



MEDSTEAD PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

22nd March 2023

Present:

Cllrs. Deborah Jackson, Charles Clark, Ken Kercher & Mike (Jo) Smith.

Also present:

Mr Peter Baston (Clerk).

ACTION

23.13 OPEN SESSION

- i. Cllr Clark mentioned that a grant application had been received from CAB. The Clerk said that this would be on the Full Council agenda in April.
- ii. Cllr Clark asked what the invoice from WKL for £499.99 related to. The Clerk reported that this was for materials purchased by the Day Work Contractor for the agreed pond maintenance.
- iii. Cllr Clark raised the communication received from the Watercress Line regarding possible funding for a defibrillator in the redundant phone box at Medstead Station. It was agreed that this would be mainly beneficial to those using the heritage line rather than the local community and the Clerk was asked to respond suggesting that they apply for funding from the EHDC Councillor grants following the forthcoming local elections.

Full Council

Clerk

23.14 APOLOGIES FOR ABSENCE

None.

23.15 DECLARATIONS OF INTEREST

None.

23.16 MINUTES

- i. The minutes of the meeting held on 25th January 2023 were proposed by Cllr Charles Clark and were signed by the Chairman as a correct record.
- ii. Matters arising:

Minute #	F&GP Meeting Date	Action	Assigned to	Status	Comments
21.09	27 January 2021	GDPR Policy to be further reviewed in 2022 after Brexit legislation is clearer	F&GP	Outstanding	Clerk to source another policy for a PC
23.01(i)		Clerk to source a Community Climate Action Fund application form	Clerk	On Hold	Application to be now submitted to HCC
23.05	25 January 2023	Cllr Mike (Jo) Smith to source three quotes for Cemetery water extension	Cllr Mike (Jo) Smith	Outstanding	This would now be undertaken by the Mtce Committee

23.17 MEDSTEAD PARISH COUNCIL 2022/23 EXPENDITURE REVIEW

The latest position was reviewed by the Committee.

23.18 REVIEW OF RESERVE FUNDS ALLOCATION

The Clerk outlined the latest position (as at February 2023) and the Committee reviewed the suggested changes to the current Reserve allocation made by the Clerk / RFO. These changes would be laid before Council at their April Full Council meeting for approval.

Full Council

23.19 GRANT OPPORTUNITIES

The possible grant opportunities were discussed but as Medstead did not currently have an active football team, it was unlikely that any grants would be forthcoming from the Football Foundation. The Clerk would however pursue a possible grant funding stream from HCC for items associated with the Pavilion / Parish Office project.

Clerk

23.20 CORONATION CELEBRATIONS

It was reported that the Coronation celebrations committee had received a grant from the Wake Trust and that they may apply to Medst5ead PC for a further Grant in the new financial year.

23.21 PARISH OFFICE / PAVILION CONVERSION

Following a Working Group meeting with the architect, a revised set of plans had been received and the Committee identified a number of further changes and the Clerk was asked to contact the architect and get him to update the plans, which would then be brought to Full Council in April for approval thereby allowing the Building Regulation application to be submitted to EHDC and the tender process to identify a contractor could begin. It was anticipated that the commencement of the work would a start in September 2023 with a completion date in early 2024.

Clerk

23.22 ANNUAL PARISH ASSEMBLY

The agenda was agreed with a number of speakers having been identified.

The Chairman closed the meeting at 8.35pm.

ChairmanDate.....