



MEDSTEAD PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

26th October 2022

Present:

Cllrs. Deborah Jackson, Charles Clark, Ken Kercher & Mike (Jo) Smith.

Also present:

Mr Peter Baston (Clerk).

ACTION

22.42 OPEN SESSION

- i. Cllr Deborah Jackson asked the Committee to consider a maintenance contract for the adult gym equipment at a quoted annual cost of £352.96 by the installer Fresh Air Fitness, which would also cover some minor repairs currently required. It was agreed and that this should be taken forward by the Clerk.
- ii. The Clerk asked if CPRE membership should continue and this was agreed by Committee.
- iii. Cllr Mike (Jo) Smith outlined the current position regarding Speedwatch membership where there are now only six volunteers. He asked if a leaflet drop in the parish to encourage new volunteers to come forward could be considered and asked for funding for the leaflets. It was agreed that Cllr Smith would produce a draft A5 leaflet. The Clerk was asked to see if there were any Parish Plan funds remaining which could be used for the printing cost. It was also agreed that Cllr Smith would contact SMASH to see if they are able to publicise Speedwatch.

Clerk

Cllr Mike (Jo) Smith / Clerk

22.43 APOLOGIES FOR ABSENCE

None.

22.44 DECLARATIONS OF INTEREST

None.

22.45 MINUTES

- i. The minutes of the meeting held on 27th July 2022 and the extraordinary meeting held on 2nd September 2022 were proposed by Cllr Charles Clark and were signed by the Chairman as a correct record.
- ii. Matters arising:

Minute	F&GP Meeting Date	Action	Assigned	Status	Comments
21.09	27 January 2021	GDPR Policy to be further reviewed in 2022 after Brexit legislation is clearer	F&GP	On Hold	Cllr Andrew Jackson will be asked to review the GDPR policy in due course
22.24	25 May 2022	F&GP to consider future legal expenses as a reserve item at October budget meeting	F&GP	Outstanding	To be discussed at October F&GP budget meeting

22.46 PARISH COUNCIL GRANT APPLICATION

The application from Victim Support was considered and agreed that grant funding of £100 be approved. This would be taken to Full Council for approval.

Full Council

22.47 VILLAGE GREEN BENCH

A request had been received for a memorial bench to be sited on the Green in memory of Mr Patrick Burrige. The Committee agreed that this should be in the same style as other benches in recycled plastic and could replace one of the bench style seats but the exact location is to be agreed. This was unanimously agreed by Committee and the Clerk was asked to contact the requester.

Clerk

22.48 DAY WORK CONTRACTOR

The Clerk had drafted the third year contract for the day work contractor and this was agreed by the Committee and the Clerk was asked to take this forward.

Clerk

22.49 2022/23 EXPENDITURE REVIEW.

The latest outturn position of the 2022/23 expenditure and income as at 30th September 2022 was reviewed with a number of outturn changes especially in respect of Reserves held.

22.50 INTERIM INTERNAL AUDIT REPORT 2022/23

This was reviewed by the Committee and would be taken to Full Council for approval

Full Council

22.51 MEDSTEAD PARISH COUNCIL 2023/24 BUDGET & PRECEPT

The Committee reviewed in detail the draft 2023/24 Parish Council budget and precept as prepared by the Clerk / RFO and agreed that this should be taken to Full Council for further discussion and approval.

Full Council

Given the increased level of the precept, the Clerk would draft an explanation as to the reason for publication on the Council web site in due course once the precept has been agreed.

Clerk

The Clerk was also asked to find out the estimated “ball park” figure for replacing certain items of play equipment on the Green which are now beginning to show signs of their age.

Clerk

The Chairman closed the meeting at 9.00pm.

ChairmanDate.....