



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

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19th July 2024

Dear Councillor

Please note that you are hereby summoned to attend an extraordinary meeting of **Full Council** to be held at **Medstead Village Hall** on **Wednesday 24th July 2024 at 7.30pm.**

Yours sincerely

Julie Russell

Clerk to the Council

AGENDA

Please note:

The Openness of Local Government Bodies Regulations 2014 enables the public to record Parish Council meetings, without prior notification, by filming, photographing, audio recording or any other means. By virtue of your continued presence at the meeting it is considered that you consent to be recorded. Members of the public are requested to sign the attendance sheet, the purpose of which is to ensure compliance with Standing Orders. Unless specifically requested otherwise, names will not appear within the minutes.

1. OPEN SESSION

Members of the public are invited to speak on any topic that is or could be directly related to Council business.

After the conclusion of the open session the formal meeting of the Council will be resumed.

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the when the meeting discusses and votes on the matter.

4. COUNCIL MINUTES

- a. To confirm and sign the minutes of the meeting of Full Council held on 11th July 2024, previously circulated.
- b. To consider any matters arising from those minutes that is not considered on the agenda and are not to be deferred to the next non-extraordinary full council meeting.

5. FINANCIAL MATTERS

- a. To receive and approve the Income and Expenditure reports for April, May and June 2024
- b. To receive and approve the Bank Reconciliations as at 30th April 2023, 31st May and 30th June 2024
- c. To note the retirement of the internal auditor and to agree next steps for appointing another
- d. To receive an update and agree actions on any other matter arising at the preceding F&GP meeting (excluding the pavilion, addressed separately below).

The following agenda item will be heard under closed session.

6. PAVILION / PARISH OFFICE

- a.** To receive updates on the grant application process, as considered by F&GP, and agree any actions arising
- b.** To receive and update on all other considerations and agree actions arising related to progress on the pavilion
- c.** To consider and agree steps for final payment on the pavilion
- d.** To consider and agree next steps regarding the architect

Members of the public are welcome to attend meetings of the Council and its Committees.