



Medstead Parish Council

Clerk to the Council – Mrs Julie Russell

Tel: 07711 107378, e-mail: clerk@medsteadpc.org,

www.medsteadpc.org

Medstead Parish Office, Roe Downs Road, Medstead, GU34 5LG

Minutes of the Full Council Meeting – 12th August 2026, 7.30pm

Held at Medstead Parish Office, Roe Downs Road, GU34 5LG

Present: Cllrs Phil Quinlan (Chairman), Frank Maloney, Ken Kercher, Gordon Mitchell, Jez Hood, Janet King, Anthea Dore

Also in attendance: Julie Russell (Parish Clerk), EHDC Cllr Roland Richardson, Four Marks Councillor Mark Pullen

		ACTION
26.165 OPEN SESSION		
Cllr Pullen read out a statement written personally regarding the Asset-Based Community Development initiative.		
26.166 APOLOGIES AND APPROVAL OF ABSENCES		
The Clerk shared Cllr Mark Brayford's resignation (received earlier that day) and the Council noted their thanks to him for all his work on behalf of the Council for the last three years. The Council approved an apology from Cllr Smith (holiday).		
26.167 DECLARATION OF INTERESTS		
Cllr Maloney declared an interest in agenda item 19 (Neighbourhood CIL application).		
26.168 FULL COUNCIL MINUTES		
Councillors resolved to confirm the minutes of the Full Council meeting on 8 th July and the Extraordinary Council meeting held on 18 th July and they were signed.		
12.169 COMMITTEES AND REPORTS		
a. Planning Committee		
i. Chair's Report		
The Chair's report was circulated in advance and is in the Appendix.		
ii. Planning Applications		
Ref	Address / description	MPC comment
a) EHDC-26-0582-HSE	5 Rosings Grove, Medstead, GU34 5JN Single storey rear extension and log burner flue	Medstead Parish Council defers this decision to the Planning Officer.
b) EHDC-26-0795-TPO	Mansfield Business Park, Medstead, GU34 5PZ x2 Twin Stemmed Oak Trees - within shrub bed that also includes Sycamore. T1 - remove dead wood and remove one large dead branch that over the shed of 18 Ivatt Way. T2 - To reduce branches - selective branch reduction of 3 branches that overhang the garden of 18 Ivatt Way. Reduce by 1 m and remove the 1 largest epicormic regrowth (all off of the western stem)	Medstead Parish Council defers this decision to the Arboricultural Officer.

c) EHDC-26-0536-HSE	COLEMORE LODGE Trinity Hill, Medstead, GU34 5LT Installation of Garden Games Room to Rear of Property, approximately 1m from fenceline boundary. Elevation Height of installation to be 2.5m maximum - base size 5m x 5m with roof pitch terminating to rear, rainwater conveyance into existing property rainwater management	Medstead Parish Council places a holding objection for this application as there is insufficient information on the EHDC Planning Portal.
d) EHDC-26-0773-TPO	STREET RECORD Boyneswood Lane, Medstead T37 - Mature Beech To crown thin no more than 15% Reduce overall height by approximately 2-3 metres Reduce the north, east and west crown extents by approximately 21.5 - 3 metres by pruning back the longest limbs only.	Medstead Parish Council defers this decision to the Arboricultural Officer.
e) EHDC-26-0846-TPO	TREES IN TPO (EH983) 15 (REAR OF 1-4 TWINKLE COTTAGES) Boyneswood Road, Medstead TPO in a TCA T1 - -Mature Beech - crown lift by no more than 15%. Reduce overall height by 2-3 metres. Reduce north, east and west crown extents by approximately 2.5 - 3 metres pruning back to the longest limb only.	Medstead Parish Council defers this decision to the Arboricultural Officer.
f) EHDC-26-0593-HSE	11 Boyneswood Close, Medstead Creation of new accessible car parking space and transfer areas and new accessible ramps to front and rear of property.	Medstead Parish Council defers this decision to the Planning Officer.
g) EHDC-26-0705-HSE	CEDAR HEIGHTS Trinity Hill, Medstead, GU34 5LT Proposed installation of sectional doors to the front of existing carport	Medstead Parish Council defers this decision to the Planning Officer.
h) EHDC-26-0769-LDCP	RED ROSE COTTAGE Windsor Road, Medstead, GU34 5EF Lawful Development Certificate Proposed: Change of use from Dwelling (Use Class C3) to residential children's home (Use Class C2)	The Clerk should request more information as there is insufficient detail on the planning portal.

26.169 COMMITTEES AND REPORTS continued

a. Planning Committee continued

- iii. There were late arising planning applications considered in items g) and h) above.
- iv. The EHDC decisions since the last meeting were noted and are in the Appendix. In addition, Cllr Maloney noted the late arising refusal for EHDC-26-0665-PA3Q2.
- v. The Council noted that digging has started at the property with application EHDC-25-0102-FUL, to be checked with EHDC.
- vi. There were no other planning matters arising.

b. Maintenance Committee (Last meeting 22nd July) i. Chair's report There was no Committee Chair's report. ii. The Council resolved to accept the Committee's recommendation to replace all the dragon's teeth on the village green with oak posts to match the ones already replaced in the layby, as per the circulated quote. The work will take place in the October half term. iii. The Council noted the Committee's decisions to purchase a new parish office sign and to cut back the tree canopy round the end of the village green to improve access for the tractor mower. The Council agreed with the Committee's recommendation to not provide rubbish disposal for the Medstead Village Fete next year, with the responsibility reverting back to Medstead Village Trust. c. F&GP Committee (No meeting since last Full Council) i. There was no Chair's report and no matters to report. The last F&GP meeting was cancelled due to lack of agenda items at that time.	
26.170 MEDSTEAD PARISH COUNCIL CHAIRMAN'S REPORT The Chairman's report was circulated in advance and is in the Appendix. He stated that he has now painted both noticeboards at the Cemetery and Boyneswood Road and the Council noted their thanks.	
26.171 CLERK /RFO'S REPORT The Clerk reported that Playdale has completed the work on the roundabout and inspected other items where quotes are needed. She is seeking quotes for installation of the proposed picnic table and has completed an application for the Castle of Comfort as an asset of community value. Medstead Village Hall has completed the work on the beams and invoiced the Council for £295 less than previously approved. She questioned whether use of the BBQ should be prohibited until the weather cooled and rain returned, which was agreed by Councillors, and she will post a notice.	Clerk
26.172 DISTRICT COUNCILLOR'S REPORT South East Water's limitations on water supply for new developments continues to be an issue and EHDC has an agreement with developers not to submit large planning applications at the moment as it could be grounds for non-determination at planning committee meetings. Local Government Reorganisation is continuing at EHDC with meetings to set up various committees.	
26.173 NEIGHBOURHOOD PLAN a. Councillors considered infrastructure requirements for the Neighbourhood Plan and submitted further suggestions to Cllr Maloney. b. Cllr Maloney reported that the M&FMNP Steering Group had met with HCC Highways officers, who strongly recommended that the NP not to use Station Approach and Stoney Lane to access allocated sites. To prevent future objections at Reg 14 by Highways, the NPSG proposes a reserve site to be included, should the sites around Stoney Lane and Station Approach not be able to negotiate alternative access. The Council is still waiting to hear from EHDC whether it will be required to commission a Strategic Environmental Assessment. The process would take 6-8 weeks to complete and we should hear whether we need it in around a month. The Council needs to allocate funds if required.	
26.174 FINANCIAL MATTERS (Details are in the Appendix) a. The Council approved the Income and Expenditure Report for June 2026. b. The Council approved the bank reconciliations for June 2026. c. The Council approved the payments list for July 2026. d. The Council noted the expenditure vs. budget for Q1	

e. The Council noted the financial position for Neighbourhood CIL based on agreed expenditure to date.	
26.175 VILLAGE GREEN EMERGENCY TREE WORK The Council retrospectively agreed emergency expenditure of £760 agreed by the Clerk and Chairman to urgently remove a tree that had split with half of it suspended within another tree adjacent to a bench next to the BBQ area.	
26.176 SPEED INDICATION DEVICES The Council was informed that HCC has given an indicative quote of £1500 for a new pole and new half pole for the proposed speed indication devices, with an additional £250 cost for a site survey to confirm the quotes. The Council concluded that it would have little option other than to pay the fees if it went ahead but would wait to hear if it got an S106 grant before proceeding.	
26.177 COMMUNITY ENGAGEMENT The Council agreed that it is keen to go ahead with a trial of drop-in sessions for residents to meet Councillors. The first will take place at the Village Hall coffee morning on 14 th September, subject to the agreement of the organisers of the coffee morning (Cllr Dore will check). At least two Councillors will attend and there will be a poster advertising their presence on the day. Residents can either chat informally at the coffee morning, or they will be able to move to the Parish Office for confidential conversations. The Clerk will arrange with MVH for this to be advertised on Facebook.	Cllr Dore Clerk
26.178 POLICIES FOR REVIEW The Council resolved to adopt the revised Grants Policy.	
26.179 CORRESPONDENCE Correspondence was received from a resident requesting signs in Soldridge Road / Grosvenor Road reminding motorists that they share the road with pedestrians and other users. As this is a follow on from a previous conversation and given that Cllr Smith was previously instrumental in the purchase of such signs, the matter will be deferred to the next Maintenance Committee meeting when Cllr Smith has returned from holiday.	
26.180 FEEDBACK ON THE VILLAGE FETE Councillors felt that their presence at the village fete had been worthwhile and the Neighbourhood Plan tent had particularly generated a lot of interest. However, engagement with the public was low as it was felt people wanted fun rather than serious conversations. Therefore, next year the Council will plan its stall earlier and will build in activities that will help stimulate interest and engagement. It was unfortunate that some Councillors were unable to attend so some had an uneven share of the workload. The stickers were well received and next year there could be additional merchandise to attract attention. It was agreed that the fete should be an agenda item in January / February.	
26.181 REPORTS FROM COUNCIL REPRESENTATIVES a. Speedwatch: more volunteers are needed. b. Village Hall: MVH Committee are very pleased with the NP contribution for the Gulam beams. Despite the financial setback with this unexpected expenditure, they still have considerable reserves for their programme of proposed improvements, with the kitchen the next area of focus. c. Medstead Sports Club: there was nothing to report. d. EHAPTC: there was nothing to report.	
26.182 MEETING EXTENSION Councillors resolved to extend the meeting time by a further 30 minutes.	
26.183 ASSET BASED COMMUNITY DEVELOPMENT Councillors discussed various issues relating to the ABCD initiative and the Stewardship Group including its purpose, procedures, level of Council participation, management of the Small Sparks Fund and relationships between participants. It was agreed to hold a future	

workshop to give more time to resolve concerns and agree next steps and to also cover wider community engagement initiatives.	
26.184 NEIGHBOURHOOD CIL APPLICATION The Council has received a Neighbourhood CIL application from Four Marks Village Hall for funding to make improvements to the facilities at the hall. This was deferred to the next Full Council meeting due to lack of time.	
26.185 DATE OF NEXT MEETING AND CLOSE The date of the next meeting was confirmed as 9 th September 2026.	

There were no further matters to discuss and the meeting was closed at 10pm.

Signed Chairman

Date.....

Appendix August 2026

0826.1 Planning Chairman's Report August 2026

Planning Issues

Another reasonably quiet month, with six applications

- EHDC-26-0582-HSE Single storey rear extension and log burner flue. 5 Rosings Grove, Medstead, Alton, Hampshire,
- EHDC-26-0795-TPO x2 Twin Stemmed Oak Trees - within shrub bed that also includes Sycamore. T1 - remove dead wood and remove one large dead branch that over the shed of 18 Ivatt Way. T2 - To reduce branches - selective branch reduction of 3 branches that overhang the garden of 18 Ivatt Way. Reduce by 1 m and remove the 1 largest epicormic regrowth (all off of the western stem) Mansfield Business Park , Medstead , Alton , GU34 5PZ
- EHDC-26-0536-HSE Room to Rear of Property, approximately 1m from fenceline boundary. Elevation Height of installation to be 2.5m maximum - base size 5m x 5m with roof pitch terminating to rear, rainwater conveyance into existing property rainwater management. COLEMORE LODGE Trinity Hill, Medstead, Alton, Hampshire, GU34 5LT,
- EHDC-26-0773-TPO T37 - Mature Beech To crown thin no more than 15% Reduce overall height by approximately 2-3 metres Reduce the north, east and west crown extents by approximately 21.5 - 3 metres by pruning back the longest limbs only. Management (Ashwood Residents Management Company Ltd C/O GH Property Management) STREET RECORD Boyneswood Lane, Medstead,
- EHDC-26-0846-TPO -TREES IN TPO (EH983) 15 (REAR OF 1-4 TWINKLE COTTAGES) Boyneswood Road, Medstead,
- EHDC-26-0593-HSE Creation of new accessible car parking space and transfer areas and new accessible ramps to front and rear of property. 11 Boyneswood Close, Medstead,

EHDC

Nothing to report on Planning, but note that the Council has received information from EHDC enforcement regarding actions that can be carried out with regards to the Bentworth G&T injunction.

Neighbourhood Plan

The NPSG has met with EHDC and HCC Highways. Highways raised strong objections on the use of Station Approach, Medstead, Stoney Lane and Boyneswood Road for access to sites.

The Medstead Infrastructure needs list to be submitted to the NPSG for inclusion in the Draft Plan.

Damian Hinds M.P.

I note that our MP has written to Angela Rainer pressing the case for a reduction in housing numbers.

0826.2 EHDC Planning Decisions List

Ref	Description / Location	Date	Decision
EHDC-26-0285-HSE	SUMMERLEA Hussell Lane, Medstead, GU34 5PF Erection of a detached garage	10/07/2026	Permission

EHDC-26-0414-FUL	Stretfield Stoney Lane, Medstead, GU34 5EL Approval is sought for an extension of the existing house at Stretfield and the erection of a self-build additional new dwelling on the plot	06/08/2026	Withdrawn
----------------------------------	--	------------	-----------

0826.3 Council Chairman's Report August 2026

Fortunately, this period has been less busy than previously, with the highlights being -

An exchange of emails regarding ABCD has revealed that a decision must be made by Council regarding commitment and future engagement. Against a plethora of existing organisations meeting much of the needs of the community the benefits of ABCD might require considerable effort to accomplish without a clear way forwards.

I attended a HALC training session on Chairmanship with some 25 other attendees, most of which are similar to Medstead PC with a few seemingly being managed almost as private companies. The big take aways were – Listen to what is being said in Council, and Timekeeping. I confess I am guilty to one of those and will look carefully at future Agendas to seek improvements.

Little was revealed about Local Government reform except attendees were concerned about additional workload in the near future.

I finally completed painting of the Cemetery Noticeboard undertaken in the dark so as not to be disturbed. And although there was more paint on me and the ground, there was no clapping from the audience who were appreciative I think. At the time of writing I still have to undertake Boyneswood Road.

My thanks to the Clerk for acting swiftly on unsafe trees, and the local flooding at LBR and 5 Ash, and the continued work on Policies.

The PC drop-in's proposal is on the agenda which I'm keen to pursue, as well as making progress on a new website.

In closing a workshop on email transition and hosting will need to be considered.

Phil Quinlan - MPC Chairman

0826.4 Receipt and Payments and Bank Reconciliations – June 2026

MEDSTEAD PARISH COUNCIL				
2026/27 FINANCIAL REPORT				
June 2026				
NAT WEST BUSINESS CURRENT ACCOUNT (xxxxx867)				£
Balance b/fwd				16,589.18
Date	Income / credit received:	<u>Credit Slip No.</u>	<u>Comments</u>	
	Total income			
	Outgoings	<u>Chq. No</u>		
01-Jun	Starboard Systems Ltd (Go Cardless)	DD	Accounting software (Apr)	-58.80
11-Jun	Scottish Power	DD	Electricity charges	-82.90
12-Jun	Vodafone	DD	Mobile phone charges	-22.19
15-Jun	EHDC	DD	Business rates	-157.34
22-Jun	Castle Water	DD	Cemetery water	-8.76
30-Jun	Nat West	FPO	Bank charges	-1.05
	Total outgoings:			-331.04
	Balance at month end			16,258.14
UNITY TRUST CURRENT ACCOUNT (xxxxx840)				
Balance b/fwd				41,533.52
Date	Income received:			
12-Jun	Cosmea Wedding Planning	FPI	Village Green hire	100.00
22-Jun	A. Duff	FPI	Cemetery fees - Duff	105.00
23-Jun	Esprit de Corps Crossfit	FPI	Village Green hire	10.00
				215.00
	Outgoings			
15-Jun	BT	FPO	BT Broadband	-32.34
22-Jun	Clerk	FPO	Salary (May)	-1948.54
22-Jun	Hampshire Pension Fund	FPO	Pension contribution (May)	-636.43
22-Jun	Hampshire Assoc. of Local Councils	FPO	Training	-70.80
22-Jun	Play Safety Ltd	FPO	Annual playground inspection	-256.80
22-Jun	Idverde Ltd	FPO	Litter bin emptying (Q1)	-516.05
22-Jun	Mulberry Local Authority Services Ltd	FPO	End of year audit	-247.50
30-Jun	Unity Trust Bank	FPO	Bank service charge	-7.00
				-3,715.46
	Balance at month end			38,033.06

	MEDSTEAD PARISH COUNCIL				
	2026/27 FINANCIAL REPORT				
	June 2026				
	NAT WEST BUSINESS RESERVE ACCOUNT (xxxxx575)				
	Balance b/fwd				18,043.84
Date	Income received:				
30-Jun	Bank Interest			13.45	
					13.45
	Outgoings				
	Balance at month end				18,057.29
	NAT WEST <u>CIL</u> BUSINESS RESERVE ACCOUNT (xxxxx004)				
	Balance b/fwd				6,584.24
Date	Income received:				
30-Jun	Bank interest			4.91	
					4.91
	Outgoings				
	Balance at month end				6,589.15
	NATIONWIDE <u>CIL</u> ACCOUNT (xxxxx857)				
	Balance b/fwd				42,718.12
Date	Income received:				
	Outgoings				
	Balance at month end				42,718.12
	WAKE TRUST				
	2026/27 FINANCIAL REPORT				
	June 2026				
	WAKE TRUST NAT WEST BUSINESS RESERVE ACCOUNT (xxxxx616)				
	Balance at start of month				1,164.21
Date	Income received:				
30-Jun	Bank interest			0.87	
					0.87
	Outgoings				
	Balance at month end				1,165.08
	WAKE TRUST NATIONWIDE SAVINGS ACCOUNT (xxxxx644)				
	Balance at start of month				32,011.92
Date	Income received:				
	Outgoings				
	Balance at month end				32,011.92

Medstead Parish Council		
Financial year 2026/27		
Nat West Current Account xxxxx867		
as at 30th June 2026		
Prepared by Julie Russell / RFO		
	£	£
Current Account xxxxx867		16,258.14
Less non cleared cheques		
		0.00
Add unrepresented Cheques		
Net bank balance		16,258.14
The net balances reconcile to the Cash book, as follows:		
CASH BOOK		
Opening Balance		16,589.18
Add: Receipts	0.00	
Less: Payments	-331.04	
Closing balance		16,258.14
I confirm the bank reconciliation for Nat West Current Account xxxxx867 and have checked that the bank statement balances with the cash book record As at 30th June 2026		
Signed		
Councillor name:		

Bank Reconciliation		
Medstead Parish Council		
Financial year 2026/27		
Unity Trust Current Account xxxxx840		
as at 30th June 2026		
Prepared by Julie Russell / RFO		
	£	£
Current Account xxxxx840		38,033.06
Less uncleared items		
		0.00
Add unrepresented Cheques		
Net bank balance		38,033.06
The net balances reconcile to the Cash book, as follows:		
CASH BOOK		
Opening Balance		41,533.52
Add: Receipts	215.00	
Less: Payments	-3,715.46	
Closing balance		38,033.06
I confirm the bank reconciliation for Unity Trust Current Account xxxxx840 and have checked that the bank statement balances with the cash book record As at 30th June 2026		
Signed		
Councillor name:		

Bank Reconciliation		
Medstead Parish Council		
Financial year 2026/27		
Nat West Business Reserve Bank Account xxxxx575		
as at 30th June 2026		
Prepared by Julie Russell / RFO		
	£	£
Business Reserve Account xxxxx575		18,057.29
Less uncleared items		
Net bank balance		18,057.29
The net balances reconcile to the Cash book, as follows		
CASH BOOK		
Opening Balance		18,043.84
Add: Receipts		
Bank interest	13.45	
		13.45
Less: Payments / Transfers		
Closing balance		18,057.29
I can confirm that I have verified that the bank reconciliation for Nat West account Business Reserve Account xxxxx575 balances with the Nat West Reserve Account Bank Statement As at 30th June 2026		
Signed		
Councillor name:		

Bank Reconciliation		
Medstead Parish Council		
Financial year 2026/27		
Nat West Business Reserve CIL Bank Account xxx004		
as at 30th June 2026		
Prepared by Julie Russell / RFO		
	£	£
Community Infrastructure Levy (CIL) Business Reserve Account xxxxx004		6589.15
Less unrepresented Income		
Net bank balance		6589.15
The net balances reconcile to the Cash book, as follows		
CASH BOOK		
Opening Balance		6584.24
Add: Receipts	4.91	
Less: Payments / Transfers		
Closing balance		6589.15
I confirm the bank reconciliation for Nat West CIL Business Reserve Account xxxxx004 and have checked that the bank statement balances with the cash book record As at 30th June 2026		
Signed		
Councillor name:		

Bank Reconciliation		
Medstead Parish Council		
Financial year 2026/27		
Nationwide CIL Bank Account xxxxx857		
as at 30th June 2026		
Prepared by Julie Russell / RFO	£	£
Community Infrastructure Levy (CIL) Business 35 Saver Issue 1 xxxxxx857		42,718.12
Less unrepresented Income		
Net bank balance		42,718.12
The net balances reconcile to the Cash book, as follows:		
CASH BOOK		
Opening Balance		42,718.12
Add: Receipts		
Bank interest		
Less: Payments / Transfers		
Closing balance		42,718.12
I confirm the bank reconciliation for Nat West CIL Buinesss 35 Saver Issue 1 Account xxxxx857 and have checked that the bank statement balances with the cash book record As at 30th June 2026 Signed Councillor name:		

Bank Reconciliation		
Medstead Parish Council		
Financial year 2026/27		
Nat West Business Reserve Account (Wake)		
as at 30th June 2026		
Prepared by Julie Russell / RFO	£	£
Business Reserve Account xxxxx616 (Wake Trust)		1,165.08
Less unrepresented items		
Net bank balance		1,165.08
The net balances reconcile to the Cash book, as follows:		
CASH BOOK		
Opening Balance		1,164.21
Add: Receipts		
Bank interest		0.87
Less: Payments / Transfers		
Closing balance		1,165.08
I confirm the bank reconciliation for Nat West Business Reserve Account (Wake) xxxxx616 and have checked that the bank statement balances with the cash book record As at 30th June 2026 Signed Councillor name:		

Bank Reconciliation		
Medstead Parish Council		
Financial year 2026/27		
Nationwide Account (Wake) xxxxx644		
as at 30th June 2026		
Prepared by Julie Russell / RFO	£	£
Nationwide Account xxxxx644 (Wake Trust Account)		32,011.92
Less unrepresented items		
Net bank balance		32,011.92
The net balances reconcile to the Cash book, as follows:		
CASH BOOK		
Opening Balance		32,011.92
Add: Receipts		
Less: Payments		
Closing balance		32,011.92
I confirm the bank reconciliation for Nationwide Wake Account xxxxx644 and have checked that the bank statement balances with the cash book record As at 30th June 2026 Signed Councillor name:		

0826.5 Payments for authorisation – July 2026

Date	Supplier	Description	Amount
23.07.2026	Clerk	Salary (July)	£1,948.54
23.07.2026	HMRC	HMRC Tax & NI (Q1)	£2,015.73
23.07.2026	Hampshire Pension Fund	Pension contribution (June)	£636.43
23.07.2026	Castle Water	Pavilion water	£1.40
23.07.2026	Playdale Playgrounds Ltd	Playground repair	£1,812.55
23.07.2026	DMS Electrics Ltd	Electrical work at pavilion	£212.50
23.07.2026	Acorn Mobility Services Ltd	Stairlift service contract	£125.00
23.07.2026	P. J. Grace	Mowing contract (Q1)	£5,528.28
15.07.2026	BT	BT Broadband	£26.95

0826.6 Expenditure vs. Budget Q1 2026/27

Medstead Parish Council Expenditure vs. Budget Q1 2026/27	2026/27 Budget	2026/27 Q1 Expenditure	% of budget	Notes
ADMINISTRATION	£	£		
Clerk's salary	24,695	5569.64	23%	Does not include inflationary pay rise yet, and budget was based on a payrise to SCP26 that has not been agreed
HMRC	8,883	1501.79	17%	As above
Pension	8,551	1829.77	21%	As above
Parish Office	2,500	237.11	9%	Includes only electricity to date. We have not needed heating in Q1.
Pavilion Business Rates	1,500	157.34	10%	Was not billed until June, but total is actually likely to exceed budget
Parish Council Mobile Phone	450	55.47	12%	Budget included purchase of a 2nd hand phone, so spend % is low. If we get a new phone, it has since been suggested we should get a new phone. The expenditure on mobile needs sorting one way or the other
Travel Expenses	200	0.00	0%	There should be travel expenses but I have not been submitting claims
Stationery/Printing	380	0.00	0%	Councillors have outstanding claims to make for printing costs.
Audit Fees	1,300	206.25	16%	Includes only the year end audit fee. Interim and external audits will much higher
Postage	60	0.00	0%	No longer sending out cheques so just a few stamps used from stock. Will incur postage costs later in the year as I need to write to several EROB holders
Subscriptions	1,545	1011.00	65%	Most subscriptions fall due at the beginning of the year, total is on track
Training	550	59.00	11%	Only one course so far (Chairman Training)
Chairman's Allowance	100	0.00	0%	There are items for Councillors and Clerk to claim for fete and APM
Insurance	2,500	0.00	0%	Due in October
Neighbourhood Plan Insurance	250	0.00	0%	Due in November
Meeting costs	65	0.00	0%	Not received a bill yet from MVH
Bank Charges	150	26.15	17%	Will start paying corporate charge card fees later than planned due to delays in getting card. Total bank charges are likely to exceed budget because Unity Trust will introduce extra charges when we exceed £100k turnover, which was not in the budget
IT Costs (e.g. web site / e mail addresses / security)	860	257.49	30%	Biggest bill is website hosting, due later in October. Second biggest is email, already paid.
Accounting software	650	147.00	23%	
Broadband	400	171.46	43%	BT charged a late payment fee because they took too long to set up the Direct Debit, but it was too difficult to prove and reclaim
Admin Other Costs	0	0.00	0%	
Sub total	55589	11229.47	20%	Taking into account all factors above, expenditure is on track for the year

<u>MAINTENANCE</u>				
Cemetery/Churchyard	9815	0.00	0%	Q1 mowing was paid in July, but on track for the year
Village Green Mowing	9058	0.00	0%	Q1 mowing was paid in July, but on track for the year
Wildflower Meadow Contract	2850	0.00	0%	Q1 mowing was paid in July, but will be ahead of budget as we had £550 S106 money towards the Wildflower Meadow
Cemetery Expenditure (excl mowing)	800	23.13	3%	It has just been water charges so far. There will be extra for paint for gates. This budget item includes ad hoc maintenance
Litter Bin emptying	1830	430.04	23%	
Play Eqpt Inspection	600	214.00	36%	Includes the annual inspection which is more than the other three quarterly ones
Open Space/Green	2500	0.00	0%	So far spend has been on Neighbourhood CIL
Playground / Adult Gym Maintenance	2500	0.00	0%	Repairs to roundabout covered using Neighbourhood CIL
Tree Care & Maintenance	5000	0.00	0%	Work covered so far by Neighbourhood CIL
Minor Maintenance Other	0	0.00	0%	
Village hall carpark	1300	0.00	0%	£500 of this is hedge trimming which happens in December. The rest is ad hoc repairs
Sub total	36253	667.17	2%	It is so low because the major cost is mowing, which for Q1 was paid in July as the bill was received later than normal
<u>GRANTS</u>				
Grants	500	0	0%	No applications yet received
Sub total	500	0.00	0%	
Total	92342	11896.64	13%	Main factor of all the above is mowing contract paid in July
<u>ALLOCATED EAR MARKED RESERVES (EMR) - SPECIFIC PROJECTS</u>				
Office Equipment	800	0.00	0%	
Community Engagement	100	0.00	0%	
Pavilion (Structural Repairs)	3,000	200.00	7%	Roof repair
Playground Equipment Replacement	5,000	0.00	0%	
Election Costs	3,000	0.00	0%	
Wildflower Fencing Replacement / Repair	500	0.00	0%	
Allotment Building Fencing Replacement / Repair	1,500	0.00	0%	
Dragons Teeth	500	0.00	0%	
Legal Costs	3,000	0.00	0%	
Pond Maintenance	1,500	0.00	0%	
Neighbourhood Plan	-	0.00		
Car park repair	1,000	0.00	0%	
Project 581 Pavilion	572	212.50	37%	Money left over from Pavilion build - spend on new electrical socket
SPECIFIC PROJECTS Total	19672	412.50	2%	

0826.7 Neighbourhood CIL financial summary August 2026

Medstead Parish Council Neighbourhood CIL funds			
EHDC Payments to Medstead PC	Spent Date	Spent Amount	Reason / comment
Project 31 Transferred April 2018 £31,101.08	21-Dec-23	£12,301.44	Extension of Medstead Pavilion
	23-Jan-24	£5,894.97	Extension of Medstead Pavilion
	30-Jan-24	£12,904.66	Extension of Medstead Pavilion
	Total:	£31,101.07	
Project 112 Transferred 21st Oct 2018 £24,539.32	30-Jan-24	£15,222.97	Extension of Medstead Pavilion
	21-Feb-24	£3,421.35	Extension of Medstead Pavilion
	31-Mar-22	£5,895.00	Medstead Village Green Playground Safety Matting
	Total:	£24,539.32	
Project 332 Transferred 21st Oct 2019 £5,263.03	21-Feb-24	£254.61	Extension of Medstead Pavilion (took the total to £50k)
	14-Feb-24	£5,008.42	Donation to Medstead School for Play Equipment
	Total:	£5,263.03	
Project 453 Transferred 28th April 2021 £10,546.98	14-Feb-24	£4,991.58	Donation to Medstead School for Play Equipment
	14-May-25	£148.62	Pond renovation project - materials
	11-Jun-25	£26.07	Pond renovation project - materials
	11-Jun-25	£400.00	Removal of Ash tree fallen across the pond footpath
	23-Jul-25	£1,285.00	Removal of dangerous trees next to the Play Area
	28-Aug-25	£581.39	Medstead Parish Office community room furniture
	09-Sep-25	£120.00	Medstead Sports Pavilion roof tiles
	10-Sep-25	£235.00	Medstead Parish Office community room furniture
	09-Oct-25	£230.00	Removal of fallen tree on the football pitch
	10-Oct-25	£201.50	Allotments renovations
	22-Oct-25	£25.50	Allotments - installation of lighting
	31-Dec-25	£600.00	Removal of dangerous tree behind the Village Hall
	24-Feb-26	£612.00	Allotments fencing
	24-Feb-26	£340.00	Removal of fallen tree enclosed area and BBQ
	02-Mar-26	£100.00	Removal of fallen tree by the Zip Wire
	06-Mar-26	£397.00	Pond renovation project - removal of earth
	03-Mar-26	£253.32	Neighbourhood plan revision
	Total:	£10,546.98	
Project 488 Transferred 1st November 2021 £14,288.18	31-Mar-26	£746.68	Neighbourhood plan revision
	08-Apr-26	£5,000.00	Neighbourhood plan revision
	03-Aug-26	£5,905.20	Medstead Village Hall beams
	03-Aug-26	£1,436.00	Playground equipment cleaning
	22-Jul-26	£811.22	Roundabout repair - deposit
	Committed	£389.08	Roundabout repair - remainder
Project 565 Transferred 29th April 2022' £11,371.24	Committed	£1,423.47	Roundabout repair - remainder
	Committed	£2,250.00	Village Hall car park planters
	Committed	£5,075.00	Cricket Club pitch cover
	Committed	£2,160.00	Dragon's teeth - South Town Road
	Committed	£462.77	Picnic bench
Project 619 Transferred 12th May 2023 £6,367.42	Committed	£453.23	Picnic bench
	Committed	£300.00	Picnic bench installation
	MTC committee	£5,614.19	Dragons teeth - remainder, recommended by MC
Project 676 Transferred 9th November 2023 £6,367.42	MTC committee	£6,430.81	Dragons teeth - remainder, recommended by MC
	To be spent by		
Available but not yet transferred MPC can request it in April or Oct or leave it with EHDC. 5 yr claw-back period only starts when transferred			THIS IS SHORT BY £63.39
	TBA		STILL WITH EHDC £208,116.56 - NEED TO REQUEST