



# **MEDSTEAD PARISH COUNCIL**

## **MINUTES OF THE EXTRAORDINARY FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

**24<sup>TH</sup> February 2021 (Held virtually on the Zoom platform)**

**Present:**

Cllrs. Deborah Jackson, Ken Kercher, Charles Clark & Andrew Jackson.

**Also present:**

Cllr. Mike (Jo) Smith (minute ref 21.12 only) & Mr Peter Baston (Clerk).

**ACTION**

**21.12 MEDSTEAD PARISH OFFICE.**

Of the four companies had been shortlisted, only one tender had been received. Two companies had indicated that they wished to withdraw and there had been no further communication from the final company. Given the very high quoted cost from the company which had submitted a quotation, it was agreed that an alternative option(s) for the proposed parish office be considered.

Three possibilities were suggested, these being:

- i. A regular “off the shelf” square building. Cllr Smith had already spoken with one company who had quoted an indicative cost and he was asked to obtain further details based on a footprint size of a building of around 4.5m x 10m;
- ii. Cllr Kercher had obtained details of a further company for a garden office style building and he was asked to also obtain further details and an indicative price for a building based on the same size as (i) above;
- iii. Cllr Deborah Jackson suggested that the current sports pavilion be considered for a modernisation and re configuration of its existing layout which could be considered to be used more efficiently as a community building, with possibly a parish office being located upstairs. This could allow a possible funding stream of EHDC held CIL funding. It was agreed that whilst a re-configuration and modernisation of the pavilion should be considered further, this would be a separate project and would not include the parish office. This would be considered further by F&GP Committee.

**Cllr Mike (Jo)  
Smith**

**Cllr Kercher**

**F&GP Committee**

It was agreed that options (i) & (ii) above be taken to the next Full Council meeting for further consideration. Option 3 will be considered at a future Full Council meeting, once this is considered further by F&GP.

**Full Council**

Cllr Smith expressed his concern over losing the S106 funding held at EHDC as its availability is time limited and with the need to go through the Government procure route again, this could delay the process.

**21.13 CIL / S106 FUNDING FOR PROJECTS**

The Committee reviewed the current listed projects and updated the list. The new list of projects which will be considered further during 2021/22, utilising S106 “Generic” funding or CIL funds will be as follows:

- i. Parish Office
- ii. Village Green restoration (On going project)
- iii. Five Ash Pond Improvements
- iv. Medstead Village Link
- v. Foot way to School
- vi. Playground Safety
- vii. Modernisation of Sports Pavilion

**21.14 MEDSTEAD VILLAGE HALL LEASE**

Cllr Kercher and the Clerk had updated the previous version of the draft Medstead Village Hall lease. The suggested changes were discussed by the Committee with Cllr Andrew Jackson being asked to reword one section. The Clerk would then circulate a further version to F&GP Committee members for agreement with the revised version being taken to Full Council for approval. Once the draft has been agreed by Full Council, the Clerk was asked to find out if HALC would have the ability to arrange for the lease to be checked from a legal perspective, prior to it being submitted to Medstead Village Hall Committee for their consideration.

**Cllr Andrew Jackson**

**Full Council Clerk**

The Plan to be annexed to the lease would need to be re drawn and the Clerk was asked to see if this could be professionally drawn.

**Clerk**

The Chairman closed the meeting at 8.20pm.

Chairman .....Date.....