



MEDSTEAD PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

27th March 2024

Present:

Cllrs. Deborah Jackson, Charles Clark, Gordon Mitchell & Mike Smith.

Also present:

Mr Peter Baston (Clerk) and Tracy Predeth (Locum Clerk designate).

ACTION

24.16 OPEN SESSION

- i. Cllr Jackson commented that the new notice board on the Green appeared to be unstable. Cllr Smith agreed to investigate.

Cllr Smith

24.17 APOLOGIES FOR ABSENCE

None

24.18 DECLARATIONS OF INTEREST

Cllr Smith declared an interest in agenda item 5 (ii) c.

Cllr Mitchell declared an interest in agenda item 5 (ii) d

24.19 MINUTES

- i. The minutes of the meeting held on 24th January 2024 and the extraordinary meeting on 2nd February 2024 were proposed by Cllr Charles Clark as a true record, seconded by Cllr Smith and were signed by the Chairman.
- ii. Matters Arising.

Minute #	F&GP Meeting Date	Action	Assigned to	Status
23.51	01 November 2023	Clerk to ask Lengthsman to light clean the war memorial	Clerk	Pending
24.12 (iii)	02 February 2024	Clerk to ask day work contractor to fill in pot holes in Cemetery lay by	Clerk	Pending

24.20 MEDSTEAD PARISH COUNCIL FINANCE

- i. **2023/24 Income & Expenditure Review.** The latest position had been reviewed previously by Full Council and were also agreed by the Committee. The Clerk outlined the difficulties being experienced with cash flow due to reclaiming VAT and stressed that the earmarked reserves need to be monitored carefully at year end.
- ii. **Parish Council Grants.** Cllrs. Smith & Mitchell left the room for items c & d below respectively)
 - a. **CAB East Hampshire.** It was agreed that the requested grant be made but would be restricted to £150 due to budget constraints in 2024/25 and would be taken to Full Council for approval
 - b. **Tylers Trust.** The Clerk was asked to ask the Trust what areas were covered and to inform Council for their further consideration as to whether a grant can be awarded
 - c. **Medstead Speedwatch.** It was agreed that the requested grant of £134.14 be made and would be taken to Full Council for approval..
 - d. **Medstead Gardeners Club.** It was agreed that the requested grant of £50 be made and would be taken to Full Council for approval.

Full Council

Clerk

Full Council

Full Council

24.21 CIL/ S106 PROJECTS

i. **Medstead Green.** The Clerk updated the Committee that the contractor would be aerating / fertilising the Green in the Spring. At the earlier Maintenance Committee meeting it was agreed that additional work should also be on going and the Clerk would be drawing up a tender document to seek interested contractors to submit an estimate for the twice yearly programme of work to scarify, aerate and fertilise the Green for which S106 funds will be applied for in due course.

Clerk

ii. **Medstead Sports Pavilion / Parish Office / Community Room.** Work is continuing on the project. Funding for the project is from agreed CIL funds.

Cllr. Clark reported that the moss removal work had only partially been completed and the Clerk was asked to contact Moss Master to see when the remainder would be undertaken.

Clerk

There had been protracted discussions with the Village Fete Committee about a replacement structure for the storage of the Fete equipment but it was felt that an impasse had been reached. The Clerk was asked to contact the Fete Committee to inform a them that a “like for like” replacement structure will be erected given that they had stated that they would prefer to have what was in place previously, rather than what had been suggested by the Parish Council.

Clerk

iii. **Medstead Pond.** With S106 funds agreed, the work will commence shortly to install a pond liner and associated planting etc. All work will be carried out by the volunteer working group.

24.22 SPORTS PAVILION / PARISH OFFICE

- i. **Pavilion On Going Project.** See 24.21 (ii) above.
- ii. **Lease Agreement with Sports Club.** Legal advice from HALC Has been sought for a new lease to be drawn up given the change in use for the building, incorporating a Full Service Agreement.

24.23 MEDSTEAD PARISH CLERK / RFO RECRUITMENT.

Following the resignation of the Clerk / RFO, a locum clerk has been appointed from mid-April with interviews planned to fill the position on a permanent basis.

24.24 MEDSTEAD CEMETERY CONSECRATED GROUND

It was felt that at this stage no action is required and before the area is consecrated a change of planning use will be required through EHDC.

The Chairman closed the meeting at 7.30pm.

ChairmanDate.....