



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

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24th January 2025

Dear Councillor

Please note that you are hereby summoned to attend a meeting of the **Maintenance Committee** to be held at Medstead Village Hall on **Wednesday 29th January 2024 at 6.30pm.**

Yours sincerely

Julie Russell
Clerk to the Council

AGENDA

Please note:

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. **Members of the public are requested to state their name and street name**, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

1. OPEN SESSION

Members of the public on the electoral register or a permanent resident of the Parish are invited to speak on any topic that is or could be directly related to Parish matters for consideration by the Maintenance Committee.

2. APOLOGIES FOR ABSENCE

3. CONFIRMATION OF MINUTES

To confirm the minutes of the meeting held on **20th November 2024**, previously circulated.

4. DECLARATIONS OF INTEREST

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

5. MOWING CONTRACTS

To review the quotations received for the three mowing contracts and decide on a contractor(s).

6. PLAYGROUND / VILLAGE GREEN

- i. To consider the Playdale quotation for roundabout repairs and agree action required.
- ii. To update on installation of the picnic benches.

7. FIVE ASH POND

To update councillors on the Lengthsman's visit and agree what work is needed on the drainage grips or dredging.

Members of the public and the press are welcome to attend meetings of the Council and its Committees.

8. UPDATE ON OTHER ACTIONS AND NEW MATTERS ARISING

To update councillors on the following and agree any further work where applicable

- i. Removal of the tree by the enclosed playground
- ii. Removal of fallen branches on the school border
- iii. Update on query with the insurance company on chainsaw users
- iv. Inspection of the ash tree in the cemetery
- v. Car park grit situation, following snowy weather
- vi. Pavilion quotes – showers, drainage, landscaping, carpet, electrical work

9. REVIEW OF POLICIES

To review the following policies:

- i. Illegal and Unauthorised Encampments Policy
- ii. Drone Policy
- iii. Closed Churchyard (St Andrews) Policy
- iv. Playground & Recreation Area Inspection Policy

10. FOOTPATHS

To consider recent council discussions on footpaths and whether CIL NP money could be used to improve key routes. To identify if and how to take this forward if applicable.

11. CORRESPONDENCE

- i. HCC Arboriculture Team
- ii. Alton Ramblers

12. AD HOC JOBS

To identify any new jobs needing attention for approval, should any have arisen.

13. NEXT MEETING

Confirm date of next meeting and put forward any items for the next agenda.