



# Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

Tel: 07711 107378

e-mail: clerk@medsteadpc.org

www.medsteadpc.org

20<sup>th</sup> March 2026

Dear Councillor,

Please note that you are hereby summoned to attend a meeting of the **Maintenance Committee** to be held at Medstead Parish Office on **Wednesday 25<sup>th</sup> March 2026 at 6.30pm.**

Yours sincerely

*Julie Russel*

Julie Russell (Clerk to the Council)

## AGENDA

### **Please note:**

Members of the public and the press are welcome to attend meetings of the Council and its Committees. The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. **Members of the public are requested to state their name and street name,** the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear in the minutes.

### **1. OPEN SESSION**

Members of the public on the electoral register or a permanent resident of the Parish are invited to speak on any topic that is or could be directly related to Parish matters for consideration by the Maintenance Committee.

### **2. APOLOGIES FOR ABSENCE**

### **3. DECLARATIONS OF INTEREST** Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached.

Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

### **4. CONFIRMATION OF MINUTES** To confirm minutes of the meeting held on **28<sup>th</sup> January 2026**, previously circulated.

### **5. PAVILION**

- a. To consider expenditure and arrangements for painting the garage doors
- b. To consider expenditure and arrangements for painting the railings

### **6. AD HOC MAINTENANCE** To consider the following tasks

- a. Cemetery noticeboard - wood treatment
- b. Cemetery tap cupboard - wood treatment
- c. Benches – cemetery and village green – wood treatment or painting
- d. Boyneswood Road noticeboard - wood treatment
- e. Cemetery gates - painting

### **7. FETE SHED** To consider any new arrangements for maintenance or access

### **8. TREE WORK** To receive an update

### **9. THE KNAPP** To consider next steps on a resident issue

### **10. CORRESPONDENCE**

- a. Complaint about parking in Roe Downs Road
- b. Use of the Village Green on 18<sup>th</sup> April for an event

### **11. NEXT MEETING** Confirm date of next meeting (27<sup>th</sup> May) and put forward any items for the next agenda.