



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell
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3rd April 2025

Dear Councillor

Please note that you are hereby summoned to attend a meeting of Full Council to be held at Medstead Village Hall on **Wednesday 9th April at 7.30pm.**

Yours sincerely,

Julie Russell
Clerk to the Council

AGENDA

Please note:

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

1. PUBLIC PARTICIPATION

Members of the public are invited to speak on any topic that is or could be directly related to Council business.

After the conclusion of the public participation session the formal meeting of the Council will be resumed.

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

4. COUNCIL MINUTES

To confirm and sign the minutes of the meeting of **Full Council** held on **12th March 2025.**

5. COMMITTEE MINUTES AND REPORTS

To receive any minutes received from the following committees with any reports from the relevant committee Chairmen:

a. Planning Committee (Last meeting held in Full Council)

- i. Chairman's report**
- ii. Planning applications**

a. [EHDC-25-0252-PIP](#), Southview, Medstead, GU34 5BP

Permission in Principle for 9 dwellings, following demolition of existing dwellings, stables and barns and removal of caravan

b. [EHDC-25-0044-TPO](#), Land Rear Of The Development At Watercress Way, Medstead, Alton, Hampshire

T1 - Lawsons Cypress Fell to ground level, a large part of the tree failed in recent storms leaving a

significant wound on the main stem. The part that failed struck plot 3. The wound is of significant size and will not occlude over time. To replace with an Oak.

- c. [EHDC-25-0102-FUL](#), Medstead United Reform Church, Medstead, GU34 5PR
Change of Use from existing D1 use to C3 dwelling use with associated parking and new entrance off Highway.

iii. **Planning decisions** To note any decisions

iv. **EHDC Consultation on Draft Affordable Housing SPD** To consider how to respond

v. **Any other planning matters**

Any updates or newly arising matters, as appropriate

b. **Maintenance Committee** (Last meeting held on 26th March)

i. **Chairman's report**

c. **Finance and General Purposes Committee** (Last meeting held on 26th March)

i. **Chairman's Report**

6. CHAIRMAN'S REPORT

7. CLERK'S REPORT

8. DISTRICT COUNCILLORS' REPORT

Councillors will vote to hear the following agenda item in closed session

9. LAND WEST OF BEECHLANDS PLANNING APPLICATION

To consider a resident's request for a judicial review

Councillors will open the meeting to the public again

10. 2024/25 AUDIT

- a. To note correspondence from BDO that the council is being audited as an intermediate council (over £200k turnover)
- b. To confirm the Annual Governance Statement 2024/25 (AGAR part 1)

11. FINANCIAL MATTERS

- a. To receive and approve the Income and Expenditure report for March 2025
- b. To receive and approve the Bank Reconciliations for March 2025
- c. To approve the council's payments for March / April since the last full council meeting
- d. To receive and approve end of year financial summary
- e. To approve the fixed asset register at 31st March (already agreed by F&GP)
- f. To consider a grant application from Citizens Advice Bureau

12. **COUNCILLOR VACANCY** To note new vacancy

13. **COMMITTEE ROLES** To review committee membership with the new councillor vacancy and the recent co-option

14. **CLERK'S CONTRACT** To review and approve the revised clerk's contract, as drafted and agreed by F&GP

15. OPEN SPACES

- a. **Village Green** To approve replacement of dragon's teeth by the layby
- b. **Knapp Wood** To consider boundary / footpath issues

16. POLICIES

To approve the following policies approved at Maintenance Committee or F&GP

- a. Communications and Social Media Policy
- b. Death of Monarch
- c. Disciplinary Policy
- d. Grievance Policy

- e. Investment Strategy
- f. Cemetery Grave Digger's Regulations
- g. Cemetery Regulations
- h. Memorial Inspection

17. MEDSTEAD PONDS.

To receive any updates as appropriate

- a. Five Ash Pond
- b. Village Pond

18. ANNUAL PARISH ASSEMBLY To agree the date and format of the Annual Parish Assembly

19. SPORTS PAVILION AND PARISH OFFICE

- a. To receive any updates
- b. To consider location and layout of office and purchase of office furniture and ad hoc items

20. CORRESPONDENCE

- a. Government consultation on devolution

21. VE DAY 80th COMMEMORATION To consider any updates on proposals

22. COUNCIL REPRESENTATIVES. To receive reports from Council Representatives, as appropriate.

- a. **Speedwatch**
 - i. To approve F&GP's recommendation not to renew the licence for the Speedwatch cameras
 - ii. Any other updates
- b. **Village Hall**
- c. **East Hampshire Association of Parish and Town Councils (EHAPTC)**
- d. **Medstead Sports Club**
- e. **Medstead & Four Marks Neighbourhood Plan Steering Group**
 - i. To note updates on the grant situation and agree any expenditure requirements
 - ii. Any other updates

23. NEXT MEETING

To raise any new agenda items for the next full council meeting on 14th May and to note the meeting dates for 2025/26.