



Medstead Parish Council

Minutes of the Full Council Meeting – 13th September 2023.

Present: Cllrs. Deborah Jackson (Chair), Graham Bennell, Mark Brayford, Charles Clark, Ken Kercher, Frank Maloney, Gordon Mitchell, Phil Quinlan & Mike Smith.

Also in attendance: EHDC District Councillors Neal Day & Ilena Allsopp, three members of the public & Peter Baston (Parish Clerk).

ACTION

23.113 OPEN SESSION

<p>i. The representative from Medstead Village Hall provided the Council with an update on the plans and opportunities being considered by the Hall Committee and following a social impact assessment would be considering further at their next meeting. Given that the Hall is operating under a lease from the Parish Council, permission would need to be sought for any such improvements. Funding for such projects would be secured through grants and S106 funding applications.</p> <p>ii. Cllr Clark stated that he had attended a meeting with SMASH, F4FM and Four Marks PC regarding the Local Plan consultation process. There would be a community event at Four Marks Village Hall on 8th October. He asked whether the Medstead PC logo be used on any material by the group, (e.g. presentation slides). It was agreed that the logo could be used as long as it was on an information only basis. The draft slides for 8th October would be sent to Cllr Clark and who would then circulate to Medstead PC for clearance before the event.</p> <p>iii. A member of the public asked about the Community Asset status for the Castle of Comfort given the public house is closed for a short period. The Clerk would make enquiries.</p>	<p>Cllr Clark</p> <p>Clerk</p>
---	--

23.114 APOLOGIES FOR ABENCE

Cllr Mitchell - Approved	
--------------------------	--

23.115 DECLARATION OF INTEREST

None	
------	--

23.116 MEDSTEAD PARISH COUNCIL MINUTES

- i. The minutes of the meeting held on **9th August 2023** were proposed as a true record by Councillor Clark seconded by Councillor Quinlan and were signed by the Chairman.
- ii. Matters arising:

Minute #	Full Council Meeting Date	Action	Assigned to	Status	Comments
23.058	May-23	Clerk to contact Nat West to open a new current account for the Wake Trust	Clerk	Outstanding	Action in hand but difficulty is being experienced with Nat West
23.097 (iii)	Aug-23	Clerk to contact HCC regarding Hattingley Pond drainage	Clerk	Outstanding	
23.101 (ii) c		Cllr Smith to contact successful water company to proceed with work	Cllr Smith	Outstanding	
23.101 (iii)		F&GP Committee to review the Clerk working hours at the October meeting	F&GP Committee	Outstanding	

23.117 COMMITTEE MINUTES AND REPORTS

- i. **Planning Committee.** The Committee minutes of **23rd August 2023** were noted and approved.
 - a. **Chairmans Report.** In view of the small number of planning applications, we continue to deal with planning issues as an item on the agenda of the full Council meetings. This continues to work well and may continue until the number of planning applications increase.....hopefully that will not be the case!
However, MPC have received planning application 58788/002, an online application in respect of 95 houses on land to the west of Longbourn Way. This is in essence very similar to the previous application on this site, with a small reduction in housing numbers and a revised road layout. MPC have duly responded to EHDC and asked for a refusal. The lack of a five year land supply continues to be an issue.
 - b. **Planning Application 29096/005.**
First floor extension over existing dwelling including 5 dormer windows and two rooflights with one and a half storey side extension and single storey rear extension following demolition of single storey area to the front of the existing dwelling
Marrow Down, Boyneswood Lane, Medstead, Alton, GU34 5DZ.
This was reviewed by the Planning Committee members of the Council and Medstead Parish Council had no objection
 - c. **South Town Rd. - URC Site.**
Following a report of possible encroachment by the new land owner of the former URC, the Clerk was asked to review the original agreement regarding the cesspit for the URC building which is situated on Parish Council land.
- ii. **Maintenance Committee.**
 - a. Chairmans Report: - No meeting has been held.
- iii. **Finance & General Purposes Committee.** The Committee minutes of **23rd August 2023** were noted and approved.

Clerk

<p>a. Chairmans Report. The Chair reported that a response had been sent to the resident of Cedar Stables regarding the Wildflower Meadow and a response is awaited.</p> <p>Cllr Kercher raised the possibility of the Wildflower Meadow being sold as it was becoming a liability for the Council and therefore the residents of Medstead Parish, most of whom he felt, may not be aware of its existence. Following discussion, it was felt that this should be considered again in a year's time and the Clerk was asked to diarise.</p>	<p>Clerk</p>
---	---------------------

23.118 MEDSTEAD PARISH COUNCIL CHAIRMAN REPORT

<p>No report received</p>	
---------------------------	--

23.119 MEDSTEAD PARISH COUNCIL CLERK / RFO REPORT

<ol style="list-style-type: none"> 1. Building Regulations for Pavilion project have been submitted to EHDC for consideration. On the soil survey, one quote received, awaiting two further quotes. 2. Tender information loaded on to Contracts Finder for the Pavilion project. Deadline for returns is 29th September. Met with one company on site. 3. Quotes being sought for the play equipment replacement. It is hoped that S106 funding will be available to fund this project. Grants applied for from EHDC Councillors. Met with one company on site. 4. S106 funding approved by EHDC for nematode implanting, fertilisation and aeration. However, nematode supply is in doubt as the previous source can no longer supply them. An alternative source is being pursued. Contract for work is out to tender. Deadline 8th September. 5. S106 funding in place for tree replacement up to £2,640. On Full Council agenda. 6. S106 funding being sought from HCC held S106 Transport funds for the new SLR sign for Speedwatch. A response is awaited. 7. S106 application submitted to EHDC for the Medstead Cemetery project. A response is awaited. 8. Still no response as yet from HCC regarding a possible weight limit through Medstead. 9. Received further communication from concerned residents of South Town Rd regarding an alleged vehicle access being made alongside the URC. Liaised with EHDC case officer. On Full Council agenda. 10. Responded to the residents of the Stables Dwellings off Trinity Hill regarding the access to the Wildflower Meadow and the financial upkeep of the access road. A response is awaited. <p><u>Cemetery Activity</u> None.</p> <p><u>Village Green Booking(s)</u> Manor Colts U14 football training 19th, 26th August & 2nd Sept. (Saturday mornings), plus Wednesday evenings from 6th September to 25th October 2023. Childrens birthday party 15th October 2023.</p>	
---	--

23.120 EAST HAMPSHIRE DISTRICT COUNCILLOR REPORT

With the holiday season coming to an end, things are starting to get busier for your councillors. Case work continues and the number of significant planning applications and proposals continues to grow at an alarming rate.

Refuse Collections

Please be aware that bins are not regularly being emptied on their planned days. For a second time in recent months a dust cart has caught fire whilst doing collections.

Please take care to avoid hot BBQ's and other potential sources of fire.

If your bin was not collected, please report it as missed using your MyEHDC account. Reports must be made before 4pm on the next working day after your collection was due.

Environment

East Hants District Council Pledge to be carbon neutral by 2035.

A motion to council (held on Thursday 27 July) was approved with cross-party support to increase the speed with which we aim for carbon neutral with council services.

The first step in this will be a thorough audit of the council's carbon footprint, looking at what we can change easily and what may require more imaginative solutions. This audit has already been commissioned and we're expecting the results in the autumn.

This will help to inform an updated Climate and Environment strategy that will set out what we plan to do and when to meet our deadline of 2035. An ambitious action plan for the strategy will set out short and long-term targets so we can measure our progress and use this working document to map our route to carbon neutral. Work on this is already underway and the final strategy will be published early in 2024.

The second round of Community Climate Action Fund (CCAF) grants will be open for applications later this year.

Save energy and reduce your carbon footprint with solar panels and battery storage
With Solar Together East Hampshire you can take advantage of group buying for Solar PV and Battery storage. For more information <https://solartogether.co.uk/east-hampshire/home>

Dates for September

The next full council meeting is on Thursday 28th September at the Clanfield Centre 1830-2030 - please refer to the EHDC website for further details.

We continue to attend Parish Council Meetings on a regular basis, and are visiting community groups to understand issues they are facing and wish to discuss.

23.121 MEDSTEAD PARISH COUNCIL FINANCIAL MATTERS

<ul style="list-style-type: none"> i. Income and expenditure reports for July and August 2023. These were agreed and signed off by Council. ii. Bank reconciliations as at 31st July and 31st August 2023. Following a review by non-signatory councillors, these were agreed and signed off by Council iii. Coronation Living Heritage Fund. This was noted by Council. iv. EHDC Building Regs Fee. This was noted and approved by Council. 	
--	--

23.122 S106 / CIL FUNDED PROJECTS

<ul style="list-style-type: none"> i. Medstead Village Green. The closing date for the submission of tenders for the on-going work proposed for the Green for this autumn and next spring has now passed and only one tender has been received from the company that have carried out this work in previous years. Other companies that were approached did not tender because it seems that they do not have the specialised equipment needed for this work. Difficulties have arisen with the supply of nematodes for implantation this autumn. They were previously obtained directly by the Parish Council from Bionema Ltd, a company established at Swansea University, but they no longer hold stocks and their technology has been acquired by Syngenta UK, based in Cambridge. The Clerk has contacted this company and their response is awaited. East Hampshire District Council have confirmed that up to £6,000 has been awarded from their Section 106 Public Open Space Fund to finance the work proposed by the Parish Council along with an application for EHDC Councillor grant funding being submitted to EHDC and a response is awaited. The Clerk had advertised the tender opportunity to carry out the work and invited five companies to submit a quotation. However, only one company (Southern Ground Care) had done so by the closing date and this quotation was accepted by Council and the Clerk was asked to contact the company. ii. Medstead Parish Office. Having completed the detailed specifications with the architects, details have been submitted to EHDC for building regs to be signed off. Once this has been done we are ready to select a contractor, having gone out to tender and with selection of the contractor to be decided at the next full MPC meeting on 11th October and then hopefully proceed at pace, bearing in mind the potential “clawback” of funds by EHDC. It was agreed that the proposed soil survey would not now proceed and would wait the inspection by EHDC building control in due course. iii. Tree Replacement. The Clerk had circulated a spreadsheet detailing the affordability of replacement trees with the S106 funding available for such projects. It was agreed that 18 trees could be purchased and the Maintenance Committee would consider this further at their October meeting. iv. Play Equipment. Quotations are being submitted for the replacement of some of the wooden play equipment which following an RPIi inspection were considered to be in need of replacement due to their age and condition. The quotations once received would be considered by the Maintenance Committee at their next meeting. v. Speedwatch SLR. The Clerk had applied to HCC for S106 (Transport) funding for a new permanent sign on Roe Downs Rd. A response is awaited. vi. Cemetery Water Supply Extension. A start date is awaited by the contractor and Cllr Smith would update Council in due course. 	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Maintenance Committee</p> <p style="text-align: center;">Maintenance Committee</p>
---	--

23.123 MEDSTEAD PARISH COUNCIL POLICY

Following a review by F&GP Committee, the following Council Policies were considered and adopted by Medstead Parish Council. <ul style="list-style-type: none">i. Recording and Use of Social Media at Meetings.ii. Business Continuity Plan.	
---	--

23.124 MEDSTEAD PONDS

<ul style="list-style-type: none">i. Medstead Village Pond. The Working Group gave a further update and it was agreed that the work should be re costed and brought back to the Council with a time line plan for further consideration.ii. Five Ash Pond. It was reported that the fence to the field at the rear of the Pond had been taken down and required re-erecting. The Clerk would ask the day work contractor to undertake the work. The fence on the side is still to be re-erected by the Contractor.iii. Soldridge Pond. Nothing to report.	Pond Working Group Clerk
--	--

23.125 CORRESPONDENCE

The following correspondence was noted by Council. <ul style="list-style-type: none">i. Migration Statistics in England and Wales.ii. New Farnborough Airport expansion.iii. Hampshire Forest Partnership – tree planting in East Hampshire District Council.	
---	--

23.126 MEDSTEAD PARISH COUNCIL REPRESENTATIVE REPORTS

<p>Medstead & Four Marks Neighbourhood Plan Steering Group. Cllr Clark reported that Paul McAllister (FMPC) and he had attended meetings at Penns Place on 27th July with the EHDC Principal Planner and the Planning Policy Manager to learn more about the new Local Plan and on 15th August, again with the EHDC's Principal Planner, Community Development officer and Developer Contributions officer, to learn more about Community Funding and CIL contributions. Out of the latter meeting it was suggested that MPC contact Medstead Village Hall (MVH) as there is a possible funding stream which may have been overlooked. This has been done and MVH are now looking into this.</p> <p>On Tuesday 12th September there was a joint meeting of the NPSG, SMASH and Fight4FM to discuss the format for the proposed community meeting to be held at the FMVH on 8th October.</p> <ul style="list-style-type: none">i. Speedwatch. Cllr Smith reported that he is awaiting a decision from EHDC regarding an application for a new speed cameraii. Medstead Sports Club. Medstead's cricket season has come to an end with the club's League team retaining their place in Hampshire Division 4 North. They won 4 of the 13 league matches played and finished in 12th position of the 17 teams in the Division. The club's Sunday Friendly team had the support of more players than for many years past, including a good number of teenagers. They won 4	
--	--

matches, but in a miserably wet summer 5 of their games fell victim to the weather, as did 3 league matches.

The **Tennis** Club's teams have maintained their positions in their respective leagues, and their end of-summer highlight, the Club Competitions Finals Day, took place last Saturday. Their club coach, Will May-Miller, has successfully swum the English Channel, raising funds for the Mlambe Project which builds village schools in Malawi.

The **Bowls** Club have lost several of their regular playing members and no longer played in the league this summer, limiting their matches to friendlies. However, their numbers will be boosted by the arrival of "winter members" whose grass greens at other clubs are closed for the winter and who come to take advantage of Medstead's all-weather surface.

The Wednesday **Badminton** Club have continued to play in the Village Hall through the summer, and this month they are due to be joined by the Monday Badminton Club and the Table Tennis Club, returning to action after holiday breaks.

There were no further matters to discuss and the meeting was closed at 9.45pm

Signed Chairman

Date.....