



# Medstead Parish Council

## Minutes of the Full Extraordinary Council Meeting – 19<sup>th</sup> October 2023.

**Present:** Cllrs. Deborah Jackson (Chair), Mark Brayford, Charles Clark, Ken Kercher, Gordon Mitchell Phil Quinlan & Mike Smith.

**Also in attendance:** Peter Baston (Parish Clerk / RFO).

### ACTION

#### 23.142 OPEN SESSION

- i. Cllr Kercher mentioned that a new source for nematodes had been found and that the negotiated cost for supplying enough would be £1,650 plus vat. This was approved by Council and the Clerk was asked to place the order once the contractor had confirmed his availability to undertake the work. **Clerk**
- ii. Cllr Smith confirmed that the work to the play area gates had been completed.
- iii. Cllr Brayford suggested that the notice board on Boyneswood Rd be repaired and the Clerk was asked to contact the day work contractor to apply a stain to the wood. **Clerk**

#### 23.143 APOLOGIES FOR ABENCE

Cllrs. Graham Bennell & Frank Maloney - Approved

#### 23.144 DECLARATION OF INTEREST

None

#### 23.145 S106 / CIL FUNDED PROJECTS

##### Medstead Parish Office / Pavilion / Community Room Project

Cllr Clark provided an update on the visit by himself and Cllr Smith to a contractor who had submitted the preferred tender.

Following a request to all five companies that had supplied an original quotation, that due to budget constraints of Medstead Parish Council, a further quotation under a revised specification was requested, with four companies having submitted a revised quotation by the deadline.

Only one revised quotation was within the tolerances of financial budget ceiling and after due consideration and debate by Council, the quotation from Turnquay Construction of £221,079.92 (plus vat) but subject to building regulations being signed off by EHDC, a formal signed RIBA 5

style contract being signed and a few clarification issues being addressed on the quotation. The Clerk was asked to provisionally accept and notify Turnquay Construction accordingly.

**Clerk**

It was further agreed that the Clerk should contact HALC Legal Team to get guidance on the completion of the draft contract.

**Clerk**

The Clerk was also asked to notify the other companies that they had been unsuccessful on this occasion.

**Clerk**

There were no further matters to discuss and the meeting was closed at 7.30pm

**Signed Chairman .....**

**Date.....**