



Medstead Parish Council

Minutes of the Finance and General Purposes Committee Meeting 24th July 2024, 6.30pm

Present: Cllrs. Mike Smith (Chair), Graham Bennell, Mark Brayford, Phil Quinlan

Also in attendance: Julie Russell (Parish Clerk)

	ACTION
<p>24.33 OPEN SESSION Nothing raised</p>	
<p>24.34 APOLOGIES FOR ABSENCE None</p>	
<p>24.35 DECLARATION OF INTEREST None</p>	
<p>24.36 MINUTES a. Councillors resolved to accept the minutes of the Extraordinary F&GP meeting held on 26th June 2024 and they were signed by the chairman. b. There were no matters arising.</p>	
<p>24.37 MEDSTEAD PARISH COUNCIL FINANCE a. To review income and expenditure and any matters arising Councillors reviewed and agreed the income and expenditure for May-July, which is to be approved at full council, and there were no matters arising. b. Review CIL NP funds held and CIL / S106 grants partially spent and agree actions arising The clerk shared information with councillors on the amounts and timeline for CIL NP funds held by the council, with £5,008.42 earmarked for the building project. The clerk also informed councillors how much funding remained on CIL/ S106 grants. Councillors agreed to continue to explore other grant options on specific elements of the project.</p>	
<p>24.38 MEDSTEAD PAVILION / PARISH OFFICE GRANT APPLICATIONS a. Solar Panels There was no new information from councillors on the solar panels. The clerk reported that she had started drafting a grant application on solar panels and was gathering the further evidence needed. b. Stair Lift Cllr Bennell had got two quotes for a stairlift and started the first draft of a grant application. Councillors resolved that the clerk will complete this application, source additional evidence and submit it EHDC as soon as possible. c. Air Source Heat Pump Councillors agreed that they did not need to submit a grant application for this as the stair lift and solar panel grants would give sufficient funds, if obtained. d. Car Charging point Councillors agreed that they did not need to submit a grant application for this.</p>	Clerk
<p>24.39 INTERNAL AUDITOR The clerk informed councillors that she had received a letter from the internal auditor used for 2023/24 and prior years, stating his intention to retire. In this letter he said he</p>	

<p>had transferred his business to Mulberry Local Authority Services. Councillors said they were happy to go with his recommendation, provided that the costs were the same or lower as the previous auditor. The clerk is going to check costs with this company, but will also identify other local auditors and get quotes from them.</p>	<p>Clerk</p>
<p>24.40 SPORTS PAVILION LEGAL AGREEMENT The council needs to agree a licence agreement with the Medstead Sports Club over the use of the Pavilion and it was agreed at the last full council meeting that the clerk would progress this. The clerk asked councillors for further guidance on what should be in the agreement. It was agreed that she will set up a meeting with Cllrs Kercher and Bennell and the chairman of the Sports Club, and she will seek the relevant information on council tax and running costs and review the previous agreement. A key issue to be agreed is the arrangement over electricity supply and costs.</p>	<p>Clerk</p>
<p>24.41 VALUATION OF THE PAVILION The clerk raised the issue that the pavilion needs to be revalued for insurances purposes now the build is nearly completed. Councillors agreed that the clerk will seek quotations from surveyors to value the pavilion and will check with the insurance company what their requirements are in terms of what we need to supply and when.</p>	<p>Clerk</p>
<p>24.42 CRICKET CLUB COSTS It was agreed at the previous F&GP meeting that the council should consider reimbursing Medstead Cricket Club for any costs incurred in hiring the village hall for match teas etc. over and above what they would normally spend on using the pavilion for the season, and the clerk was to check with Cllr Kercher. The clerk reported that back at this meeting that she had spoken to Cllr Kercher that costs did not exceed what would normally be spent, so no further action is needed at this stage.</p>	

There were no further matters to discuss and the meeting was closed at 7.15pm.

Signed Chairman

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