



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

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16th July 2026

Dear Councillor,

Please note that you are hereby summoned to attend a meeting of the **Maintenance Committee** to be held at Medstead Parish Office on **Wednesday 22nd July 2026 at 6.30pm.**

Yours sincerely

Julie Russel

Julie Russell (Clerk to the Council)

AGENDA

Please note:

Members of the public and the press are welcome to attend meetings of the Council and its Committees. The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. **Members of the public are requested to state their name and street name**, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear in the minutes.

1. OPEN SESSION

Members of the public on the electoral register or a permanent resident of the Parish are invited to speak on any topic that is or could be directly related to Parish matters for consideration by the Maintenance Committee.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached.

Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

4. CONFIRMATION OF MINUTES To confirm minutes of the meeting held on **27th May 2026**, previously circulated.

5. CLERK'S REPORT To receive a progress report on completed and ongoing work

6. DRAGON'S TEETH To review quotes and decide which further posts to replace

7. PARISH OFFICE SIGN To agree what sign to buy

8. VILLAGE GREEN

- a. To review quote and agree action for tree work on the village green
- b. To agree weedkilling around play equipment matting
- c. To agree installation costs for new picnic bench
- d. To consider further spend on project 227 (Green Infrastructure Route)

9. MAINTENANCE TASKS

- a. To update progress on maintenance of noticeboards, cemetery gates and tap cupboards
- b. To agree paint purchase for garage doors
- c. To agree decorating work in Parish Office for new plug socket
- d. To agree work on cemetery tap thread

10. FETE WRAP UP To agree feedback on bins

11. CRICKET LIABILITIES To consider if further safety measures are needed for cricket matches

12. CORRESPONDENCE

- a. Gazebo
- b. Any other correspondence

13. NEXT MEETING Confirm date of next meeting (23rd September) and put forward any items for the next agenda