



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell
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Medstead Parish Office, Roe Downs Road, Medstead, GU34 5LG

3rd July 2026

Dear Councillor

In accordance with the Local Government Act 1972, Schedule 12, Paragraph 10 (2) (b) you are summoned to attend the ordinary meeting of **Medstead Parish Council** for the transaction of business as set out in the agenda below, to be held at **Medstead Parish Office** on **Wednesday 8th July 2026 at 7.30pm.**

Yours sincerely,

Julie Russell

Clerk to the Medstead Parish Council

AGENDA

Please note: Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1)(2). The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

1. OPEN SESSION

Residents have the opportunity to raise issues of concern or interest to ask a question

2. APOLOGIES AND APPROVAL OF ABSENCES

To record members present and resolve to accept tendered apologies

3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To confirm and sign the minutes of **Full Council** meeting held on **10th June 2026**, previously circulated.

5. COMMITTEES AND REPORTS

To receive any reports from Committee Chairs on matters arising from the last Committee meetings, and to note or approve any recommendations not otherwise on the agenda.

a. **Planning Committee** (last meeting 10th June)

- (i) Chair's report
- (ii) Minutes – to confirm the minutes of the Planning Committee meeting held on 10th June
- (iii) Planning applications

a) EHDC-26-0665-PA3Q2	BUILDINGS NORTH OF SOUTH TOWN FARM South Town Road, Medstead, GU34 5PP Application to determine if prior approval is required to convert an existing agricultural building into 1 dwellinghouse (Use Class C3), with associated curtilage and parking.	Closes 21/072026
b) EHDC-26-0469-HSE	SILVERWOOD Roe Downs Road, Medstead, GU34 5L Proposed alterations to existing bungalow including single storey side and rear extension.	Closes 19/07/2026

c) EHDC-26-0520-FUL	Caravan, GREENDRIFT Homestead Road, Medstead, GU34 5PW. Part retrospect application for the demolition of existing dwelling and replacement with a mobile home relocated to the front of the site, with 3 gypsy mobile homes and day rooms to the rear of the site. The laying of hardstanding to provide, car parking and turning spaces. New access gates, pillars and walling.	Closes 14/07/2026
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- (iv) Any other late-arising planning applications
- (v) Planning decision notices – to receive an update
- (vi) Planning enforcement – to receive any updates
- (vii) Planning appeals - to receive any new appeals
- (viii) Any other planning matters arising

b. Maintenance Committee (last meeting 27th May)

- (i) Chair’s report

c. Finance and General Purposes Committee (last meeting 27th May)

- (i) Chair’s report

6. MEDSTEAD PARISH COUNCIL CHAIRMAN’S REPORT

7. CLERK / RFO REPORT

8. HCC AND EAST HAMPSHIRE DISTRICT WARD COUNCILLORS REPORT

9. NEIGHBOURHOOD PLAN

- a. To give 'Approval in Principle' for the draft policies and procedures for the Neighbourhood Plan
- b. To note any other updates and agree required actions

10. FINANCIAL MATTERS

- a. To approve the Income and Expenditure Report for May 2026
- b. To approve the bank reconciliations for May 2026
- c. To approve the payments list for June 2026

11. MEDSTEAD FETE To consider any updates to plans

12. DRAGON’S TEETH To consider quotes for replacement dragon’s teeth and agree next steps

13. SPEED INDICATION DEVICES

- a. To consider S106 grant funding options for speed indication devices
- b. To consider any response from HCC on SID locations / poles

14. PARISH OFFICE

- a. To consider purchase of a noticeboard
- b. To consider purchase of an office sign

15. NEIGHBOURHOOD CIL FINANCIAL UPDATE

16. DOMAIN NAME To agree renewal of the existing name and /or purchase of .gov.uk

17. ASSET-BASED COMMUNITY DEVELOPMENT

- a. To receive feedback from the EHDC ‘wrap-up’ event
- b. To agree next steps following this pilot

18. LOCAL GOVERNMENT REORGANISATION

- a. To receive feedback from the HALC LGR Summit
- b. To receive feedback from the EHAPTC AGM

19. COMMUNITY ENGAGEMENT To consider monthly drop-in sessions and newsletters

20. SPORTS PAVILION ALCOHOL LICENCE To consider any updates

21. ASSETS OF COMMUNITY VALUE To consider the process

22. CORRESPONDENCE

- a. Green stiles
- b. Any other correspondence

23. REPORTS FROM COUNCIL REPRESENTATIVES To receive reports from Council Representatives

- a. Speedwatch
- b. Village Hall
- c. Medstead Sports Club

24. DATE OF NEXT MEETING AND CLOSE

To confirm the date of the next meeting as 12th August 2026 and consider any future agenda items.