



Medstead Parish Council, (in North East Hampshire), wish to appoint a suitably experienced and competent contractor through a competitive quotation exercise, to convert and extend the existing Sports Pavilion to include a parish office / community area along with an update of the existing sports changing facilities at the Sports Pavilion at Medstead Green, Roe Downs Road, Medstead, Hampshire GU34 5LG.

Planning permission has been attained from the local planning authority (East Hampshire District Council (EHDC) planning ref. 58628).

The successful company to work in conjunction with already appointed architect / project manager in accordance with RIBA Stage 5, the approved Building Regulations / Specifications (**ie Dwg. Nos. 23110-11.01 to Rev D to 23110-11.05 Rev D**) and the “**Scope of Works and Construction Notes – Revision D**”. (Please note that the Building Regulations are currently with the EHDC for their final sign off).

Medstead Parish Council expect the site to be left in a clean and tidy condition ready for immediate use and for all relevant Health & Safety legislation and guidance to be followed throughout.

The quoted **best and final price** must include **all** labour and materials required to carry out the work. VAT (if applicable) should be quoted but shown separately.

The Contractor shall hold Employers Liability and Public Liability insurance to the cover of a minimum of £5,000,000. A copy of the insurance document must be lodged with the Clerk to the Council before any works commence.

Please note that vehicle access to the Sports Pavilion is over a car park owned by Medstead Parish Council which is in use at all times. The contractor will be required to keep all vehicles, plant, machinery and materials within a designated area adjoining the Pavilion, in order to prevent any obstruction to users of the remainder of the car park.

Applications for the above work (Closing date 12th September 2023) to:
Peter Baston, Clerk to the Council, PO Box 343, Alton, Hampshire, GU34 9JS.
Email: clerk@medsteadpc.org
Tel: 07908-932472. www.medsteadpc.org