



# Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

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23<sup>th</sup> January 2025

Dear Councillor

Please note that you are hereby summoned to attend an Extraordinary meeting of Full Council to be held at the Medstead Sports Pavilion on **Tuesday 28th January at 1.30pm.**

Yours sincerely,

Julie Russell  
Clerk to the Council

## AGENDA

### **Please note:**

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

### **1. PUBLIC PARTICIPATION**

Members of the public are invited to speak on any topic that is or could be directly related to Council business.

**After the conclusion of the public participation session the formal meeting of the Council will be resumed.**

### **2. APOLOGIES FOR ABSENCE**

### **3. DECLARATION OF INTERESTS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

### **4. RESOLUTION TO CLOSE THE MEETING THE PUBLIC**

Due to the confidential items to be discussed, councillors will vote to close this meeting to the public.

### **5. HANDOVER OF THE SPORTS PAVILION**

- a. To approve that the Sports Pavilion is ready for handover, subject to building control sign-off.
- b. To approve the final payment and retention.
- c. To agree any matters to be raised at the handover meeting.
- d. To agree attendance at the handover meeting.
- e. To agree any actions arising from handover that are needed before the next full council meeting.