



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell
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7th July 2024

Dear Councillor

Please note that you are hereby summoned to attend a meeting of Full Council to be held at Medstead Village Hall on **Thursday 11th July 2024 at 7.30pm.**

Yours sincerely

Julie Russell
Clerk to the Council

AGENDA

Please note:

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

1. OPEN SESSION

Members of the public are invited to speak on any topic that is or could be directly related to Council business.

After the conclusion of the open session the formal meeting of the Council will be resumed.

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

4. COUNCIL MINUTES

- a. **To confirm and sign the minutes of the meeting of Full Council held on 12st June 2024.**
- b. **To consider any matters arising from those minutes that is not considered on the agenda.**

5. COMMITTEE MINUTES AND REPORTS

To receive the minutes of the following committees (previously circulated) with any reports from the relevant committee Chairman, and to consider any recommendations contained therein not already on the agenda:

a. Planning Committee

- i. **To confirm the minutes of the Planning Committee meeting held on 12th June 2024**
- ii. **Chairman Report.**
- iii. **Planning Applications**

- a. **51988/002** Single storey extensions to front, side and rear, raised patio, and new pitched roof over existing garage (Revised scheme). Hill Copse, Red Hill, Medstead, Alton, GU34 5EE
https://planningpublicaccess.easthants.gov.uk/online-applications/applicationDetails.do?activeTab=dates&keyVal=EHANT_DCAPR_255990

- b. **60416** Single storey side and rear extensions following demolition of dining room. Dormer window to front elevation of garage. 1 Kingsley Drive, Lymington Bottom Road, Medstead, Alton, GU34 5GR
<https://planningpublicaccess.easthants.gov.uk/online-applications/applicationDetails.do?keyVal= EHANT DCAPR 255870&activeTab=summary>
 - c. **49657/004** Replacing the roof and increasing the eaves height on the South Elevation, adding a door and window to the South Elevation and a roller door to the West elevation, infilling the existing doors on the North Elevation and adding solar panels to the South facing roof. Carton House, Redwood Lane, Medstead, Alton, GU34 5PE
<https://planningpublicaccess.easthants.gov.uk/online-applications/applicationDetails.do?keyVal= EHANT DCAPR 255859&activeTab=summary>
 - d. **29505/013** Demolish existing stable and re-build like for like to form annexe accommodation for family members to stay when visiting. Mandalay Lodge, Goatacre Road, Medstead, Alton, GU34 5PU
<https://planningpublicaccess.easthants.gov.uk/online-applications/applicationDetails.do?keyVal= EHANT DCAPR 255816&activeTab=summary>
 - e. **To consider any other new planning applications registered before the meeting**
 - iv. **Planning decisions** To consider any points arising from planning decisions
- b. **Maintenance Committee** No Maintenance Committee meeting since the last full council meeting.
 - i. **Chairman Report.**
 - ii. **Cleaning of play equipment** To agree whether to proceed
 - iii. **Kissing gate at the churchyard** To receive an update
 - iv. **Purchase of flower bulbs** To agree next steps
 - c. **Finance and General Purposes Committee** Extraordinary F&GP meeting held on 26th June.
 - i. **Chairman Report.**
 - ii. **New pavilion working party** To note the creation of a new working party
 - iii. **Tree cutting / fence repair at Medstead School** To receive an update
 - iv. **Cricket club costs** To agree action regarding costs incurred by the cricket club

6. CHAIRMAN'S REPORT

7. MEDSTEAD PARISH CLERK REPORT

8. DISTRICT COUNCILLORS REPORT

9. CORRESPONDENCE

- a. Chester Whapshare
- b. Alton Ramblers
- c. Manor Colts

10. COUNCILLOR VACANCIES

 To receive an update

11. MEDSTEAD POLICY DOCUMENTS.

 To re-adopt the following policy documents.

- a. Risk Assessment
- b. Expenses Policy

12. FINANCIAL MATTERS

- a. To receive and approve the **Income and Expenditure report for May 2024**
- b. To receive and approve the **Bank Reconciliation as at 30st April 2024 and 31st May 2024**

The following agenda item will be held in closed session, with members of the public asked to leave

- 13. **PAVILION / PARISH OFFICE** For each item, to update on progress and agree decisions for next steps
 - a. Turnquay progress update
 - b. Solar Panels, batteries and inverter

- c. Air Source Heat Pump
- d. Stairlift
- e. Flooring
- f. Moss removal and balcony cleaning
- g. Grant applications
- h. Other issues

The meeting will be reopened to the public

- 14. SPORTS CLUB LEASE AGREEMENT** To agree to how to proceed
- 15. MEDSTEAD POND(S)** To receive an update
- 16. FLOWER MEADOW** To receive an update if applicable
- 17. FOOTPATHS** To agree next steps for replacing the footpath officer
- 18. MEDSTEAD FETE**
 - a. To agree plans and logistics for a council stand
 - b. To agree any other arrangements for fete day
- 19. COUNCIL REPRESENTATIVES**
To receive reports from Council Representatives, as appropriate.