



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

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21th May 2026

Dear Councillor,

Please note that you are hereby summoned to attend a meeting of the **Maintenance Committee** to be held at Medstead Parish Office on **Wednesday 27th May 2026 at 6.30pm.**

Yours sincerely

Julie Russel

Julie Russell (Clerk to the Council)

AGENDA

Please note:

Members of the public and the press are welcome to attend meetings of the Council and its Committees. The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. **Members of the public are requested to state their name and street name**, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear in the minutes.

1. ELECTION OF COMMITTEE CHAIRMAN for 2026/27

2. OPEN SESSION

Members of the public on the electoral register or a permanent resident of the Parish are invited to speak on any topic that is or could be directly related to Parish matters for consideration by the Maintenance Committee.

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached.

Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

5. CONFIRMATION OF MINUTES To confirm minutes of the meeting held on **25th May 2026**, previously circulated.

6. COMMITTEE TERMS OF REFERENCE To review the ToR and agree any recommendations to put to Full Council.

7. ST ANDREW'S CHURCHYARD To consider work required or requested by the St Andrew's Church at Churchyard.

8. SPORTS PAVILION

- a. To note expenditure on the roof repairs
- b. To agree to purchase a stock of roof tiles
- c. To consider a quotation for an additional electrical socket

9. DRAGON'S TEETH

- a. To agree the number and location of posts to replace
- b. To agree quotations needed

10. PLAYGROUND CLEANING To approve going ahead with the quote for the playground cleaning

11. NOTICEBOARD REPLACEMENT To agree a proposal to put to Full Council for noticeboard replacement/additions

12. SPEED INDICATION DEVICES To agree a proposal to Full Council for new SIDS and additional solar power units

13. TREES BEHIND THE VILLAGE HALL To consider the need to get the trees surveyed

14. VILLAGE HALL CARPARK To consider a quotation for tarmac repairs

15. NEW TREES To consider availability of an HCC scheme for new trees /hedging

16. FOOTPATHS To consider strategy for footpaths on key routes

17. PLAYGROUND To consider the annual RoSPA inspection findings, if the report has arrived in time

18. MAINTENANCE TASKS To update progress on maintenance of noticeboards, benches and the cemetery gates and tap cupboards

19. CLERKS UPDATE ON ANY OUTSTANDING ISSUES

20. CORRESPONDENCE To consider any correspondence arising

21. NEXT MEETING Confirm date of next meeting (8th July) and put forward any items for the next agenda