



MEDSTEAD PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

23rd March 2022

Present:

Cllrs. Deborah Jackson, Charles Clark & Ken Kercher.

Also present:

Mr Peter Baston (Clerk).

ACTION

22.06 OPEN SESSION

- i. Cllr Jackson stated that there appeared to be some confusion over where the action lay regarding the revisions to the Medstead Village Hall (MVH) lease. It was agreed that there needed to be evidence from the Medstead Village Hall Committee following the recent communication they have received from the Charity Commission regarding any interest which the Charity Commission may have in any revised lease. The Clerk will follow this up with MVH. Following receipt of that information, revisions may be required to the lease and Cllr Kercher agreed to undertake a first review of the draft lease.
- ii. Cllr Clark mentioned that it appeared that the ditch dredging at Five Ash Pond had not been completed by the contractor and the Clerk was asked to follow this up.

Clerk

Cllr Kercher

Clerk

22.07 APOLOGIES FOR ABSENCE

Cllr Andrew Jackson - Approved

22.08 DECLARATIONS OF INTEREST

None.

22.09 MINUTES

- i. The minutes of the extraordinary meeting held on 8th March 2022 were proposed by Cllr Charles Clark, seconded by Cllr Kercher and were signed by the Chairman as a correct record.
- ii. Matters arising:

Minute	F&GP Meeting Date	Action	Assigned to	Status	Comments
20.58	25 November 2020	F&GP to consider improvements to Five Ash Pond area	F&GP	Outstanding	A life belt and new signage have been installed. Further chestnut fencing will be installed
21.09	27 January 2021	GDPR Policy to be further reviewed in 2022 after Brexit legislation is clearer	F&GP	Outstanding	Cllr Andrew Jackson will be asked to review the GDBR policy
21.74	24 November 2021	Clerk to complete a revised Risk Assessment and for F&GP to consider	Clerk / F&GP	Completed	
22.05	08 March 2022	Clerk to complete the CIL funding form	Clerk	Completed	

22.10 2021/22 EXPENDITURE REVIEW.

The estimated outturn position of the 2021/22 expenditure as at 31st March was reviewed. Whilst the expenditure is clearly shown, it was agreed that the Clerk would for future meetings also show the income position and also the reserves held for F&GP to consider.

Clerk

Following the earlier Maintenance meeting, it was felt that the cost of repairing the large hole at Stancomb Broad Lane could be funded from the footpath maintenance budget and the Clerk was asked to contact the footpath officer accordingly.

Clerk

22.11 PARISH CLERK PAY AND CONDITION REVIEW

Agreement was attained by Full Council on 18th August 2021, (min ref 21.100 (iii) a) that subject to a satisfactory performance during 2021/22, the Clerk's salary would be restated to be in line with other local councils at LC2 spine point 27. Following discussion between the Committee and the Clerk, it was agreed by F&GP Committee that this level of performance had been attained and this change in grading was agreed with effect from 1st April 2022 and would be taken to Full Council for approval.

Full Council

Additionally, the Clerk's leave allowance had been incorrectly calculated in his contract and it was also agreed that this needed to be rectified. This would be taken to Full Council for approval. The Clerk was also asked to provide a revised draft of his contract for approval by the Council.

Full Council
Clerk

22.12 DRAGONS TEETH

It was agreed that there should be a reserve for the future replacement of the Village Green dragon's teeth and the Clerk would include this in future reports based on the previous costs.

Clerk

22.13 PRECEPT INCREASE.

It was felt that no further action is required in providing further information on the 2022/23 precept.

22.14 MEDSTEAD VILLAGE GREEN AGREEMENT

Following a communication with Medstead Cricket Club regarding the current lease not being applicable to the club, Cllr Kercher agreed to review and amend the existing lease to adapt a separate version for the Cricket Club. This would be brought to Full Council for approval.

Cllr
Kercher /
Full Council

22.15 LAND REGISTRY APPLICATIONS

The Clerk updated the Committee on the latest position.

22.16 FUNDING OPPORTUNITIES

These were reviewed by Committee with the Clerk being asked to look into the Veolia funding source.

Clerk

22.17 MEDSTEAD PARISH COUNCIL POLICY.

Committee reviewed the following policies which would be taken to Full Council for approval:

Full Council

- i. Gifts & Hospitality
- ii. Cemetery Fees
- iii. Press & Media
- iv. Safeguarding
- v. Training

The Chairman closed the meeting at 8.35pm.

ChairmanDate.....