



Medstead Parish Council

Minutes of the F&GP Committee Meeting – 24th September 2025, 7.30pm

Present: Cllrs. Mike Smith, Frank Maloney, Phil Quinlan

Also in attendance: Julie Russell (Parish Clerk)

	ACTION
ACTUAL START TIME 7.50pm due to overrun of Maintenance Committee meeting	
25.23 OPEN SESSION iii. A Councillor identified a fault with one of the new tables. The Clerk will raise the matter with the supplier. iv. The Clerk informed the Committee that BT had repeatedly let the Council down in installing broadband. It was agreed she would draft a letter of complaint.	Clerk
25.24 APOLOGIES FOR ABSENCE The Committee received and approved an apology from Cllr Brayford.	
25.25 DECLARATION OF INTEREST None	
25.26 MINUTES Councillors resolved to approve the minutes of the F&GP meeting held on the 23 rd July 2025 and they were signed.	
25.27 REVIEW OF POLICIES Councillors resolved to adopt the following policies a. Councillor Vacancies and Co-option b. Training c. Recording and Use of Social Media at Meetings In respect of c. the Clerk was asked to amend the preamble at the start of each agenda to state that members of the public and press should inform the Clerk if they intend to record or film a meeting.	Clerk
25.28 ASSET REGISTER Councillors reviewed and agreed the updated Asset Register which include all purchases in the last six months since review in March.	Clerk
25.29 RISK ASSESSMENT FOR LONE WORKING Councillors reviewed and approved the risk assessment for lone working, subject to minor tweaks to make the wording clearer in a few places.	
25.30 NJC FOR LOCAL GOVERNMENT SERVICES INFLATIONARY PAY AWARD The Committee agreed to recommend the 3.2% inflationary pay award (backdated to April) agreed by the National Joint Council for Local Government Services to Full Council	
25.31 NEXT MEETING The next meeting was confirmed as 22 nd October.	

There were no further matters to discuss and the meeting was closed at 8.20pm.

Signed Chairman

Date.....

