



MEDSTEAD PARISH COUNCIL

MINUTES OF THE MAINTENANCE COMMITTEE MEETING

27th March 2024

Present:

Cllr's Mike Smith (Chair), Ken Kercher & Phil Quinlan.

Also present: Mr Peter Baston (Clerk).

ACTION

24.10 OPEN SESSION

- i. Cllr Smith mentioned that the allotment shed electrics are being reviewed and the Medstead Allotment Association (MAA) are considering installing a generator electric supply. A response is awaited from the MAA.

24.11 APOLOGIES FOR ABSENCE

Cllr Bennell was absent from the meeting.

24.12 COMMITTEE MINUTES

- i. The minutes of the meeting held on 24th January 2024 having been previously circulated, were agreed as a true record and were signed by the Chairman.

- ii. **Matters arising.**

Minute #	Maintenance Meeting Date	Action	Assigned to	Status	Comments
22.29	25 May 2022	Clerk to obtain quotations for memorial repairs	Clerk	Pending	
22.54	26 October 2022	Clerk to contact grave owners who have laid scalping / chippings etc on graves	Clerk	Pending	New Clerk to take forward
24.06 (i)	24 January 2024	Clerk to source quotes for Green future aeration work	Clerk	Outstanding	

24.13 DECLARATION OF INTERESTS

None.

24.14 CONTRACT PERFORMANCE UPDATE

- i. **Cemetery / Churchyard Maintenance.** The Clerk updated the meeting on the contract with no issues being identified. The third year of the contract has been signed by all parties and would run to March 2025 when a new contract would be let by the Parish Council.
- ii. **Village Green Mowing.** The Clerk updated the meeting on the contract with no issues being identified. The third year of the contract has been signed by all parties and would run to March 2025 when a new contract would be let by the Parish Council.
- iii. **Wildflower Meadow.** The Clerk updated the meeting on the contract with no issues being identified. The third year of the contract has been signed by all parties and would run to March 2025 when a new contract would be let by the Parish Council.
- iv. **Day Work.** The day work contractor has been reminded that he is now in breach of his contract with a number of tasks not completed and this is being monitored by the Council.

24.15 ST ANDREWS CHURCHYARD

Cllrs. Smith and Kercher would meet to look at the issue which has been identified by the St Andrews PCC regarding the kissing gate.

Cllrs. Smith / Kercher

24.16 MEDSTEAD PLAY AREA EQUIPMENT

- i. New equipment is shorty to be installed by Playdale on the Green to replace the older equipment. This will be funded from S106 and a small amount of funds remain to be allocated for additional new equipment. Cllr Smith suggested that two benches alongside the play area which have been deemed as unstable in a recent inspection report should be replaced using these funds and he would source quotes for the equipment

Cllr. Smith

24.17 CORRESPONDENCE

- i. **Memorial Maintenance.** This was noted by The Committee.
- ii. **Play Area Cleaning.** Cllr Smith would source three quotes for the work to clean the enclosed play area equipment.
- iii. **BOATS / HCC Consultation.** This was noted by the Committee.

Cllr Smith

24.18 MEDSTEAD MENS SHED

Cllr Smith advised that he had visited two mens' shed in the area and was impressed by what was being achieved. Cllr Smith would liaise with Four Marks PC to see whether there was any appetite in the two parishes to create a local mens' shed. Cllr Kercher also agreed to contact Medstead Village Hall to see if the initiative could be advertised by the Village Hall.

**Cllr Smith
Cllr Kercher**

The Chairman closed the meeting at 8.20pm.

Chairman Date.....