This will be done by the Test and Trace Service who will also provide advice to those who need to self-isolate.

Government guidance on Coronavirus is changing regularly, so it is also important that you KEEP UP TO DATE with this information.

If your business or service is still required to close under Coronavirus restrictions, you must not re-open until any applicable restrictions have been lifted. The latest guidance can be found on the gov.uk website.

Should you have any questions which you are unable to answer by checking on the gov.uk or hse.gov.uk websites, you can find further details on the council website:  
[www.easthants.gov.uk/reopening](http://www.easthants.gov.uk/reopening)

Yours faithfully

Environmental Health