



# Medstead Parish Council

Clerk to the Council – Mr P Baston

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15<sup>th</sup> March 2023

Dear Councillor

Please note that you are hereby summoned to attend a meeting of the **Maintenance Committee** to be held at Medstead Village Hall on **Wednesday 22<sup>nd</sup> March 2023 at 6.30pm.**

Yours sincerely

Peter Baston  
Clerk to the Council

## AGENDA

### **Please note:**

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded.

**Members of the public are requested to state their name and street name,** the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

### **1. OPEN SESSION**

Members of the public on the electoral register or a permanent resident of the Parish are invited to speak on any topic that is or could be directly related to Parish matters for consideration by the Maintenance Committee.

### **2. APOLOGIES FOR ABSENCE**

### **3. MINUTES**

- a. To confirm the minutes of the meeting held on **25<sup>th</sup> January 2023**. Previously circulated.
- b. To consider any matters arising from those minutes that is not considered on the agenda.

**4. DECLARATIONS OF INTEREST** Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

**5. CONTRACT(S).** To receive an update on the following contracts:

- i. Cemetery / Churchyard maintenance.
- ii. Village Green mowing.
- iii. Wildflower Meadow.

**Members of the public and the press are welcome to attend meetings of the Council and its Committees.**

6. **DAY WORK CONTRACT** – To receive an update on the current work schedule.
7. **PLAY AREAS.**
  - i. **Play Equipment Repairs.** To consider the quotations received for the repairing of the wooden play equipment.
  - ii. **Play Inspection Report(s).** To review the latest quarterly inspection reports
8. **CEMETERY**
  - i. **Water Supply.** To receive an update on the proposed new water supply
9. **BULB PLANTING.** To receive an update.