



Medstead Parish Council

Clerk to the Council – Mr Peter Baston

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6th September 2023

Dear Councillor

Please note that you are hereby summoned to attend a meeting of Full Council to be held at Medstead Village Hall on **Wednesday 13th September 2023 at 7.30pm.**

Yours sincerely

Peter Baston
Clerk to the Council

AGENDA

Please note:

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

1. OPEN SESSION

Members of the public are invited to speak on any topic that is or could be directly related to Council business.
After the conclusion of the open session the formal meeting of the Council will be resumed.

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

4. COUNCIL MINUTES

- a. To confirm and sign the minutes of the meeting of Full Council held on 9th August 2023.
- b. To consider any matters arising from those minutes that are not considered on the agenda.

5. **COMMITTEE MINUTES AND REPORTS.** To receive the minutes of the following committees (previously circulated) with any reports from the relevant committee Chairman, and to consider any recommendations contained therein not already on the agenda:

a. Planning Committee

- i. To confirm the minutes of the meeting of Planning Committee held on 23rd August 2023.
- ii. Chairman Report.
- iii. Planning Applications
 - a. 29096/005.
First floor extension over existing dwelling including 5 dormer windows and two rooflights with one and a half storey side extension and single storey rear extension following demolition of single storey area to the front of the existing dwelling. Merrow Down, Boyneswood Lane, Medstead, Alton, GU34 5DZ.
- iv. South Town Rd. - URC Site

- b. **Maintenance Committee**
 - i. **Chairman Report.**
- c. **Finance and General Purposes Committee**
 - i. **To confirm the minutes of the meeting of F&GP Committee held on 23rd August 2023.**
 - ii. **Chairman Report.**

6. CHAIRMAN'S REPORT

7. MEDSTEAD PARISH COUNCIL CLERK / RFO REPORT

8. EAST HAMPSHIRE DISTRICT COUNCILLOR REPORT

9. FINANCIAL MATTERS

- a. **To receive and approve the Income and Expenditure report for July & August 2023.**
- b. **To receive and approve the Bank Reconciliations as at 31st July 2023 and 31st August 2023.**
- c. **Coronation Living Heritage Fund**
- d. **EHDC Building Regs Fee. Council to ratify payment**

10. S106/ CIL FUNDED PROJECTS To receive an update on the following projects:

- a. **Medstead Village Green Restoration.** To consider and approve the quotations received from ground maintenance companies.
- b. **Medstead Parish Office / Pavilion / Community Room.** To receive an update and to agree the quotations received from soil survey companies.
- c. **Tree Replacement**
- d. **Play Equipment**
- e. **Speedwatch SLR**
- f. **Water Supply Extension- Medstead Cemetery**

11. MEDSTEAD PARISH COUNCIL POLICY.

- a. **To approve the following policies:**
 - i. **Recording and Use of Social Media at Meetings Policy**
 - ii. **Business Continuity Plan**
- b. **Medstead Village Hall Improvements.**

12. MEDSTEAD POND(S). To receive an update on pond related issues.

13. CORRESPONDENCE

- a. **Migration Statistics in England and Wales.**
- b. **New Farnborough Airport expansion.**
- c. **Hampshire Forest Partnership – tree planting in East Hampshire District Council**

14. MEDSTEAD PARISH COUNCIL REPRESENTATIVE REPORTS. To receive reports (as applicable) for the following groups:

- a. **Medstead & Four Marks Neighbourhood Plan Steering Group**
- b. **Speedwatch**
- c. **Medstead Sports Club**
- d. **Medstead Village Hall**
- e. **Medstead Allotment Association**
- f. **East Hampshire Association of Parish & Town Councils (EHAPTC).**