



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

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10th December 2025

Dear Councillor

In accordance with the Local Government Act 1972, Schedule 12, Paragraph 10 (2) (b) you are summoned to attend the **Ordinary Meeting of Medstead Parish Council** for the transaction of business as set out in the agenda below, to be held at **Medstead Parish Office** on **Wednesday 10th December 2025 at 7.30pm.**

Yours sincerely

Julie Russell

Clerk to the Medstead Parish Council

AGENDA

Please note:

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Members of the public are requested to inform the Clerk if they wish film or record the meeting. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

1. OPEN SESSION

Members of the public have the opportunity to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Medstead Parish Council's Standing Orders.

2. APOLOGIES AND APPROVAL OF ABSENCES

3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To confirm and sign the minutes of the meeting of **Full Council** held on **12th November 2025**, previously circulated.

5. COMMITTEES AND REPORTS

To **receive** the minutes of the following committees (previously circulated) with any reports from the relevant committee Chairman, and to consider any recommendations contained therein **not already on the agenda**:

a. Planning Committee (Last meeting just before this meeting)

i. Chair's report

ii. Planning applications

a) EHDC-25-1301-TPO	2 The Oaks, Medstead, Alton, Hampshire, GU34 5PS Reduce 4 oak trees	Closes 5/12/2025 Ext. 11/12/2025
b) EHDC-25-1335-HSE	Beeches, Hussell Lane, Medstead, Alton, GU34 5PD Single-storey rear extension and garage conversion	Closes 11/12/2025
c) EHDC-25-1360-TPO	Little Copse, Windsor Road, Medstead, GU34 5EF Control Measures 1: Reduce end loading by 2m 2: Remove broken/ hanging branches	Closes 17/12/2025
d) EHDC-25-1381-HSE	Acre Wood Paice Lane, Medstead, Alton, GU34 5PT Demolition of the existing conservatory. Construction of a replacement single-storey rear extension, and development comprising a two-storey side and rear extension together with a first-floor side extension	Closes 24/12/2025

iii. Planning Decision Notices

iv. Planning Enforcement and Appeals

APP/M1710/W/25/6001958 EHDC-25-0825-FUL	Walden Common Hill, Medstead, Alton, GU34 5LZ Two self-build dwellings	Closes 2/01/2026
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v. Land at Lymington Bottom Road

vi. Any other planning matters arising

b. **Maintenance Committee** (Last meeting 26th November)

i. Chair's Report

ii. To approve quotes for fencing

iii. To note actions on the URC

c. **Finance and General Purposes Committee** (No meeting since last Full Council)

i. Chair's Report

6. MEDSTEAD PARISH COUNCIL CHAIRMAN'S REPORT

7. CLERK / RFO REPORT

8. EAST HAMPSHIRE DISTRICT COUNCILLORS REPORT

9. FINANCIAL MATTERS

a. To approve the income and expenditure report and bank reconciliations for October 2025

b. To approve the payments list for November 2025

c. To update Council on S106 grant applications for Trees and Dragon's Teeth

d. To update Council on S106 reimbursements for the pavilion

e. To approve payment of £6,000 Neighbourhood CIL money for the Neighbourhood Plan to the NPSG

f. To approve renewal of the contract with Total Pest Control (moles)

g. To consider a grant application from Alton Ramblers

h. To approve membership donation of £50 to CPRE

10. PRECEPT AND BUDGET

a. To approve the Budget for 2026/27

b. To approve the Precept request for 2026/27

11. ASSET BASED COMMUNITY DEVELOPMENT PILOT

a. To approve MPCs involvement in the pilot scheme

b. To agree attendees to a meeting in Petersfield 14th January and a village walkabout 15th January

12. COMMITTEE AND REPRESENTATIVE ROLES

a. To appoint a replacement member of the Maintenance Committee

b. To appoint a Village Hall Committee representative / trustee

c. To appoint three members for the Staffing Committee

To vote to close the meeting for the next agenda item

13. TREE WORK

a. To approve expenditure on an ecological consultant

b. To note any other matters arising

14. POLICIES

To approve the following policies

a. Biodiversity Policy (new)

b. Vexatious Complaints (revised)

c. Publication Scheme (new)

15. PROPOSALS FOR LOCAL GOVERNMENT REORGANISATION To respond to the Government Consultation

16. CORRESPONDENCE

a. Chawton Park Farm

b. A31 Alliance

c. Any other correspondence arising

17. REPORTS FROM COUNCIL REPRESENTATIVES

To receive reports from Council Representatives, as appropriate

a. Speedwatch

b. EHAPTC

c. Village Hall

d. Medstead Sports Club

e. Neighbourhood Plan Steering Group

18. DATE OF NEXT MEETING To confirm next meeting as 14th January and agree any items for the agenda