



## Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

Tel: 07711 107378, e-mail: [clerk@medsteadpc.org](mailto:clerk@medsteadpc.org),

[www.medsteadpc.org](http://www.medsteadpc.org)

Medstead Parish Office, Roe Downs Road, Medstead, GU34 5LG

### Minutes of the Full Council Meeting – 13<sup>th</sup> May 2026, 7.30pm

Held at Medstead Parish Office, Roe Downs Road, GU34 5LG

**Present:** Cllrs Mike Smith, Phil Quinlan, Frank Maloney, Jez Hood, Ken Kercher, Gordon Mitchell

**Also in attendance:** Julie Russell (Parish Clerk), EHDC Cllr Roland Richardson

	ACTION
<p><b>26.083 ELECTION OF A CHAIR TO PRESIDE OVER THE ELECTION OF THE CHAIR FOR THE YEAR</b>            Cllr Smith (Chairman for the last year) presented the Council with his written resignation for the role, preferring someone else to preside over the opening of the meeting and the election of a new Chairman.            Cllr Mitchell was nominated and seconded for this role as temporary Chair and Councillors <b>resolved</b> to elect him.</p>	
<p><b>26.084 ELECTION OF CHAIRMAN</b>            Cllr Brayford and Cllr Quinlan were both proposed and seconded for the role of Chairman (with Cllr Brayford previously agreeing he was willing to be nominated in his absence). The Council <b>resolved</b> to elect Cllr Quinlan by majority vote with no abstentions. He duly signed the declaration of acceptance of office form and took over presiding at the meeting from Cllr Mitchell.</p>	
<p><b>26.085 ELECTION OF VICE CHAIR</b>            Cllr Brayford was proposed and seconded as Vice Chair, and Councillors <b>resolved</b> to re-elect him. The Council <b>resolved</b> to agree a deferral for his declaration of acceptance of office form in his absence.</p>	
<p><b>26.086 OPEN SESSION</b></p> <ul style="list-style-type: none"> <li>a. Cllr Smith informed the Council that the Speedwatch group would like to install a flashing speed sign on Wield Road and would like to upgrade the sign on Lymington Bottom Road with a solar powered unit. It was agreed that he would investigate costs and put this forward at a future meeting as part of proposals for Neighbourhood CIL funding.</li> <li>b. Cllr Quinlan informed the Council that St. Andrew’s Church wants to talk to the Council about churchyard maintenance and he will arrange a meeting with the vicar before the next Maintenance Committee meeting.</li> <li>c. Cllr Kercher raised a query about the locks on the gate on the village green.</li> <li>d. Cllr Mitchell raised a query about mowing on Foul Lane, asking on behalf of a neighbour if the Council’s contractor could extend mowing to the verge, owned by the Council on the other side of the lane, adjacent to a resident’s property. It was agreed that the verge will not be mowed and will be left to grow naturally, like most other parts on the perimeter of the Village Green.</li> </ul>	<p>Cllr Smith</p> <p>Cllr Quinlan</p>
<p><b>26.087 APOLOGIES AND APPROVAL OF ABSENCES</b>            The Council <b>resolved</b> to approve apologies of absence for Cllr Brayford (work commitments), Cllr Dore (holiday) and Cllr King (holiday).</p>	
<p><b>26.088 DECLARATION OF INTERESTS</b>            There were no interests declared.</p>	

<p><b>26.089 FULL COUNCIL MINUTES</b> Councillors <b>resolved</b> to confirm the minutes of the ordinary Full Council meeting on 8<sup>th</sup> April and the extraordinary meeting on 30<sup>th</sup> April and they were signed.</p>	
<p><b>26.090 COMMITTEES AND REPORTS</b></p> <p><b>a. Planning Committee</b></p> <p>i. <b>Chair’s Report</b> (Last meeting 13<sup>th</sup> May before Full Council) The Committee Chair’s report was circulated in advance and is in the Appendix.</p> <p><b>b. Maintenance Committee</b> (Last meeting 25<sup>th</sup> March)</p> <p>i. <b>Chair’s report</b> The Committee Chair had no maintenance-related issues to report.</p> <p><b>c. F&amp;GP Committee</b> (Last meeting 25<sup>th</sup> March)</p> <p>i. <b>Chair’s Report</b> The was no Committee Chair’s report.</p>	
<p><b>26.091 MEDSTEAD PARISH COUNCIL CHAIRMAN’S REPORT</b> The report from Vice Chair Cllr Brayford is in the Appendix.</p>	
<p><b>26.092 CLERK /RFO’S REPORT</b> The was no Clerk’s report as all issues are covered elsewhere in the agenda.</p>	
<p><b>26.093 DISTRICT COUNCILLOR’S REPORT</b> Cllr Roland Richardson discussed the announcement that work on EHDC’s emerging Local Plan has stopped. There were too many issues, e.g. the splitting of the district in the reorganisation into new unitary councils, water supply and housing numbers. The existing plan ends in 2028. This will have negative impacts on the whole of the EHDC area with speculative housing likely to increase and backlogs in the planning system likely.</p> <p>The proposed update to the M&amp;FM NP will have to sit against the existing Joint Core Strategy. The implications of this will need to be worked through.</p>	
<p><b>26.094 POLICIES</b> The Council reviewed and re-adopted the following policies (on the Council’s website).</p> <p>a. Standing orders. b. Financial regulations. c. Code of conduct.</p>	
<p><b>26.095 COMMITTEE MEMBERSHIPS</b> The Council elected the following members to the standing committees:</p> <p>a. Maintenance Committee: Cllrs Smith, Quinlan, Hood and Kercher, with Cllr Maloney as reserve. b. Planning Committee: Cllrs Maloney, Quinlan, Brayford and Mitchell, with Cllrs Hood and Dore as reserves. c. F&amp;GP: Cllrs Quinlan, Brayford, and the chairs of Planning and Maintenance (to be determined at their first Committee meetings). d. Staffing Committee: Cllrs Mitchell, Hood and King.</p> <p>The Council will revisit the Maintenance Committee reserve when Cllrs King and Dore are back, as Cllr Maloney is already on two other committees and the NPSG.</p>	
<p><b>26.096 COMMITTEE TERMS OF REFERENCE</b> Councillors <b>resolved</b> that individual Committees will review their own Terms of Reference at their first meeting and return to Full Council with recommendations for approval or changes.</p>	
<p><b>26.097 DELEGATION ARRANGEMENTS TO THE CLERK</b></p> <p>a. The Council confirmed current delegation arrangements with no changes required. b. The Council <b>resolved</b> to approve delegated authority for the Clerk to transfer portions of EHDC’s £500 ‘Small Sparks’ funding to the ABCD Stewardship group as requested for grants to Community Groups (as agreed with EHDC and subject to normal rules for authorisation of bank transactions).</p>	

<p><b>26.098 ARRANGEMENTS WITH OTHER LOCAL AUTHORITIES, NOT-FOR-PROFIT BODIES AND BUSINESSES</b></p> <p>The Council has arrangements with the following not for profit organisations: Medstead Allotments Society, Medstead Sports Club, Medstead Village Hall, Speedwatch and EHAPTC. The Council will review fees for the Allotments and Sports Club at a future meeting, but otherwise arrangements for all are to continue.</p> <p>The Council has ongoing arrangements with the following businesses: P. J. Grace (mowing), Total Pest Control (mole control), RoSPA Play Safety (annual playground inspection), Mulberry Local Authority Services (internal auditing), Bespoke Garden Projects (quarterly playground inspections), Anderstore (fire extinguisher servicing and replacement), Vision ICT (email and website hosting), Idverde (litter bin emptying), Scottish Power (electricity), Castle Water (water), Vodafone (mobile), Scribe Accounts (accounting tools) and BT (broadband). Direct debit arrangements are in place for the last five. The Council confirmed that all arrangements will continue, but in the near future it plans to revisit mobile provision.</p>	
<p><b>26.099 COUNCIL AND OFFICER SUBSCRIPTIONS TO PROFESSIONAL BODIES</b></p> <p>The subscriptions were reviewed (in the Appendix) and the Council confirmed that all arrangements will continue in 2026/27.</p>	
<p><b>26.100 APPOINTMENT OF REPRESENTATIVES ON EXTERNAL COMMITTEES</b></p> <p>To appoint the following representatives were re-appointed:</p> <ol style="list-style-type: none"> <li>Speedwatch – Cllr Smith</li> <li>EHAPTC – Cllr Quinlan</li> <li>Village Hall – Cllr King</li> <li>Medstead Sports Club – Cllr Kercher</li> <li>Neighbourhood Plan Steering Group – Cllr Maloney</li> </ol>	
<p><b>26.101 REAPPOINTMENT OF THE INTERNAL AUDITOR</b></p> <ol style="list-style-type: none"> <li>The Council <b>resolved</b> to re-appoint Mulberry Local Authority Services as the internal auditor for 2026/27.</li> <li>The Council <b>resolved</b> to confirm that the internal auditor is independent of all Councillors.</li> </ol>	
<p><b>26.102 FINANCIAL MATTERS</b></p> <ol style="list-style-type: none"> <li>The Council <b>resolved</b> to approve the Income and Expenditure Reports for February and March 2026.</li> <li>The Council <b>resolved</b> to approve the bank reconciliations for February and March 2026.</li> <li>The Council <b>resolved</b> to approve the payments list for April 2026.</li> <li>The Council <b>resolved</b> that it will not draw down Neighbourhood CIL funds from EHDC this May. The next window to receive CIL will open in October.</li> <li>Councillors noted that the internal audit will be on 29<sup>th</sup> May, with approval of the AGAR at the June meeting.</li> <li>Councillors <b>resolved</b> that it will pay Vision ICT for website services for 2026/27, notwithstanding future plans to change supplier. More time is needed to determine the best longer-term option for the Council.</li> </ol>	
<p><b>26.103 WORKING GROUPS</b></p> <p>The Council agreed that it will use working groups (without delegated spend authority) to progress proposals on the following matters to subsequently be brought before Full Council:</p> <ol style="list-style-type: none"> <li>A new Council logo and brand schematic.</li> <li>Migration to a new website and/or email provider and new domain name.</li> </ol> <p>The Clerk will organise dates via by email.</p>	<b>Clerk</b>
<p><b>26.104 ANNUAL PARISH MEETING FEEDBACK</b></p>	

<p>The Council was pleased with the turnout and felt this went well. Publicity will be started earlier next year and plans for a public awards event will be considered and planned sooner next year. The theme of funding worked well this year, but the Council will probably need to consider a different theme next year to generate renewed interest.</p>	
<p><b>26.105 COMMUNITY FUNDING BRAINSTORMING SESSION ON 9<sup>TH</sup> MAY</b></p> <p>a. The Council was pleased with the turnout, given that this was mainly publicised to people at the Annual Parish Meeting and they had just a week’s notice. An email about the event was sent out to village organisations by Medstead Village Hall which created a little confusion about the purpose of the meeting, as it sent its own notice which differed from the Council’s flyer, but at least it extended publicity for the event. The Council will consider holding regular drop-in ‘Councillor surgeries’ where the public can raise ideas, and this will be a future agenda item.</p> <p>b. Cllr Dore will take forward ABCD suggestions when she is back off holiday. The Clerk will create a list of Neighbourhood CIL suggestions and arrange an informal working meeting for the following week where Councillors can discuss ideas. This will then be put forward to a future Full Council meeting.</p> <p>Cllr Mitchell raised a suggestion about an electric bike scheme (an extension of the Alton Town Council scheme) that will be added to the list.</p>	<p><b>Cllr Dore/ Clerk</b></p>
<p><b>26.106 NEIGHBOURHOOD PLAN</b></p> <p>The Neighbourhood Plan Steering Group has had a meeting with EHDC and got support and feedback on the plan and suggestions for improvement (e.g. paragraph numbers). The plan needs to align with EHDC’s current Joint Core Strategy. They have agreed that the NPSG can send letters for developers. There are plans for the NPSG to hold a meeting each month with EHDC going forward.</p> <p>The NSPG needs to work with its consultant reviewing planning policies, and it has more to do on infrastructure requirements.</p>	
<p><b>26.107 CORRESPONDENCE</b></p> <p>a. The Council approved two village green hire applications, subject to normal conditions.</p> <p>b. The Council noted the resignation of the footpath representative and proposed that the Clerk place an advert for a new representative on the website and noticeboard and contact Alton Ramblers. A Councillor made a suggestion for Public Footpath Orders, which will need to be considered at a future meeting.</p>	<p><b>Clerk</b></p>
<p><b>26.108 MEETING SCHEDULE FOR 2026/27</b></p> <p>The Council resolved to accept the proposed schedule of meetings for 2026/27, which is included in the Appendix.</p>	
<p><b>26.109 REPORTS FROM COUNCIL REPRESENTATIVES</b></p> <p>a. Speedwatch – there are still only six members, with nothing new to report</p> <p>b. EHAPTC – there have been no meetings.</p> <p>c. Village Hall – Cllr King is absent.</p> <p>d. Medstead Sports Club – the cricket season has started.</p> <p>e. Neighbourhood Plan Steering Group – already covered.</p>	
<p><b>26.110 FUTURE AGENDA ITEMS</b></p> <p>Several items have already been noted during the meeting, with nothing new to add. The suggestion for a resilience item will be carried forward to a future meeting.</p>	
<p><b>26.111 DATE OF NEXT MEETING</b></p> <p>The next ordinary meeting was confirmed as 8<sup>th</sup> July at 7.30pm.</p>	

There were no further matters to discuss and the meeting was closed at 9.34pm.

Signed Chairman .....

Date.....

## **Appendix May 2026**

### **0526.1 Planning Chairman's Report May 2026**

#### **Planning Issues**

Another quiet month, with 5 applications:

- A change of materials
- Two TPOs
- Discharge of conditions on Friars Oak II: 3 - External Lighting, 5 - Landscape planting scheme, 6 - Landscape management plan, 7 - Boundary treatment, 8 - Parking, 13 - Cycle storage.
- An extension

#### **EHDC**

I notice that an EHDC Portfolio holder has publicised District Council funding to reduce the cost of the shared ownership dwellings on Friars Oak II. It appears that this funding will be recovered if the dwelling is sold.

I note the refusal of the South View Appeal.

#### **Neighbourhood Plan**

The NPSG met with EHDC Planning Policy Team to table its proposed allocated sites and to advise of its intention to proceed to Reg 14 later in the Spring. It is reviewing the viability of the proposed Policies and about to seek its advice on the need for a Strategic Environmental Assessment, which could be costly.

### **0526.2 Council Chair's Report May 2026**

This Chair's Report for May 2026 has been prepared by the Vice Chair, Cllr Mark Brayford.

I must offer my apologies that I am unable to attend the May Full Council meeting. As I write this report, I have just returned from walking my two dogs around the village green on a very pleasant sunny afternoon. It was a pleasure to see so many families of all ages using the playground equipment, including toddlers in the enclosed play area. A game of cricket being played on the pitch and the use of the sports pavilion. A small group enjoying a picnic utilising the benches by the barbecue. It was, in my view, an idyllic scene, utilising the open spaces and infrastructure all provided and maintained by the Parish Council, for the wellbeing of Parishioners.

Our Annual Parish Meeting held on 30th April saw a much greater public attendance than the previous year. Our agreed key themes of planning, the importance of a Neighbourhood Plan, and raising awareness of the funding opportunities available for community initiatives, appeared well received by attendees, whom we hope will amplify the message by spreading the word around the village.

I would like to thank all Councillors for their efforts in effectively publicising and then delivering the evening. Particular thanks must go to Cllr Dore for the production and presentation of her excellent section on funding, which attracted considerable interest. A follow session was hosted by Cllr Dore and others on Saturday 9th May.

### **0526.3 Council Chair's Report May 2026**

Subscription	Due Date	Amount
Hampshire Association of Local Councils Membership	May 2026	£831 for 2026
Institute of Cemetery and Crematorium Management	April 2026	£110 for 2026
Society of Local Council Clerks	July 2026	£188 in 2025
Information Commissioners Office	August 2026 (Mandatory)	£47 in 2025
Campaign for the Protection of Rural England	October 2026	£50 in 2025
Hampshire Association of Local Councils LCPD subscription	May 2026	£216 for 2026

## 0526.4 Income and expenditure and bank reconciliations for February and March 2026

<b>MEDSTEAD PARISH COUNCIL</b>					
<b>2025/26 FINANCIAL REPORT</b>					
<b>February 2026</b>					
<b>NAT WEST BUSINESS CURRENT ACCOUNT (xxxxx867)</b>				£	£
<b>Balance b/fwd</b>					<b>24,382.91</b>
<b>Date</b>	<b>Income / credit received:</b>	<b>Credit Slip No.</b>	<b>Comments</b>		
13-Feb	Nat West		Transfer from xxxxx004	12,073.66	
13-Feb	Funeral Partners Ltd (South)		Cemeter fees	1,470.00	
13-Feb	Funeral Partners Ltd (South)		Cemetary fees	300.00	
13-Feb	Medstead Sports Club		Pavilion rental	1.00	
13-Feb	Arthur J. Gallagher Insurance Brokers Ltd		Insurance refund	319.40	
20-Feb	Four Marks Parish Council		NP insurance reimbursement	209.91	
<b>Total income</b>					<b>14,373.97</b>
<b>Outgoings:</b>					
		<b>Chq. No</b>			
02-Feb	Starboard Systems Ltd (Go Cardless)	DD	Accounting software (Dec)	-58.80	
12-Feb	Vodafone	DD	Mobile phone charges	-19.69	
19-Feb	Castle Water	DD	Cemetery water	-7.90	
27-Feb	Nat West	A/C	Bank charges	-1.65	
13-Feb	Unity Trust	Chq. No	Transfer to Unity Trust	-10000.00	
<b>Total outgoings:</b>					<b>-10,088.04</b>
<b>Balance at month end</b>					<b>28,668.84</b>
<b>UNITY TRUST CURRENT ACCOUNT (xxxxx840)</b>					
<b>Balance b/fwd</b>					<b>4,611.24</b>
<b>Date</b>	<b>Income received:</b>				
03-Feb	Duncan Pate	FPO	Cemetery fees	400.00	
13-Feb	Nat West	FPO	Transfer from xxxxx867	10,000.00	
					10,400.00
<b>Outgoings</b>					
28-Feb	Unity Trust Bank	FPO	Bank service charge	-6.00	
27-Feb	Basingstoke Skip Hire & Southern Waste Mgt	FPO	Skip hire for pond	-324.40	
24-Feb	RS Fencing & Agriculture Ltd	FPO	Dragons Teeth Replacement	-3866.40	
24-Feb	RS Fencing & Agriculture Ltd	FPO	Allotments fencing repair	-734.40	
24-Feb	WKL Building Supplies Ltd	FPO	Cord for Xmas tree	-4.50	
24-Feb	P. J. Grace	FPO	Tree work on village green	-408.00	
24-Feb	Tree of Life Arboriculture Ltd	FPO	Oak branch removal in Knapp	-450.00	
24-Feb	Hampshire Assoc. of Local Councils	FPO	HALC Training Cllr Dore	-128.40	
24-Feb	Hampshire Assoc. of Local Councils	FPO	HALC Training Cllr King	-128.40	
24-Feb	Castle Water	FPO	Cemetery water supply	-7.86	
24-Feb	BT	FPO	BT Broadband	-72.10	
					<b>-6,130.46</b>
<b>Balance at month end</b>					<b>8,880.78</b>

<b>MEDSTEAD PARISH COUNCIL</b>				
<b>2025/26 FINANCIAL REPORT</b>				
<b>February 2026</b>				
<b>NAT WEST BUSINESS RESERVE ACCOUNT (xxxxx575)</b>				
	<b>Balance b/fwd</b>			<b>15,001.51</b>
<b>Date</b>	<b>Income received:</b>			
27-Feb	Bank interest		10.93	
				<b>10.93</b>
	<b>Outgoings</b>			
	<b>Outgoings</b>			
<b>Date</b>	<b>Income received:</b>			
27-Feb	Bank interest		9.18	
				9.18
	<b>Outgoings</b>			
13-Feb	Transfer to xxxxx867		-12,073.66	-12,073.66
	<b>Balance at month end</b>			<b>6,570.13</b>
<b>NATIONWIDE CIL ACCOUNT (xxxxx857)</b>				
	<b>Balance b/fwd</b>			<b>41,592.50</b>
<b>Date</b>	<b>Income received:</b>			
	<b>Outgoings</b>			
	<b>Balance at month end</b>			<b>41,592.50</b>
<b>WAKE TRUST</b>				
<b>2025/26 FINANCIAL REPORT</b>				
<b>February 2026</b>				
<b>WAKE TRUST NAT WEST BUSINESS RESERVE ACCOUNT (xxxxx616)</b>				
	<b>Balance at start of month</b>			<b>1,160.86</b>
<b>Date</b>	<b>Income received:</b>			
27-Feb	Bank Interest		0.85	
				<b>0.85</b>
	<b>Outgoings</b>			
	<b>Balance at month end</b>			<b>1,161.71</b>
<b>WAKE TRUST NATIONWIDE SAVINGS ACCOUNT (xxxxx644)</b>				
	<b>Balance at start of month</b>			<b>31,494.76</b>
<b>Date</b>	<b>Income received:</b>			
	<b>Outgoings</b>			
	<b>Balance at month end</b>			<b>31,494.76</b>

**Bank Reconciliation**  
**Medstead Parish Council**  
**Financial year 2025/26**  
**Nat West Current Account xxxxx867**  
**as at 27th February 2026**

Prepared by Julie Russell / RFO		
	£	£
<b>Current Account xxxxx867</b>		<b>28,668.84</b>
<b>Less non cleared cheques</b>		
		<b>0.00</b>
<b>Add unpresented Cheques</b>		
<b>Net bank balance</b>		<b>28,668.84</b>
<b>The net balances reconcile to the Cash book, as follows:</b>		
<b>CASH BOOK</b>		
<b>Opening Balance</b>		<b>24,382.91</b>
<b>Add: Receipts</b>	<b>14,373.97</b>	
<b>Less: Payments</b>	<b>-10,088.04</b>	
<b>Closing balance</b>		<b>28,668.84</b>

**I confirm the bank reconciliation for  
Nat West Current Account xxxxx867  
and have checked that the bank statement balances with the cash book record  
As at 27th February 2026**

**Signed**

**Councillor name:**

<b>Bank Reconciliation</b>		
<b>Medstead Parish Council</b>		
<b>Financial year 2025/26</b>		
<b>Unity Trust Current Account xxxxx840</b>		
<b>as at 28th February 2026</b>		
Prepared by Julie Russell / RFO		
	£	£
<b>Current Account xxxxx840</b>		<b>8,880.78</b>
<b>Less non cleared cheques</b>		
		<b>0.00</b>
<b>Add unpresented Cheques</b>		
<b>Net bank balance</b>		<b>8,880.78</b>
<b>The net balances reconcile to the Cash book, as follows:</b>		
<b>CASH BOOK</b>		
<b>Opening Balance</b>		<b>4,611.24</b>
<b>Add: Receipts</b>	<b>10,400.00</b>	
<b>Less: Payments</b>	<b>-6,130.46</b>	
<b>Closing balance</b>		<b>8,880.78</b>
<b>I confirm the bank reconciliation for            Nat West Current Account xxxxx867            and have checked that the bank statement balances with the cash book record            As at 28th February 2026</b>		
<b>Signed</b>		
<b>Councillor name:</b>		

**Medstead Parish Council**

**Financial year 2025/26**

**Nat West Business Reserve Bank Account xxxxx575**

**as at 27th February 2026**

Prepared by Julie Russell / RFO		
	£	£
<b>Business Reserve Account xxxxxx575</b>		<b>15,012.44</b>
<b>Less uncleared items</b>		
<b>Net bank balance</b>		<b>15,012.44</b>
<b>The net balances reconcile to the Cash book, as follows</b>		
<b>CASH BOOK</b>		
<b>Opening Balance</b>		<b>15,001.51</b>
<b>Add: Receipts</b>		
Bank interest		<b>10.93</b>
<b>Less: Payments / Transfers</b>		
<b>Closing balance</b>		<b>15,012.44</b>

**I can confirm that I have verified that the bank reconciliation for Nat West account  
Business Reserve Account xxxxx575  
balances with the  
Nat West Reserve Account Bank Statement  
As at 27th February 2026**

**Signed**

**Councillor name:**



**Bank Reconciliation**  
**Medstead Parish Council**  
**Financial year 2025/26**  
**Nationwide CIL Bank Account xxxxx857**  
**as at 27th February 2026**

Prepared by Julie Russell / RFO		
	£	£
<b>Community Infrastructure Levy (CIL) Business 35 Saver Issue 1 xxxxxx857</b>		<b>41,592.50</b>
<b>Less unrepresented Income</b>		
<b>Net bank balance</b>		<b>41,592.50</b>
<b>The net balances reconcile to the Cash book, as follows</b>		
<b>CASH BOOK</b>		
Opening Balance		<b>41,592.50</b>
<b>Add: Receipts</b>		
<b>Less: Payments / Transfers</b>		
<b>Closing balance</b>		<b>41,592.50</b>

**I confirm the bank reconciliation for Nat West**  
**CIL Buiness 35 Saver Issue 1 Account xxxxx857**  
**and have checked that the bank statement balances with the cash book record**  
**As at 27th February 2026**

**Signed**

**Councillor name:**

<b>Bank Reconciliation</b>		
<b>Medstead Parish Council</b>		
<b>Financial year 2025/26</b>		
<b>Nat West Business Reserve Account (Wake)</b>		
<b>as at 27th February 2026</b>		
Prepared by Julie Russell / RFO		
	£	£
<b>Business Reserve Account xxxxx616 (Wake Trust)</b>		<b>1,161.71</b>
<b>Less unrepresented items</b>		
<b>Net bank balance</b>		<b>1,161.71</b>
<b>The net balances reconcile to the Cash book, as follows:</b>		
<b>CASH BOOK</b>		
<b>Opening Balance</b>		<b>1,160.86</b>
<b>Add: Receipts</b>		
Interest		0.85
<b>Less: Payments / Transfers</b>		
<b>Closing balance</b>		<b>1,161.71</b>
<p><b>I confirm the bank reconciliation for Nat West Business Reserve Account (Wake) xxxxx616 and have checked that the bank statement balances with the cash book record As at 27th February 2026</b></p>		
<b>Signed</b>		
<b>Councillor name:</b>		

<b>Bank Reconciliation</b>		
<b>Medstead Parish Council</b>		
<b>Financial year 2025/26</b>		
<b>Nationwide Account (Wake) xxxxx644</b>		
<b>as at 27th February 2026</b>		
Prepared by Julie Russell / RFO		
	£	£
<b>Nationwide Account xxxxx644 (Wake Trust Account)</b>		<b>31,494.76</b>
<b>Less unrepresented items</b>		
<b>Net bank balance</b>		<b>31,494.76</b>
<b>The net balances reconcile to the Cash book, as follows:</b>		
<b>CASH BOOK</b>		
<b>Opening Balance</b>		<b>31,494.76</b>
<b>Add: Receipts</b>		
<b>Less: Payments</b>		
<b>Closing balance</b>		<b>31,494.76</b>
<p><b>I confirm the bank reconciliation for Nationwide Wake Account xxxxx644 and have checked that the bank statement balances with the cash book record As at 27th February 2026</b></p>		
<b>Signed</b>		
<b>Councillor name:</b>		

<b>MEDSTEAD PARISH COUNCIL</b>					
<b>2025/26 FINANCIAL REPORT</b>					
<b>March 2026</b>					
<b>NAT WEST BUSINESS CURRENT ACCOUNT (xxxxx867)</b>				<b>£</b>	<b>£</b>
<b>Balance b/fwd</b>					<b>28,668.84</b>
<b>Date</b>	<b>Income / credit received:</b>	<b>Credit Slip No.</b>	<b>Comments</b>		
12-Mar	EHDC		Reimbursement for bulbs	£60.95	
05-Mar	EHDC		S106 Reimbursement for dragon's teeth	£3,222.00	
<b>Total income</b>					<b>3,282.95</b>
		<b>Chq. No</b>			
02-Mar	Scottish Power	FPO	Accounting software (Dec)	-58.80	
12-Mar	Clerk	FPO	Mobile phone charges	-19.69	
19-Mar	SLCC Enterprises Ltd	FPO	Cemetery water	-7.14	
03-Mar	Unity Trust	FPO	Transfer	-15,000.00	
31-Mar	Unity Trust	FPO	Bank interest	-9.00	
<b>Total outgoings:</b>					<b>-15,094.63</b>
<b>Balance at month end</b>					<b>16,857.16</b>
<b>UNITY TRUST CURRENT ACCOUNT (xxxxx840)</b>					
<b>Balance b/fwd</b>					<b>8,880.78</b>
<b>Date</b>	<b>Income received:</b>				
31-Mar	GM Luff and Partners Ford Mears Group	FPI	Cemetery fees - Iain Harris	945.00	
31-Mar	R. Steel and Partners	FPI	Invoice R STEEL 007/26	630.00	
30-Mar	J Shackleton (Bentham)	FPI	Cemetery fee - Stephen Shackleton	735.00	
03-Mar	Transfer from Nat West	CHQ	Transfer	15,000.00	
					<b>17,310.00</b>
<b>Outgoings</b>					
02-Mar	Scottish Power	FPO	Pavilion electricity charges	-144.66	
02-Mar	Clerk	FPO	Salary (February)	-1672.76	
02-Mar	SLCC Enterprises Ltd	FPO	Arnold Baker book	-149.40	
02-Mar	Mulberry Local Authority Services Ltd	FPO	Internal audit fee	-337.50	
02-Mar	The Ramblers Association Alton Group	FPO	Ramblers Association grant	-50.00	
02-Mar	P. J. Grace	FPO	Tree work	-120.00	
02-Mar	Clerk	FPO	Clerk's expenses - stamps and stationery	-121.50	
02-Mar	Clerk	FPO	Home working allowance	-78.00	
02-Mar	Clerk	FPO	Expenses - parish office furniture	-250.00	
03-Mar	Medstead and Four Marks Neighbourhood Plan	FPO	Fees for M&FM Neighbourhood Plan	-1000.00	
06-Mar	Basingstoke Skip Hire & Southern Waste Mgt	FPO	Skip hire for pond	-150.00	
31-Mar	ICCM	FPO	Cemetery training	-210.00	
31-Mar	RS Fencing & Agriculture Ltd	FPO	Dragons Teeth Replacement	-204.00	
31-Mar	Bespoke Garden Projects	FPO	Quarterly playground inspection	-120.00	
31-Mar	Scottish Power	FPO	Pavilion electricity charges	-149.57	
31-Mar	P. J. Grace	FPO	Mowing contract (Q4)	-6403.50	
31-Mar	Medstead Village Hall	FPO	Meeting room hire	-10.00	
31-Mar	Idverde Ltd	FPO	Litter bin emptying (Q4)	-499.56	
31-Mar	Unity Trust Bank	FPO	Bank service charge	-7.00	
					<b>-11,677.45</b>
<b>Balance at month end</b>					<b>14,513.33</b>

<b>MEDSTEAD PARISH COUNCIL</b>					
<b>2025/26 FINANCIAL REPORT</b>					
<b>March 2026</b>					
<b>NAT WEST BUSINESS RESERVE ACCOUNT (xxxxx575)</b>					
	<b>Balance b/fwd</b>				<b>15,012.44</b>
<b>Date</b>	<b>Income received:</b>				
09-Mar	HMRC Vat Return (to Feb 2026)			2,993.50	
31-Mar	Bank Interest			13.13	
					<b>3006.63</b>
	<b>Outgoings</b>				
	<b>Balance at month end</b>				<b>18,019.07</b>
<b>NAT WEST <u>CIL</u> BUSINESS RESERVE ACCOUNT (xxxxx004)</b>					
	<b>Balance b/fwd</b>				<b>6,570.13</b>
<b>Date</b>	<b>Income received:</b>				
31-Mar	Bank interest			5.08	
					<b>5.08</b>
	<b>Outgoings</b>				
	<b>Balance at month end</b>				<b>6,575.21</b>
<b>NATIONWIDE <u>CIL</u> ACCOUNT (xxxxx857)</b>					
	<b>Balance b/fwd</b>				<b>41,592.50</b>
<b>Date</b>	<b>Income received:</b>				
31-Mar	Bank interest			1,125.62	
					<b>1,125.62</b>
	<b>Outgoings</b>				
	<b>Balance at month end</b>				<b>42,718.12</b>

<b>WAKE TRUST</b>				
<b>2025/26 FINANCIAL REPORT</b>				
<b>March 2026</b>				
<b>WAKE TRUST NAT WEST BUSINESS RESERVE ACCOUNT (xxxxx616)</b>				
	<b>Balance at start of month</b>			<b>1,161.71</b>
<b>Date</b>	<b>Income received:</b>			
31-Mar	Bank interest		0.90	
				<b>0.90</b>
	<b>Outgoings</b>			
	<b>Balance at month end</b>			<b>1,162.61</b>
<b>WAKE TRUST NATIONWIDE SAVINGS ACCOUNT (xxxxx644)</b>				
	<b>Balance at start of month</b>			<b>31,494.76</b>
<b>Date</b>	<b>Income received:</b>			
31-Mar	Bank interest		517.16	
				<b>517.16</b>
	<b>Outgoings</b>			
	<b>Balance at month end</b>			<b>32,011.92</b>

<b>Bank Reconciliation</b>		
<b>Medstead Parish Council</b>		
<b>Financial year 2025/26</b>		
<b>Nat West Current Account xxxxx867</b>		
<b>as at 31st March 2026</b>		
Prepared by Julie Russell / RFO		
	£	£
<b>Current Account xxxxx867</b>		<b>16,857.16</b>
<b>Less non cleared cheques</b>		
		<b>0.00</b>
<b>Add unrepresented Cheques</b>		
<b>Net bank balance</b>		<b>16,857.16</b>
<b>The net balances reconcile to the Cash book, as follows:</b>		
<b>CASH BOOK</b>		
<b>Opening Balance</b>		<b>28,668.84</b>
<b>Add: Receipts</b>	<b>3,282.95</b>	
<b>Less: Payments</b>	<b>-15,094.63</b>	
<b>Closing balance</b>		<b>16,857.16</b>
<p><b>I confirm the bank reconciliation for  Nat West Current Account xxxxx867  and have checked that the bank statement balances with the cash book record  As at 31st March 2026</b></p>		
<b>Signed</b>		
<b>Councillor name:</b>		

<b>Bank Reconciliation</b>		
<b>Medstead Parish Council</b>		
<b>Financial year 2025/26</b>		
<b>Unity Trust Current Account xxxxx840</b>		
<b>as at 31st March 2026</b>		
Prepared by Julie Russell / RFO		
	£	£
<b>Current Account xxxxx840</b>		<b>22,109.96</b>
<b>Less uncleared items</b>		
ICCM	-210.00	
RS Fencing & Agriculture Ltd	-204.00	
Bespoke Garden Projects	-120.00	
Scottish Power	-149.57	
P. J. Grace	-6403.50	
Medstead Village Hall	-10.00	
Idverde Ltd	-499.56	
		<b>-7,596.63</b>
<b>Add unrepresented Cheques</b>		
<b>Net bank balance</b>		<b>14,513.33</b>
<b>The net balances reconcile to the Cash book, as follows:</b>		
<b>CASH BOOK</b>		
<b>Opening Balance</b>		<b>8,880.78</b>
<b>Add: Receipts</b>	<b>17,310.00</b>	
<b>Less: Payments</b>	<b>-11,677.45</b>	
<b>Closing balance</b>		<b>14,513.33</b>
<b>I confirm the bank reconciliation for  Unity Trust Current Account xxxxx840  and have checked that the bank statement balances with the cash book record  As at 31st March 2026</b>		
<b>Signed</b>		
<b>Councillor name:</b>		

<b>Bank Reconciliation</b>		
<b>Medstead Parish Council</b>		
<b>Financial year 2025/26</b>		
<b>Nat West Business Reserve Bank Account xxxxx575</b>		
<b>as at 31st March 2026</b>		
Prepared by Julie Russell / RFO		
	£	£
<b>Business Reserve Account xxxxxx575</b>		<b>18,005.94</b>
<b>Less uncleared items</b>		
<b>Net bank balance</b>		<b>18,005.94</b>
<b>The net balances reconcile to the Cash book, as follows</b>		
<b>CASH BOOK</b>		
<b>Opening Balance</b>		<b>15,012.44</b>
<b>Add: Receipts</b>		
HMRC Vat refund	2,993.50	
Bank interest	13.13	
		<b>3,006.63</b>
<b>Less: Payments / Transfers</b>		
<b>Closing balance</b>		<b>18,019.07</b>

I can confirm that I have verified that the bank reconciliation for Nat West account  
**Business Reserve Account xxxxx575**  
balances with the  
**Nat West Reserve Account Bank Statement**  
As at 31st March 2026

Signed

Councillor name:

<b>Bank Reconciliation</b>		
<b>Medstead Parish Council</b>		
<b>Financial year 2025/26</b>		
<b>Nat West Business Reserve CIL Bank Account xxxx004</b>		
<b>as at 31st March 2026</b>		
Prepared by Julie Russell / RFO		
	£	£
<b>Community Infrastructure Levy (CIL) Business Reserve Account xxxxxx004</b>		<b>6575.21</b>
<b>Less unrepresented Income</b>		
<b>Net bank balance</b>		<b>6575.21</b>
<b>The net balances reconcile to the Cash book, as follows</b>		
<b>CASH BOOK</b>		
<b>Opening Balance</b>		<b>6570.13</b>
Add: Receipts	5.08	
Less: Payments / Transfers		
<b>Closing balance</b>		<b>6575.21</b>

**I confirm the bank reconciliation for Nat West  
 CIL Business Reserve Account xxxxx004  
 and have checked that the bank statement balances with the cash book record  
 As at 31st March 2026**

Signed

---

Councillor name:

<b>Bank Reconciliation</b>		
<b>Medstead Parish Council</b>		
<b>Financial year 2025/26</b>		
<b>Nationwide CIL Bank Account xxxxx857</b>		
<b>as at 31st March 2026</b>		
Prepared by Julie Russell / RFO		
	£	£
<b>Community Infrastructure Levy (CIL) Business 35 Saver Issue 1 xxxxxx857</b>		<b>42,718.12</b>
<b>Less unrepresented Income</b>		
<b>Net bank balance</b>		<b>42,718.12</b>
<b>The net balances reconcile to the Cash book, as follows</b>		
<b>CASH BOOK</b>		
Opening Balance		<b>41,592.50</b>
<b>Add: Receipts</b>		
Bank interest	1,125.62	
<b>Less: Payments / Transfers</b>		
<b>Closing balance</b>		<b>42,718.12</b>
<p><b>I confirm the bank reconciliation for Nat West</b></p> <p><b>CIL Buinsess 35 Saver Issue 1 Account xxxxx857</b></p> <p><b>and have checked that the bank statement balances with the cash book record</b></p> <p><b>As at 31st March 2026</b></p>		
<b>Signed</b>		
<b>Councillor name:</b>		

<b>Bank Reconciliation</b>		
<b>Medstead Parish Council</b>		
<b>Financial year 2025/26</b>		
<b>Nat West Business Reserve Account (Wake)</b>		
<b>as at 31st March 2026</b>		
Prepared by Julie Russell / RFO		
	£	£
<b>Business Reserve Account xxxxx616 (Wake Trust)</b>		<b>1,162.61</b>
<b>Less unrepresented items</b>		
<b>Net bank balance</b>		<b>1,162.61</b>
<b>The net balances reconcile to the Cash book, as follows:</b>		
<b>CASH BOOK</b>		
<b>Opening Balance</b>		<b>1,161.71</b>
<b>Add: Receipts</b>		
Bank interest		0.90
<b>Less: Payments / Transfers</b>		
<b>Closing balance</b>		<b>1,162.61</b>
<p><b>I confirm the bank reconciliation for Nat West Business Reserve Account (Wake) xxxxx616 and have checked that the bank statement balances with the cash book record As at 31st March 2026</b></p>		
<b>Signed</b>		
<b>Councillor name:</b>		

<b>Bank Reconciliation</b>		
<b>Medstead Parish Council</b>		
<b>Financial year 2025/26</b>		
<b>Nationwide Account (Wake) xxxxx644</b>		
<b>as at 31st March 2026</b>		
Prepared by Julie Russell / RFO		
	£	£
<b>Nationwide Account xxxxx644 (Wake Trust Account)</b>		<b>32,011.92</b>
<b>Less unrepresented items</b>		
<b>Net bank balance</b>		<b>32,011.92</b>
<b>The net balances reconcile to the Cash book, as follows:</b>		
<b>CASH BOOK</b>		
<b>Opening Balance</b>		<b>31,494.76</b>
<b>Add: Receipts</b>		
Bank interest	517.16	
<b>Less: Payments</b>		
<b>Closing balance</b>		<b>32,011.92</b>
<p><b>I confirm the bank reconciliation for Nationwide Wake Account xxxxx644 and have checked that the bank statement balances with the cash book record As at 31st March 2026</b></p>		
<b>Signed</b>		
<b>Councillor name:</b>		

**0526.6 Schedule of meetings for 2026/27**

	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
<b>FULL COUNCIL (7.30pm)</b>	13	10	8	12	9	14	11 Budget	9	13	10	10	14	19
<b>PLANNING COMMITTEE (6.30pm*)</b>	13	10	8	12	9	14	11	9	13	10	10	14	19
<b>MAINTENANCE COMMITTEE (6.30pm)</b>	27		22		23		25		27		24		26
<b>F &amp; GP COMMITTEE (7.30pm)</b>	27		22		23	21	25		27		24		26
<b>ANNUAL PARISH ASSEMBLY</b>	TBC												