

Bank reconciliation - Template

This reconciliation should include **all** bank and building society accounts, including short term investment accounts.

It **must** agree to Box 8 in the column headed "Year ending 31 March 2023" in the Accounting Statements of the AGAR - and will also agree to Box 7 where the account receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Medstead Parish Council**

County area (local councils and parish meetings only): **Hampshire**

Financial year ending 31 March 2023

Prepared by (Name and Role): **Peter Baston Clerk / RFO**

Date: **01/06/2023**

	£	£
Balance per bank statements as at 31/3/23:		
Nat West Current account xxxxxx67	2,518.00	
Nat West Deposit account xxxxxx75	14,315.10	
Nat West Credit Card xxxx xxxx 4224	-	
Nat West Deposit account xxxxxx04 (CIL)	41,594.43	
Nationwide Building Society xxxxxx57 (CIL)	50,888.80	
[add more accounts if necessary]		
		109,316.33
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
3412	- 70.00	
3414	- 81.60	
[add more lines if necessary]		
		151.60
Add: any un-banked cash as at 31/3/23		
		-
Net balances as at 31/3/23		109,164.73