



# **MEDSTEAD PARISH COUNCIL**

## **FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

### **23<sup>rd</sup> August 2023**

**Present:**

Cllrs. Deborah Jackson, Charles Clark, Gordon Mitchell & Mike (Jo) Smith.

**Also present:**

Mr Peter Baston (Clerk).

**ACTION**

**23.32 OPEN SESSION**

- i. Cllr Smith mentioned that at the site next to the redundant United Reform Church on South Town Rd, there appears to be a badger sett and with the on-going activity of clearing the site on the boundary, there is a danger of the sett being disturbed. The Clerk reported that EHDC Enforcement had been made aware of the activity to make an access on to South Town Rd and were investigating the issue.
- ii. Cllr Mitchell mentioned that the path across the Green near to the Pond was becoming overgrown and required cutting back. The Clerk would task the Lengthsman with this work at his next visit.

**Clerk**

**23.33 APOLOGIES FOR ABSENCE**

None.

**23.34 DECLARATIONS OF INTEREST**

None.

**23.35 MINUTES**

- i. The minutes of the meeting held on 28<sup>th</sup> June 2023 were proposed by Cllr Charles Clark and were signed by the Chairman as a correct record.
- ii. Matters arising:

None.

**23.36 MEDSTEAD PARISH COUNCIL FINANCE**

- i. **2023/24 Income & Expenditure Review.** The latest position was reviewed by the Committee. The Clerk was asked to source new bollards for the Foul Lane bollards some of which had been damaged by vehicles
- ii. **Financial Reserve Review.** A revision to the reserves held was agreed by the Committee to accommodate the expenditure on the Pavilion Conversion. The Clerk was also asked to seek an EHDC Councillor grant for a potential new notice board to replace an old one.

**Clerk**

**Clerk**

**23.37 CORRESEPENDENCE**

- i. **EHDC CIL Neighbourhood Portion Expenditure.** The listing of the allowable CIL spend was noted by the Committee.
- ii. **CIL Funding 5 Year Clawback.** The deadline(s) for the 5 year clawback of CIL funding was noted by the Committee.
- iii. **S106 Community Facilities specific funds - Medstead Four Marks GI Route.** The S106 funds remaining of £2,640.00 for the route were noted and the purchase and planting of trees would go ahead in the Autumn up to this value. This would be taken to the next Maintenance Committee to agree the species and location of trees to be planted.
- iv. **S106 – Available Funds.** The total value of S106 funds available as notified by EHDC (both generic and specific), were noted by the Committee and the Clerk was asked to obtain quotes to replace the aging existing play equipment on the Green and to also include two new goal posts.
- v. **S106 Generic Funding Window.** The window for applying was noted by the Committee

**Maintenance Committee**

**Clerk**

**23.38 MEDSTEAD POLICY DOCUMENTS**

The following documents were reviewed and agreed and would be taken to Full Council for approval. They were:

- i. Recording and Use of Social Media at Meetings Policy
- ii. Business Continuity Plan.

**Full Council**

**23.39 MEDSTEAD WILDFLOWER MEADOW**

The Clerk was asked to reply to the residents of the Cedar Stables development, following their representation and paper which was tabled at the Medstead PC Full Council meeting, directing them to the documents which detailed the position of the Wildflower Meadow.

**Clerk**

**23.40 CIL/ S106 PROJECTS**

- i. **Sports Pavilion Project.** The Clerk reported that the project is now out to tender with a closing date of 29<sup>th</sup> September. He further confirmed that the architect had submitted the building regulations to EHDC for their approval.
- ii. **Medstead Green.** The work to implant the nematodes is out to tender with a closing date of 8<sup>th</sup> September. It had been reported however that the supply of nematodes may be an issue and the Clerk would contact the company to see what the position is.

**Clerk**

The Chairman closed the meeting at 8.00pm.

Chairman .....Date.....