



Medstead Parish Council

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 Medstead Parish Office, Roe Downs Road, Medstead, GU34 5LG

Minutes of the Maintenance Committee Meeting – 22nd July 2026, 6.30pm **Held at Medstead Parish Office, Roe Downs Road, GU34 5LG**

Present: Cllrs. Mike Smith (Chair), Anthea Dore, Ken Kercher

Also in attendance: Julie Russell (Parish Clerk)

	ACTION
26.52 OPEN SESSION The Clerk raised an issue with the zip wire (already circulated to Councillors by email) and updated Councillors that she has put signs on the equipment to prohibit use and is waiting for quotes.	
26.53 APOLOGIES FOR ABSENCE Councillors resolved to accept an apology from Cllr Hood (work commitments).	
26.54 DECLARATION OF INTEREST Cllr Smith declared an interest in agenda item 12 and Cllr Kercher declared an interest in item 11. It was agreed that both would stay in the room in these items, and to participate in discussion.	
26.55 CONFIRMATION OF MINUTES Councillors resolved to confirm the minutes of the Maintenance Committee meeting on 27th May 2026 , which were signed by the Chairman.	
26.56 CLERK'S REPORT The Clerk reported that the playground equipment had been cleaned and the repair on the roundabout is scheduled for 22 nd August 2026.	
26.57 DRAGON'S TEETH The Committee reviewed the quotes for replacement of the Dragon's teeth round the village green and resolved to replace all of them in October.	
26.58 PARISH OFFICE SIGN The Clerk presented multiple design options for a Parish Office sign and the Committee chose a design for a plastic sign with a black border, black writing, with Medstead Parish Council at the top in red. This will be fixed to the wall to the left of the door.	
26.59 VILLAGE GREEN - The Council reviewed a quote for £400 to trim back the trees around the edge of the village green to raise the canopy where necessary to allow the tractor mower to get round. This has been done before a few years ago but the growth necessitates this again. The Committee resolved to approve this expenditure. - The Committee resolved to not weed kill around matting under the play equipment due to concerns over the use of chemicals in the play area. - The Clerk discussed options for installing a new picnic bench (pegged down, bolted to a concrete platform or bolted to isolated areas of concrete under the legs). It was agreed to have a concrete platform for maximum security and to make it easier to mow around. The cost is expected to be around £300, and the Committee authorised the Clerk to agree to a contractor around this amount, within her discretionary spend limit.	Clerk

d. EHDC has allowed the Council to spend the remaining funds on S106 Project 227 on reseeding the flower meadow. This was agreed to be the best option to use the funds so no further discussion was required.	
26.60 MAINTENANCE TASKS a. Cllrs Smith and Quinlan confirmed that they still plan to paint the cemetery gates, cemetery tap cupboard, cemetery noticeboard and Boyneswood Road noticeboard in the coming weeks. b. The Clerk updated the Committee that she would shortly be purchasing the paint for Medstead Sports Club to paint the Pavilion garage doors. c. Cllr Hood confirmed that he would undertake the work to make repairs to the plaster in the Parish Office following installation of a new power socket, but it was agreed that there is no immediate urgency for this. d. Cllr Smith reported that he had looked at the cemetery tap and found no problems with the tap thread.	Clerk
26.61 FETE WRAP-UP ON RUBBISH DISPOSAL The Clerk reported difficulties in rubbish removal for the fete. As Biffa had let the Council down, the Clerk agreed to make visits to the tip. However, having disposed of all bin bags, the Clerk was informed there were 10 crates of smashed crockery still, which were not feasible to take to the tip singlehandedly in a private car. Following experiences this year, the Council agreed that rubbish removal had been problematic and next year should revert to being the responsibility of Medstead Village Trust with regard to the costs and the logistics.	
26.62 CRICKET CLUB LIABILITIES The Committee reviewed the Cricket Club's insurance policy with regard to risks of damage or personal injury by cricket balls. Injury to people or vehicles on Roe Downs Road would be covered by the Club's public liability cover (but there is precedence in common law for individuals to have personal responsibility if aware they are near a cricket match). For vehicles parked in the village hall car park, the Club's insurance effectively only covers the excess for vehicles that have comprehensive insurance. Therefore, the Committee agreed that the Council should buy a sign for at least the car park entrance, indicating that motorists park at their own risk. The Clerk will investigate and cost the options for such signs.	Clerk
26.63 CORRESPONDENCE a. A Councillor wishing to sell a gazebo gave first refusal to the Council in case it had use for it at the village fete or any other Council events. The Committee decided that as the fete was the only event known to require a gazebo, and this one was considered too large for that purpose, the offer was declined. b. The Committee received a request from a resident to install dog poo bins in South Medstead. Given the cost of this and the number required to make a difference, the Council agreed that this should be EHDCs responsibility. The Clerk will write to EHDC and also advise the resident to do likewise.	Clerk
26.64 NEXT MEETING The next meeting is confirmed as 23 rd September 2026.	

There were no further matters to discuss and the meeting was closed at 7.40 pm.

Signed Chairman

Date.....

Appendix: Quotes for Speed Indicator Devices

Messagemaker Signs

- Speed indicator devices cost £2827.20 each.
- Solar power kits for the two existing units are £645 each.
- If the total two kits for the existing battery-powered units are bought at the same time as a new SID, they cost £500 each.
- Total cost for three new SIDs and two solar kits for existing SIDs is **£9482** ex VAT
- Existing devices are on Lymington Bottom Road, Five Ash Road and Roe Downs Road. Two have batteries and the Roe Downs Road device had a solar kit installed in 2025.



Elan City

- Examples of these devices are in Bentworth and Bishop's Sutton
- Cost of each device is £2,250
- The solar units for the existing devices still need to be bought from Messagemaker (without multibuy discount) at £645 each.
- Total cost for three new SIDs and two Messagemaker solar power kits for existing units is **£8,040** ex VAT

