



# Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

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20<sup>th</sup> March 2026

Dear Councillor.

Please note that you are hereby summoned to attend a meeting of the **Finance & General Purposes Committee** to be held at Medstead Parish Office on **Wednesday 25<sup>th</sup> March 2026 at 7.30pm.**

Yours sincerely

*Julie Russell*

Clerk to the Council

## AGENDA

### **Please note:**

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Any members of the public wishing to film or record the meeting should inform the Clerk. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

#### **1. OPEN SESSION**

Members of the public on the electoral role or a permanent resident of the Parish are invited to speak on any Council financial or policy matter.

#### **2. APOLOGIES FOR ABSENCE**

#### **3. DECLARATIONS OF INTEREST**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw when the meeting discusses and votes on the matter.

#### **4. MINUTES**

To confirm the minutes of the meeting held on the **28<sup>th</sup> January 2026**, previously circulated

#### **5. TO REVIEW THE ASSET REGISTER**

#### **6. TO REVIEW THE FOLLOWING POLICY**

Equality and Diversity

#### **7. TO CONSIDER CHANGING EMAIL AND WEBSITE PROVIDER**

- a. To consider moving to an alternative email and website provider(s)
- b. To consider cancelling the website MOT for WCAG2.2AA with Vision ICT

#### **8. TO CONSIDER PURCHASING ADOBE ACROBAT PRO**

#### **9. TO NOTE REVALUATION OF THE PAVILION / PARISH OFFICE FOR BUSINESS RATES**

#### **10. NEXT MEETING**

To confirm the date of the next meeting (27<sup>th</sup> May 2026) and agree any agenda items for the next meeting.