



# Medstead Parish Council

Clerk to the Council – Mrs Julie Russell  
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6<sup>th</sup> March 2026

Dear Councillor

In accordance with the Local Government Act 1972, Schedule 12, Paragraph 10 (2) (b) you are summoned to attend the **Ordinary Meeting of Medstead Parish Council** for the transaction of business as set out in the agenda below, to be held at **Medstead Parish Office** on **Wednesday 11<sup>th</sup> March 2026 at 7.30pm.**

Yours sincerely

*Julie Russell*

Clerk to the Medstead Parish Council

## AGENDA

### Please note:

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Members of the public are requested to inform the Clerk if they wish film or record the meeting. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

### 1. OPEN SESSION

Members of the public have the opportunity to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Medstead Parish Council's Standing Orders.

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### 2. APOLOGIES AND APPROVAL OF ABSENCES

### 3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

### 4. FULL COUNCIL MINUTES

To confirm and sign the minutes of the ordinary meeting of **Full Council** held on **11<sup>th</sup> February** and the extraordinary meeting held of **19<sup>th</sup> February 2026**, previously circulated.

### 5. COMMITTEES AND REPORTS

To **receive** the minutes of the following committees (previously circulated) with any reports from the relevant committee Chairman, and to consider any recommendations contained therein **not already on the agenda**:

a. **Planning Committee** (Last meeting in Full Council)

- i. Chair's report
- ii. Planning applications

b) <a href="#">EHDC-26-0133-CONVR</a>	Dinas Boyneswood Lane, Medstead, GU34 5DZ Variation of condition 2 of EHDC-25-0554-HSE to allow substitution of proposed floor & elevations plan	Extension 13/03/2026
c) <a href="#">EHDC-26-0165-HSE</a>	East Barrow Wield Road, Medstead, GU34 5NJ Two storey front, single storey & two-storey rear extensions, pergola to rear, detached carport with annexe accommodation above, pool, external works	Closes 11/03/2026 Extension 13/03/2026
d) <a href="#">EHDC-26-0169-LDCP</a>	Kitehill, Goatacre Road, Medstead, GU34 5PU Erection of two storey rear extension and a single storey rear extension. Erection of a single storey side/rear flat roofed extension. Revised fenestration to existing areas of the house and garage.	Closes 12/03/2026

e) <a href="#">EHDC-26-0163-TPO</a>	3 The Oaks, Medstead, GU34 5PS T1 oak, T2 silver birch, T3, T4, T5, T6, T7 oaks	Closes 16/03/2026
f) <a href="#">EHDC-26-0164-TPO</a>	4 The Oaks, Medstead, GU34 5PS T1 oak, T2 oak	Closes 16/03/2026

- iii. Any other late-arising planning applications
- iv. Planning decision notices – to receive an update, including EHDC-26-0021-EIA
- v. Planning enforcement and appeals

g) <a href="#">EHDC-25-1130-PA3Q2</a>  <a href="#">Appeal ref. 6005204</a>	Hattingley Farm Hattingley Rd, Medstead, GU34 5NQ Application to determine if prior approval is required for the change of use of agricultural building to single C3 dwellinghouse including external works and the setting out of a domestic curtilage	Closes 25/03/2026
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- vi. Neighbourhood Plan - to receive an update and agree any actions
- vii. Any other planning matters arising
- b. **Maintenance Committee** (No meeting since last Full Council)
  - i. Chair's report
  - ii. Rubbish removal – to approve additional expenditure
- c. **Finance and General Purposes Committee** (No meeting since last Full Council)
  - i. Chair's Report

**6. MEDSTEAD PARISH COUNCIL CHAIRMAN'S REPORT**

**7. CLERK / RFO REPORT**

**8. EAST HAMPSHIRE DISTRICT COUNCILLORS REPORT**

**9. FINANCIAL MATTERS**

- a. To approve the payments list for February 2026
- b. To consider Nat West and Unity Trust bank charges and consider action required
- c. Asset register – to review
- d. Internal audit – to review the findings and agree any actions
- e. Neighbourhood CIL payment to M&FMNP – to note payment made and further payment planned

**10. M&FM NEIGHBOURHOOD PLAN**

- a. To consider infrastructure requirements for the NP
- b. To review Vision Statement and any other content, as circulated

**11. PUBLIC MEETINGS** To update plans for public meetings

**12. ANNUAL PARISH MEETING** To update plans and confirm date

**13. CRICKET CLUB REQUEST FOR ALCOHOL LICENCE** To consider whether to agree to a licence application

**14. MOWING CONTRACT** To agree renewal of contract for year two.

**15. POLICIES**

To consider adoption of the following policies:

- a. IT and Email policy (new)
- b. Risk management policy (new)
- c. Standing Orders (amended)
- d. Protocol on meetings with landowners, developers and their agents (amended)

**16. ASSET BASED COMMUNITY DEVELOPMENT AND COMMUNITY INFRASTRUCTURE**

To receive any updates

**17. CORRESPONDENCE**

- a. Letter from Medstead Sports Club – to consider painting the pavilion garage doors white
- b. Letter on litter picking – to consider if action is required
- c. Any other correspondence arising

**18. TRAINING** To note free cyber security courses noted in the IT and Email Policy

**19. REPORTS FROM COUNCIL REPRESENTATIVES**

To receive reports from Council Representatives, as appropriate

- a. Speedwatch
- b. EHAPTC
- c. Village Hall
- d. Medstead Sports Club
- e. Neighbourhood Plan Steering Group

**20. DATE OF NEXT MEETING** To confirm next meeting as 8<sup>th</sup> April (and check Councillor availability so close to Easter) and agree any items for the agenda