



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell
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7th March 2025

Dear Councillor

Please note that you are hereby summoned to attend a meeting of Full Council to be held at Medstead Village Hall on **Wednesday 12th March at 7.30pm.**

Yours sincerely,

Julie Russell
Clerk to the Council

AGENDA

Please note:

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

1. PUBLIC PARTICIPATION

Members of the public are invited to speak on any topic that is or could be directly related to Council business.

After the conclusion of the public participation session the formal meeting of the Council will be resumed.

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

4. COUNCIL MINUTES

To confirm and sign the minutes of the meeting of **Full Council** held on **12th February 2025.**

5. COMMITTEE MINUTES AND REPORTS 2024

To receive any minutes received from the following committees with any reports from the relevant committee Chairmen:

- a. **Planning Committee** (Last meeting held in Full Council)
 - i. **Chairman's report**
 - ii. **Planning application** To consider any late planning applications
 - iii. **Planning decisions** To note any decisions
 - iv. **Longbourn Way / Lymington Barns** To update councillors on any developments
 - v. **Any other planning matters**
- b. **Maintenance Committee** (No meeting since last Full Council meeting)
 - i. **Chairman's report**
- c. **Finance and General Purposes Committee** (No meeting since last Full Council meeting)
 - i. **Chairman's Report**

6. CHAIRMAN'S REPORT

7. CLERK'S REPORT

8. DISTRICT COUNCILLORS' REPORT

9. FINANCIAL MATTERS

- a. To receive and approve the Income and Expenditure report for February 2025
- b. To receive and approve the Bank Reconciliations for February 2025
- c. To approve the council's payments for February / March since the last full council meeting.
- d. To review spend against the budget to the end of February 2024
- e. To consider any adjustments needed to 2025/26 budget allocations, including reserves
- f. To review the fixed asset register
- g. To approve direct debit for Scottish Power
- h. To approve training expenditure for Cllr Hood
- i. To agree transfer of Q2/3 VAT income received from the Nat West Business Reserve account to the current account.

10. ANNUAL PARISH MEETING

To agree the date and format

11. VE DAY 80th COMMEMORATION

To consider whether the council is going to do anything to mark the occasion.

12. COMMITTEE MEMBERSHIP

To review committee membership post co-option of a new council member

13. SPORTS PAVILION AND PARISH OFFICE

- a. Update on pavilion finance and to approve payment to Turnquay
- b. To approve payment to the architect and note his certification of the pavilion
- c. To receive updates on the following items and decide next actions if appropriate
 - i. Showers
 - ii. Electrical work
 - iii. Carpet
 - iv. Electricity supply
 - v. Drainage
 - vi. Guttering
 - vii. Landscaping
 - viii. Any other issues

14. OPEN SPACES

- a. **Dragon's teeth** To approve expenditure to replace rotten dragon's teeth
- b. **Fertilisation and aeration of village green** To approve expenditure for work deferred from last year

15. MEDSTEAD PONDS.

To receive any updates if appropriate

- a. Five Ash Pond
- b. Village Pond

16. CORRESPONDENCE

- a. HCC Travel Planner – Park and Stride
- b. Medstead School – Yr 6 leavers picnic
- c. Manor Colts U15 - use of football pitch
- d. HCC Community Engagement Ranger

17. FOUR MARKS AND MEDSTEAD HIGHWAYS PRIORITIES

To receive a brief update from the meeting on 11th March if appropriate

18. COUNCIL REPRESENTATIVES. To receive reports from Council Representatives, as appropriate.

- a. Speedwatch
- b. Village Hall
- c. East Hampshire Association of Parish and Town Councils (EHAPTC)
- d. Medstead Sports Club
- e. Medstead & Four Marks Neighbourhood Plan Steering Group

19. NEXT MEETING

To raise any new agenda items for the next full council meeting on 9th April and to confirm the date of the Annual Parish Meeting, if different from full council meeting.