



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell
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Medstead Parish Office, Roe Downs Road, Medstead, GU34 5LG

7th August 2026

Dear Councillor

In accordance with the Local Government Act 1972, Schedule 12, Paragraph 10 (2) (b) you are summoned to attend the ordinary meeting of **Medstead Parish Council** for the transaction of business as set out in the agenda below, to be held at **Medstead Parish Office** on **Wednesday 12th August 2026 at 7.30pm.**

Yours sincerely,

Julie Russell

Clerk to the Medstead Parish Council

A G E N D A

Please note: Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1)(2). The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

1. OPEN SESSION

Residents have the opportunity to raise issues of concern or interest to ask a question

2. APOLOGIES AND APPROVAL OF ABSENCES

To record members present and resolve to accept tendered apologies

3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To confirm and sign the minutes of **Full Council** meeting held on **8th July 2026**, previously circulated.

5. COMMITTEES AND REPORTS

To receive any reports from Committee Chairs on matters arising from the last Committee meetings, and to note or approve any recommendations not otherwise on the agenda.

a. **Planning Committee** (last meeting in Full Council 8th July)

(i) Chair's report

(ii) Planning applications

a) EHDC-26-0582-HSE	5 Rosings Grove, Medstead, GU34 5JN Single storey rear extension and log burner flue	Closes 26/08/2026
b) EHDC-26-0795-TPO	Mansfield Business Park, Medstead, GU34 5PZ x2 Twin Stemmed Oak Trees - within shrub bed that also includes Sycamore. T1 - remove dead wood and remove one large dead branch that over the shed of 18 Ivatt Way. T2 - To reduce branches - selective branch reduction of 3 branches that overhang the garden of 18 Ivatt Way. Reduce by 1 m and remove the 1 largest epicormic regrowth (all off of the western stem)	Closes 23/08/2026
c) EHDC-26-0536-HSE	COLEMORE LODGE Trinity Hill, Medstead, GU34 5LT Installation of Garden Games Room to Rear of Property, approximately 1m from fenceline boundary. Elevation Height	Closes 20/08/2026

	of installation to be 2.5m maximum - base size 5m x 5m with roof pitch terminating to rear, rainwater conveyance into existing property rainwater management	
d) EHDC-26-0773-TPO	STREET RECORD Boyneswood Lane, Medstead T37 - Mature Beech To crown thin no more than 15% Reduce overall height by approximately 2-3 metres Reduce the north, east and west crown extents by approximately 21.5 - 3 metres by pruning back the longest limbs only.	Closes 16/08/2026

(iii) Any other late-arising planning applications

(iv) Planning decision notices – to receive an update

(v) Planning enforcement – to receive any updates

(vi) Planning appeals - to receive any new appeals

(vii) Any other planning matters arising

b. Maintenance Committee (last meeting 22nd July)

(i) Chair's report

(ii) To approve: decision on replacement of dragon's teeth

(iii) To note the following decisions:

- Purchase a parish office sign

- Agreement for tree work on the village green

- Agreement to not fund/provide rubbish disposal for the Village Fete next year

c. Finance and General Purposes Committee (no meeting)

(i) Any updates

6. MEDSTEAD PARISH COUNCIL CHAIRMAN'S REPORT

7. CLERK / RFO REPORT

8. EAST HAMPSHIRE DISTRICT WARD COUNCILLORS REPORT

9. NEIGHBOURHOOD PLAN

a. To consider infrastructure requirements for the Neighbourhood Plan

b. To note any other updates and agree required actions

10. FINANCIAL MATTERS

a. To approve the Income and Expenditure Report for June 2026

b. To approve the bank reconciliations for June 2026

c. To approve the payments list for July 2026

d. To review expenditure vs. budget for Q1

e. To review the financial position for Neighbourhood CIL

11. VILLAGE GREEN EMERGENCY TREE WORK To approve expenditure

12. SPEED INDICATION DEVICES To consider HCCs indicative charges for poles and determine next steps

13. COMMUNITY ENGAGEMENT To consider monthly drop-in sessions

14. POLICIES FOR REVIEW

To review the following policies

a. Grants Policy

15. CORRESPONDENCE

16. FEEDBACK ON THE FETE To note any learning points for next year

17. REPORTS FROM COUNCIL REPRESENTATIVES To receive reports from Council Representatives

a. Speedwatch

b. Village Hall

c. EHAPTC

d. Medstead Sports Club

18. ABCD To receive any updates

19. NEIGHBOUR CIL APPLICATION To consider an application for funds from Four Marks Village Hall

20. DATE OF NEXT MEETING AND CLOSE

To confirm the date of the next meeting as 9th September 2026 and consider any future agenda items