



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell
Tel: 07711 107378
e-mail: clerk.medsteadpc@gmail.com
www.medsteadpc.org

30th March 2026

Dear Councillor

In accordance with the Local Government Act 1972, Schedule 12, Paragraph 10 (2) (b) you are summoned to attend the **Ordinary Meeting of Medstead Parish Council** for the transaction of business as set out in the agenda below, to be held at **Medstead Parish Office** on **Wednesday 8th April 2026 at 7.30pm**.

Yours sincerely

Julie Russell

Clerk to the Medstead Parish Council

AGENDA

Please note:

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Members of the public are requested to inform the Clerk if they wish film or record the meeting. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

1. OPEN SESSION

Members of the public have the opportunity to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Medstead Parish Council's Standing Orders.

2. APOLOGIES AND APPROVAL OF ABSENCES

3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES To confirm and sign the minutes of the ordinary meeting of **Full Council** held on **11th March** and the extraordinary meeting held of **25th March 2026**, previously circulated.

5. COMMITTEES AND REPORTS

To **receive** the minutes of the following committees (previously circulated) with any reports from the relevant committee Chairman, and to consider any recommendations contained therein **not already on the agenda**:

a. Planning Committee (Last meeting in Full Council)

i. Chair's report

ii. Planning applications

a) EHDC-26-0285-HSE	Summerlea, Hussell Lane, Medstead, GU34 5PF Erection of a detached garage	Closes 19/4/2026
b) EHDC-26-0278-TPO	Windham Hill, Wield Road, Medstead, GU34 5NJ Lime tree in rear garden - carry out a crown lift leaving 7-8 meters clearance from ground level, to also carry out a 1-2 meter crown reduction leaving an overall height of approx 20 meters and a 1-2 meter reduction on the North, East, South & West sectors leaving an overall branch length of each sector to 7-9 meters on each sector	Closes 16/04/2026
c) EHDC-26-0249-LDCP	The Holly, Goatacre Road, Medstead, GU34 5PU Use of land to station a mobile home (Granny Annexe)	Closes 07/04/2026
d) EHDC-26-0223-HSE	Clevedon, Windsor Road, Medstead, GU34 5EF Alterations to the existing roof and external walls to create habitable roof space.	Closes 02/04/2026

e) EHDC-26-0216-HSE	Kitehill, Goatacre Road, Medstead, GU34 5PU Removal of existing flat roofed front dormer and replacement with larger pitched roof dormer. Addition of front porch. Erection of a detached garage following partial removal of existing stables. Amending obscure glazing of 3 new first floor side windows (Permitted Development extension) to clear glass and removing their opening size restriction.	Closes 31/03/2026 Extension requested
f) EHDC-26-0129-FUL	Land South Of Warren Lane Land South Of Warem Farm, Wivelrod Road, Bentworth, GU34 4AR Change of use of land to a Gypsy/Traveller site with 1 pitch, comprising the siting of 1 mobile home, 1 dayroom and 1 touring caravan	Closes 14/04/2026

- iii. Any other late-arising planning applications
- iv. Planning decision notices – to receive an update
- v. Planning enforcement - ENF-26-0054, United Reform Church
- vi. Planning appeals - to receive any new appeals
- vii. Any other planning matters arising

b. Maintenance Committee (Last meeting 25th March)

- i. Chair's report
- ii. Paint for pavilion garage doors
- iii. Ad hoc maintenance
- iv. Fete shed
- v. A31 Alliance event on village green

Finance and General Purposes Committee (Last meeting 25th March)

- i. Chair's Report
- ii. Purchase of Adobe Acrobat Pro

6. MEDSTEAD PARISH COUNCIL CHAIRMAN'S REPORT

7. CLERK / RFO REPORT

8. EAST HAMPSHIRE DISTRICT COUNCILLORS REPORT

9. FINANCIAL MATTERS

- a. To approve the payments list for March 2026
- b. To approve the income and expenditure report and bank reconciliation for February 2026
- c. To review full year expenditure against the budget
- d. To agree expenditure on printing, refreshments and other ad hoc items for the Annual Parish Meeting
- e. To approve the Asset Register to the end of March
- f. To consider a grant request from Citizens Advice East Hampshire

10. ANNUAL PARISH MEETING To update plans, confirm the date and agree any actions

11. LOCAL GOVERNMENT REORGANISATION

- a. To note the Government's decision and consider the impact
- b. To consider attendance at the HALC LGR summit on 11th June (Southampton)

12. M&FM NEIGHBOURHOOD PLAN

- c. To review and approve the Vision Statement
- d. To consider any further inputs on infrastructure requirements
- e. To note and agree the NSPG briefing meeting with Councillors on 7th April
- f. To receive any further updates and agree any actions required

13. EMAIL AND WEBSITE

- a. Decision to change supplier – to update agree any further actions
- b. Email migration to new platform – to note any issues

14. ASSET BASED COMMUNITY DEVELOPMENT To note any updates and agree further plans

15. POLICIES

To consider adopting the following policy:

- a. Equality and Diversity Policy (rewritten)

16. HALC RESILIENCE EVENT To hear feedback from Cllr Maloney

17. PUBLIC MEETING To agree any updates on plans for a public meeting

18. FLOODING To receive any updates

19. CORRESPONDENCE

- a. Speeding on the High Street
- b. Four Marks News
- c. Any other correspondence arising

20. REPORTS FROM COUNCIL REPRESENTATIVES

To receive reports from Council Representatives, as appropriate

- a. Speedwatch
- b. EHAPTC
- c. Village Hall
- d. Medstead Sports Club

21. DATE OF NEXT MEETING To confirm next meeting as 13th May and agree any items for the agenda