



Medstead Parish Council

Minutes of the Extraordinary Full Council Meeting – 24th July 2024, 7.30pm

Present: Cllrs. Mike Smith (Chair), Graham Bennell, Ken Kercher, Frank Maloney, Gordon Mitchell, Phil Quinlan, Mark Brayford

Also in attendance: Julie Russell (Parish Clerk)

	ACTION
24.134 OPEN SESSION a. Cllr Mitchell raised concerns that there was water running underground in the pavilion, previously notified to the contractor. b. Cllr Quinlan raised on issue over a presentation gift. c. Cllr Maloney discussed the issue of the boundary of the United Reform Church with The Knapp and asked the clerk to find pictures of the boundary.	Clerk
24.135 APOLOGIES FOR ABSENCE a. None	
24.136 DECLARATION OF INTEREST a. None	
24.137 MEDSTEAD PARISH COUNCIL MINUTES a. The minutes of the Full Council meeting held on 11 th July will be signed at the next ordinary Full Council meeting.	

24.138 FINANCIAL MATTERS a. Councillors resolved to approve the Income and Expenditure reports for April, May and June 2024 b. Councillors resolved to approve the Bank Reconciliations as at 30th April 2023, 31 st May and 30 th June 2024 c. The clerk informed councillors of the retirement of the previous internal auditor, Tim Light and had previously circulated his letter to councillors. He said he had transferred his client base to Mulberry Local Authority Services and he said Medstead Parish Council could carry on with this company with no further action, if the councillors agreed. Councillors said they were happy transferring to this company if it cost no more than Tim Light. The Clerk said she would get a quote from MLAS, but would also seek quotes from other companies. d. No issues raised	Clerk
<u>The following agenda item was heard under closed session.</u>	
24.139 PAVILION / PARISH OFFICE	

<p>a. Grant applications Councillor Bennell had provided quotes for a stairlift, and the clerk had completed the grant application with additional supporting data. Councillors approved the supplier recommended by Cllr Bennell and the clerk and it was resolved that the clerk would submit the grant application.</p> <p>It was agreed that we did not need to apply for a grant for the air source heat pump or solar panels, based on current costings of the pavilion, as we would be double counting grant income. However the clerk would continue to look at options for partial grants.</p>	<p>Clerk</p> <p>Clerk</p>
<p>b. Councillors resolved to accept the quote from Turnquay for the carpet tiles and go ahead</p> <p>c. Councillors resolved that the architect should be involved in a meeting with the contractor to agree final payments. Councillors resolved [redacted]</p> <p>d. Councillors resolved to [redacted]</p>	

There were no further matters to discuss and the meeting was closed at 8.10pm.

Signed Chairman

Date.....