



MEDSTEAD PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

25th May 2022

Present:

Cllrs. Deborah Jackson, Charles Clark, Mike (Jo) Smith.

Also present:

Cllr. Ken Kercher & Mr Peter Baston (Clerk).

ACTION

22.18 OPEN SESSION

- i. Cllr Jackson mentioned that the letter sent to the neighbour at Five Ash Pond had not been delivered by Royal Mail and that the property of the neighbour was still on the Parish Council land. The Clerk was asked to follow this up and contact Hampshire Legal Services to get the letter re sent and that a duplicate letter would be hand delivered by Cllr Deborah Jackson and Cllr Charles Clark.

**Clerk
Cllr Deborah
Jackson / Cllr
Clark**

22.19 APOLOGIES FOR ABSENCE

Cllr Andrew Jackson - Approved

22.20 DECLARATIONS OF INTEREST

None.

22.21 MINUTES

- i. The minutes of the extraordinary meeting held on 23rd March 2022 were proposed by Cllr Charles Clark, seconded by Cllr Smith and were signed by the Chairman as a correct record.
- ii. Matters arising:

Minute	F&GP Meeting Date	Action	Assigned to	Status	Comments
20.58	25 November 2020	F&GP to consider improvements to Five Ash Pond area	F&GP	Outstanding	Further chestnut fencing will be installed. Contractor has been chased and fencing is on order
21.09	27 January 2021	GDPR Policy to be further reviewed in 2022 after Brevit legislation is clearer	F&GP	On Hold	Cllr Andrew Jackson will be asked to review the GDBR policy in due course

22.22 COMMITTEE TERMS OF REFERENCE

These were reviewed by the Committee and would be taken to Full Council for approval

Full Council

22.23 2022/23 EXPENDITURE REVIEW.

The latest outturn position of the 2022/23 expenditure and income as at 30th April 2022 was reviewed.

22.24 FUTURE LEGAL EXPENSES

This would be considered as part of the 2023/24 budget considerations at the October 2022 F&GP Committee meeting.

**F&GP
Committee**

22.25 PARISH CLERK CONTRACT REVIEW

A draft revised and updated contract was reviewed by Committee and approved and would be signed by the Chair and Clerk.

Cllr Deborah Jackson / Clerk

22.26 MEDSTEAD VILLAGE GREEN AGREEMENT

Following a communication with Medstead Cricket Club regarding the current lease not being applicable to the club, Cllr Kercher had reviewed the existing lease and suggested that a shorter memorandum of Agreement be drawn up. The Clerk was asked to take this forward and would be brought to Full Council for approval.

Clerk / Full Council

22.27 MEDSTEAD VILLAGE HALL LEASE

The Clerk updated the Committee in that he had chased the Medstead Village Hall committee and it is on their agenda for a meeting in week commencing 30th May.

22.28 MEDSTEAD PARISH COUNCIL POLICY.

The Committee reviewed the following policies which would be taken to Full Council for approval:

Full Council

- i. Financial Regulations
- ii. Standing Orders
- iii. Fixed Asset Register
- iv. Risk Assessment
- v. Investment Strategy

The GDPR Policy will be considered at a later date.

The Chairman closed the meeting at 8.20pm.

ChairmanDate.....