



Medstead Parish Council

Minutes of the Extraordinary meeting of Full Council Meeting – 28th January 2025, 1.30pm

Present: Cllrs. Mike Smith (Chair), Ken Kercher, Frank Maloney, Phil Quinlan, Graham Bennell.

Also in attendance: Julie Russell (Parish Clerk)

	ACTION
24.262 OPEN SESSION None	
24.263 APOLOGIES FOR ABSENCE Apologies were received from Cllrs Mitchell, Hughes and Brayford.	
24.264 DECLARATION OF INTEREST None	
24.265 RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC a. Councillors resolved to close the meeting to the public.	
24.266 HANDOVER OF THE SPORTS PAVILION a. Councillors noted receipt of the building control sign-off and building manuals and resolved to agree handover (but are still waiting for the architect’s certification before it can be finally completed). b. The councillors could not agree to the final payment and retention as Turnquay have failed to confirm the clerk’s figures or send their own after two weeks of asking, and then sent contradictory figures (with obvious errors) a few minutes before the meeting. Items disputed are the soil survey cost, the dwarf wall cost and the methodology to calculate the retention (which involves double counting). The clerk will deal with these matters after the meeting. c. Councillors reviewed the previous list of snagging items. Of the items still of concern, councillors agreed to not pursue the broken drain cover and will deal with it themselves at a later date. The only issue still to be raised is the door knobs on cupboards. The garage doors will be reviewed at a later date during the 3-month retention period but not raised today. d. All councillors at this meeting agreed to attend the handover meeting. e. Councillors agreed to split out the work load getting in quotes with Cllr Smith agreeing to get carpet quotes and Cllr Quinlan getting electrician quotes. Cllr Smith volunteered someone to paint the stair rail. The sports club equipment will need to stay in the container the until picnic tables are installed and out of the way.	<p>Clerk</p> <p>Smith/Quinlan</p>

There were no further matters to discuss and the meeting was closed at 2.30pm.

Signed Chairman

Date.....