



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

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23rd January 2026

Dear Councillor.

Please note that you are hereby summoned to attend a meeting of the **Finance & General Purposes Committee** to be held at Medstead Parish Office on **Wednesday 28th January 2026 at 7.30pm.**

Yours sincerely

Julie Russell

Clerk to the Council

AGENDA

Please note:

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Any members of the public wishing to film or record the meeting should inform the Clerk. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

1. OPEN SESSION

Members of the public on the electoral role or a permanent resident of the Parish are invited to speak on any Council financial or policy matter.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw when the meeting discusses and votes on the matter.

4. MINUTES To confirm the minutes of the meeting held on the **22nd October 2025**, previously circulated

5. TO REVIEW EXPENDITURE AGAINST BUDGET

6. TO REVIEW THE FOLLOWING POLICIES

- a. Business Continuity
- b. Reserves
- c. Gifts and Hospitality

7. TO AGREE WEBSITE TESTING AGAINST WEB CONTENT ACCESSIBILITY STANDARD 2.2AA

8. TO AGREE EXPENDITURE ON COMPUTING ADVICE REGARDING OUR IT POLICY

9. TO AGREE PURCHASES FOR THE PARISH OFFICE

- a. Printer

10. TO UPDATE COUNCILLORS ON BUSINESS RATES FOR THE PAVILION

11. NEXT MEETING

To confirm date of the next meeting (25th March 2026) and agree any agenda items for the next meeting.