



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell
Tel: 07711 107378, e-mail:clerk@medsteadpc.org
www.medsteadpc.org

Medstead Parish Office, Roe Downs Road, Medstead, GU34 5LG

9th October 2026

Dear Councillor

In accordance with the Local Government Act 1972, Schedule 12, Paragraph 10 (2) (b) you are summoned to attend the ordinary meeting of **Medstead Parish Council** for the transaction of business as set out in the agenda below, to be held at **Medstead Parish Office** on **Wednesday 14th October 2026 at 7.30pm.**

Yours sincerely,

Julie Russell

Clerk to the Medstead Parish Council

A G E N D A

1. OPEN SESSION

Residents have the opportunity to raise issues of concern or interest to ask a question

2. APOLOGIES AND APPROVAL OF ABSENCES

To record members present and resolve to accept tendered apologies

3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To confirm and sign the minutes of **Full Council** meeting held on **9th September 2026** and the Extraordinary Council meeting held on **29th September 2026**, previously circulated.

5. COMMITTEES AND REPORTS

To receive any reports from Committee Chairs on matters arising from the last Committee meetings, and to note or approve any recommendations not otherwise on the agenda.

a. **Planning Committee** (last meeting prior to this meeting and 29th September)

i. Chair's report

b. **Maintenance Committee** (last meeting 23rd September)

i. Chair's report

ii. To note decisions on the following

- Artificial cricket pitch replacement neighbourhood CIL application
- Removal of metal benches

iii. To approve the Committee's recommendation to give permission for new allotment plots

c. **Finance and General Purposes Committee** (last meeting 23rd September)

i. Chair's report

ii. To approve a recommendation for changes to fees for Exclusive Right of Burial

d. **Staffing Committee**

i. Chair's report including feedback on appraisal

6. MEDSTEAD PARISH COUNCIL CHAIRMAN'S REPORT

7. CLERK / RFO REPORT

8. EAST HAMPSHIRE DISTRICT WARD COUNCILLORS REPORT

9. FOOTPATHS

- a. To receive an update from the Council's footpath's representative
- b. To agree actions on any matters arising

10. NEIGHBOURHOOD PLAN

- a. To receive an update on the Reg 14 consultation process

- b. To agree volunteers for the Medstead Reg 14 drop-in
- c. To receive any other updates and consider any actions arising
- d. To approve renewal of the Neighbourhood Plan insurance

11. FINANCIAL MATTERS

- a. To approve the Receipts and Payments report for August 2026
- b. To approve the bank reconciliations for August 2026
- c. To approve the payments list for September 2026
- d. To note the conclusion of audit
- e. To approve the 3.3% inflationary pay award for the Clerk recommended by the Staffing Committee

12. NEIGHBOURHOOD CIL APPLICATION To consider an application for funds from Four Marks Village Hall

13. REMEMBRANCE SERVICE

- a. To receive an update on the road closure application
- b. To consider expenditure on signs
- c. To approve an indemnity agreement for all risks, subject to Insurance Company approval

14. VILLAGE GREEN To consider a quote from the mowing contractor to scarify the village green

15. COMMUNITY ENGAGEMENT

- a. To agree to a community network held event to be held with MVH in February
- b. To receive feedback on the Four Marks volunteering event on 19th September
- c. To consider new drop-in dates
- d. To receive any updates on other Community engagement matters

16. RISK REGISTER To approve the risk register (already reviewed by F&GP)

17. S106 SIDS GRANT APPLICATION To receive an update

18. CORRESPONDENCE To receive any correspondence and note actions arising

- a. Carbon Literacy Training

19. REPORTS FROM COUNCIL REPRESENTATIVES To receive reports from Council Representatives

- a. Speedwatch
- b. Village Hall
- c. EHAPTC
- d. Medstead Sports Club

20. DATE OF NEXT MEETING AND CLOSE

To confirm the date of the next meeting as 11th November 2026 and consider any future agenda items