



# Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

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16<sup>th</sup> July 2025

Dear Councillor,

Please note that you are hereby summoned to attend a meeting of the **Maintenance Committee** to be held at Medstead Parish Office on **Wednesday 23<sup>th</sup> July 2025 6.30pm.**

Yours sincerely

*Julie Russel*

Julie Russell (Clerk to the Council)

## AGENDA

### **Please note:**

Members of the public and the press are welcome to attend meetings of the Council and its Committees. The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. **Members of the public are requested to state their name and street name**, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear in the minutes.

### **1. OPEN SESSION**

Members of the public on the electoral register or a permanent resident of the Parish are invited to speak on any topic that is or could be directly related to Parish matters for consideration by the Maintenance Committee.

### **2. APOLOGIES FOR ABSENCE**

### **3. DECLARATIONS OF INTEREST** Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached.

Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

### **4. CONFIRMATION OF MINUTES**

To confirm the minutes of the meeting held on **28<sup>th</sup> May 2025**, previously circulated.

### **5. UPDATE ON PREVIOUS ACTIONS**

### **6. MEMORIAL BENCHES**

- i. To agree matters for a new Memorial Bench policy.
- ii. To consider any updates on a resident's request for a memorial bench.

### **7. DRAGON'S TEETH**

To agree what to do about dragon's teeth replacement in the layby and whether improvements are needed on the gates.

### **8. ALLOTMENTS** To progress maintenance issues at the Allotments.

### **9. VILLAGE GREEN** To update on issues at the village green.

### **10. WAR MEMORIAL** To consider issues regarding ownership, insurance and maintenance.

### **11. FLOWER BULBS** To consider whether to purchase flower bulbs for the village green this autumn.

### **12. KNAPP FOOTPATH** To receive any updates, if available, and discuss any next steps.

### **13. PONDS** To receive updates and agree any next steps.

- i. Five Ash Pond
- ii. Village Pond

### **14. ANY NEW CORRESPONDENCE OR MAINTENANCE MATTERS ARISING**

To consider any last-minute correspondence or maintenance matters.

### **15. NEXT MEETING**

Confirm date of next meeting (24<sup>th</sup> September 2025) and put forward any items for the next agenda.