

iii. Planning applications		
Ref	Address / description	MPC comment
a) EHDC-25-0929-HSE	9 Bluebell Gardens, Medstead, GU34 5FQ Single storey side & rear extension with glazed veranda	Defer to the Officer The Council notes that the side extension goes over the existing drains with no information on what will happen to the drains.
b) EHDC-25-1028-HSE	Melbury Hussell Lane, Medstead, GU34 5PD Two side /front extensions and roof alterations for the existing dwelling and extensions.	Defer to Officer The Council notes that there is no turning circle on the drive and asks the officer to consider whether parking arrangements are acceptable.

25.128 COMMITTEES AND REPORTS continued iv. Planning Decisions Councillors noted the planning decisions, included in the appendix. v. Planning Enforcement and Appeals The Council received late notification of appeal ref. APP/M1710/D/25/3371798 for planning application EHDC-24-0082-HSE Beeches Hussell Lane, Medstead, GU34 5PD. The refusal notice is based on a technical discussion relating to adjacent properties, and it is not possible to submit any comments. A resident has raised a possible planning enforcement issue over a property and the Clerk will check the status and inform EHDC Planning Enforcement if necessary. b. Maintenance Committee (Last meeting 23rd July) i. Chair's Report There is nothing new to report. Cllr Quinlan is still waiting to meet with representatives of the Allotments Committee. c. F&GP Committee (Last meeting 23rd July) i. Chairman's Report There is nothing new to report.		Clerk Cllr Quinlan
25.129 MEDSTEAD PARISH COUNCIL CHAIRMAN'S REPORT The Chairman's Report was circulated in advance and is included in the Appendix.		
25.130 CLERK /RFO'S REPORT The Clerk's report was circulated in advance and is included in the Appendix. The Clerk had received a report from a resident of an oak tree adjacent to his property that he has concerns about. The Clerk has inspected it and added it to the request for quotes resulting from the recent tree survey. In addition, the Clerk is also going to speak to the person who did the tree inspection report, and will also ask if an EHDC arb officer can give advice.		Clerk
25.131 EAST HAMPSHIRE DISTRICT COUNCILLORS' REPORT There was no written report this month. Cllr Roland Richardson informed the Council that when he requests which planning applications he would like to be put before EHDC Planning Committee, he needs to give planning-based reasons and so asks that MPC planning comments are sent to all three ward DCs. This was agreed on the basis that it will be for information only and the Clerk will copy the comments when submitting them to EHDC. The Councillor noted that the number of houses built in the year to March last year was low but there are still around 75 approved houses yet to be built, and there have been several planning applications since then. Due to tilted balance, transport and flooding are		

the only two factors with significant potential to stop planning applications, but he noted that HCC Highways is under pressure from the Government not to stand in the way of developers on transport grounds. Local Government Reorganisation is still the main focus. In all the options likely to go forward, EHDC is expected to be linked with Winchester, which has the advantage of a 7-year land supply.	
25.132 FINANCIAL MATTERS a. Councillors resolved to approve the income and expenditure report and bank reconciliations for July 2025. b. Councillors resolved to approve the payments list for August 2025. c. Council was informed that the external audited has concluded. The only point made related to the need to increase the level of general reserves. The Council noted that they had already taken steps to increase this for 2025/26 and it will be a key consideration in the 2026/27 budget process. d. Councillors were updated on the decision of the Wake Trust Committee to agree to award £2,500 to Medstead Tennis Club. The funds will be kept in the Wake Trust account until the work commences. e. The Clerk informed Councillors that S106 Project 227 (Medstead Four Marks GI Route) still has £550 available which could be spent on replacement trees. f. Councillors retrospectively approved expenditure of £120 needed for emergency repair to the sports pavilion roof which was done ahead of the Council meeting as the roof tiles were broken, exposing the building to wet weather. It was agreed that the Council has liability rather than the Cricket Club. g. Council resolved that the £22 for the NPSG email address would be paid for by the Council rather than the NPSG, in line with the approach taken by Four Marks. h. The Council approved direct debits for BT for broadband services and Octopus Energy for electricity services. i. The Council approved expenditure of £15 on a HALC Clerk and Officer Update event. j. Councillors were requested to inform the Clerk of any new matters that will need costing ahead of the budget but nothing was noted at this point. k. Council resolved to approve expenditure for both new Councillors to attend the HALC Knowledge and Core Skills training for new Councillors (£107).	
25.133 COMMITTEE MEMBERSHIP AND REPRESENTATIVE Councillors reviewed their roles and responsibilities, but as the Chairman and Cllr King were on holiday they agreed to put it back on the agenda at the next Council meeting. Cllr Brayford would like to stand down as reserve for the Maintenance Committee. Cllr Hood is happy to remain as reserve for the Planning Committee, but there can also be a second reserve. Cllr Hood is standing down as Village Hall rep, but the next meeting of the VH Committee is 21st October, after the next Full Council meeting. The Clerk will inform both new Councillors of the potential roles on Committees.	Clerk
25.134 PARISH OFFICE a. Phone line The Council decided to defer any discussion on whether to purchase a phone until after the broadband is installed and the performance of WiFi calling can be assessed. If this is not adequate then an estimate of call charges will be needed to support any decision. b. Chairs The Council resolved to purchase 10 meeting room chairs in navy blue from Trent Furniture at a cost of £282.	Clerk

Appendix September 2025

0925.1 Planning Chair's Report September 2025

Planning Issues

The last month, to date has been quiet with only two applications being published, and coming before Full Council at its next meeting.

EHDC

A gain a quiet month, but EHDC are suggesting that the new Unitary Authority to around EHDC could also include Basingstoke and Dean, Hart, Rushmore District Councils and Winchester City Council. We await the final decision from HM Government.

Neighbourhood Plan

The expected Locality reports have been delayed, which has caused the delay to the proposed consultation.

0925.2 Chairman's Report September 2025

A meeting was held in Four Marks Village hall to discuss what we would like to have or not when all the new houses are built from now to 2043. This is a total at the moment of 1100, of which 390 are in pipe line, so we hope the remainder is spread over next 18 years.

HCC called a meeting with parish councils to inform them of the fact that they were going to have 4 unitary units. EHDC / HCC propose that ours would be Basingstoke & Deane , Hart & Rushmore , EHDC and Winchester but this has to be agreed by Government. It was not very clear how this would work and how they had come to this number of units from a financial point of view.

We now have a finished foot path outside the Bowls club to the school so parents can safely get their children and not walk in the mud or on the road.

0925.3 Planning decision list September 2025

Ref	Description / Location	Date	Decision
EHDC-25-0524-HSE	Rear orangery 2 Willowfield, Watercress Way , Medstead, Alton, GU34 5FT	27/08/2025	Permission
EHDC-25-0193-HSE	Two storey and single storey extension to rear following demolition of existing kitchen/dining room, utility room and pantry. Southdown House South Town Road, Medstead, Alton, Hampshire, GU34 5PP	05/09/2025	Permission
EHDC-25-0825-FUL	Two self-build dwellings Walden Common Hill, Medstead, Alton, Hampshire, GU34 5LZ	08/09/2025	Refusal

0925.4 Clerk's Report September 2025

Open spaces / Village Green

Following receipt of the Tree Survey report, I have condensed the findings into a list of actions grouped by priority level, inspected the relevant trees and requested quotes from tree surgeons for consideration at the next Maintenance Committee meeting. There were no trees classed as urgent (needing immediate attention) but ten classed as high priority for removal and a further three as high priority for selective attention (with action recommended within three months).

I have requested quotes for the dragon's teeth replacements, with three options as agreed: galvanized steel, oak and treated timber, again to be considered by the Maintenance Committee.

I have obtained a quote for replacement of the fence around the cemetery extension as the posts are rotten. I was advised that there is little benefit in replacing individual posts and we should wait until we replace the whole thing (or the worst half of it), just patching up as best we can until that point. This will feed into the budget discussion process and further quotes will be needed before final decisions are made on action and timings.

The Lengthsman has completed the annual clearance of the footpath behind the cemetery. We have an ongoing responsibility for it since we are the adjacent landowner.

The playground inspection was due at the end of August, but the playground was very busy when the inspector came to visit so he decided (with my agreement) to defer it to the first week in September once the school term has started. I have not yet been sent an inspection report but should have it by the next Maintenance Committee meeting.

Two tiles were damaged on the Pavilion roof, believed to be due to a cricket ball. This was fixed urgently because of the risk of the very wet weather damaging the interior of the roof.

Parish Office

The upstairs tables have been ordered and will be delivered on 9th September. The free chairs we got for members of the public were very disappointing with fraying and tears so have been disposed of, but other second-hand chairs were then sourced at a very good price and are in good condition. The meeting room chairs for Councillors are on the verge of being ordered, with paperwork done and just waiting for the cheque to be signed.

Broadband is on order for installation on 15th September and then I will use the office more or less full time. Although I worked most of the time there for the first couple of weeks after initially getting the furniture, it has been more difficult during the rainy weather as I have to stand in the car park to make any phone calls. I have started the process for electricity supply switchover, and this should hopefully be completed within the next week. I still need to get a locksmith to fix the problem with the combination lock upstairs as this is currently refusing to work as it should. There is a bit more sorting to be done, particularly emptying the large trunk and putting things either in the eaves or the locked cupboard, as appropriate.

Cemetery

There has been no major activity this month, but a request for a new purchase of exclusive right of burial, two memorial permit applications and a request for help locating a very old grave by an overseas visitor.

Admin

There has been quite a lot of ad hoc admin work this month as well as the routine activities and I have focused on tying up loose ends so that the focus can shift in the next month to the budget process, getting renewal quotes for the insurance, and further work on policies.

0925.5 Payments for approval

Payments for approval at 10th September 2025 meeting

Date	Supplier	Description	Amount £
13-Aug	Mark Welby	Tree Survey	1020.00
13-Aug	Hampshire Pension Fund	Pension payment (Aug)	539.64
27-Aug	Hampshire Association of Local Councils	Subscription	881.00
27-Aug	Church Buying Group	Meeting room tables	697.67

0925.6 Income and Expenditure and Bank Reconciliation for July 2025

MEDSTEAD PARISH COUNCIL				
2025/26 FINANCIAL REPORT				
July 2025				
NAT WEST BUSINESS CURRENT ACCOUNT (xxxxx867)			£	£
Balance b/fwd				34,281.60
Date	Income / credit received:	Credit Slip No.	Comments	
	Total income			
	Outgoings:	Chq. No		
09-Jul	P. J. Grace	3734	Mowing contract	-5581.50
09-Jul	WKL Building Supplies	3735	Misc. materials	-18.05
09-Jul	Hampshire Pension Fund	3737	Pension payment (June)	-539.64
09-Jul	Philspace Ltd	3739	Container rental	-7.68
09-Jul	Julie Russell	3741	Salary (April)	-1630.00
09-Jul	Julie Russell	3742	Salary (May)	-1629.80
09-Jul	Julie Russell	3743	Salary (June)	-1630.00
09-Jul	HMRC	3744	Q1 Payment	-1421.96
09-Jul	Play Safety Ltd	3745	Playground inspection	-249.60
09-Jul	Scottish Power	3746	Pavilion electricity	-97.38
09-Jul	Unity Trust	3747	Transfer to open new account	-500.00
23-Jul	Hampshire Pension	3748	Pension payment (July)	-539.64
23-Jul	P. J. Grace	3751	Tree work	-1542.00
23-Jul	Anderstore Ltd	3753	Fire extinguisher servicing and replacement	-402.23
23-Jul	Scottish Power	3754	Pavilion electricity	-61.27
14-Jul	Vodafone	DD	Mobile phone charges	-19.69
18-Jul	Castle Water	DD	Cemetery water	-7.64
24-Jul	Starboard Systems Ltd	DD	Scribe Accounts monthly charge (July)	-58.80
	Total outgoings:			-15,936.88
	Balance at month end			18,344.72

Bank Reconciliation Medstead Parish Council Financial year 2025/26 Nat West Current Account xxxxx867 as at 30th July 2025		
Prepared by Julie Russell / RFO		
	£	£
Current Account xxxxx867		27,846.01
Less non cleared cheques		
3691 Homestart Hampshire	-150.00	
3704 Julie Russell	-26.00	
3708 Julie Russell	-1,334.62	
3735 WKL Building Supplies	-18.05	
3739 Philspace Ltd	-7.68	
3741 Julie Russell	-1630.00	
3742 Julie Russell	-1629.80	
3743 Julie Russell	-1630.00	
3747 Unity Trust	-500.00	
3748 Hampshire Pension Fund	-539.64	
3751 P. J. Grace	-1,542.00	
3753 Anderstore Ltd	-402.23	
3754 Scottish Power	-61.27	
3734 P. J. Grace (partially uncleared - bank error)	-30.00	
		-9,501.29
Add unrepresented Cheques		
Net bank balance		18,344.72
The net balances reconcile to the Cash book, as follows:		
CASH BOOK		
Opening Balance		34,281.60
Add: Receipts		
Less: Payments	-15,936.88	
Closing balance		18,344.72
I confirm the bank reconciliation for Nat West Current Account xxxxx867 and have checked that the bank statement balances with the cash book record As at 30th July 2025 Signed Councillor name:		