

# Additional Documents – February 12<sup>th</sup> 2025

## 1. Planning documents

All planning applications considered at the meeting and their supporting documents are available at: <https://www.easthants.gov.uk/planning-services/search-and-comment-planning-applications>

**EHDC-24-0022** - PIP Application for Permission in Principle Replacement dwelling with detached garage following demolition of existing dwelling.

West End Lodge Goatacre Road, Medstead, GU34 5PU

Technical compliance required refer to Officer's advice. The Council would advise the Officer that development of more than one dwelling on this site is contrary to M&FMNP, Policy 1, which refers the Officer to CP19 Development in the Countryside, and the emerging EHDC Local Plan expected to be put forward to Regulation 19 Consultation later this year, The Council notes that the site sits at the head of the catchment of the River Itchen which flows into the Solent.

### **EHDC-24-0037-DCON**

Northfield Stables, Medstead, GU34 5JF

Discharge of Conditions 4-Energy, 7-Construction Management Plan, 8-Foul & Surface Water of approved application 39646/022 - Replacement Dwelling

## 2. Maintenance Chair's Report

Inspection of flooding at Five Ash Pond has taken place again. Clearly the situation which has been unacceptable for many years is deteriorating.

Recommend concerted action to work with HCC to provide a solution which also mitigates further surface water from future building in the catchment area.

Discussed improvements to field footpaths in order to allow dry pedestrian travel to school. This requires urgent work if pedestrian traffic to school is to be promoted from new developments. Children cannot be expected to travel to school through 6 inches of mud. Clearly walking on the roads is only going to lead to injury and death.

We await a road side pavement out side the school this half term in order to allow safer car drop off but this is not what is being promoted from planning.

Mowing contracts were discussed and a preferred contractor finalized for recommendation to Full council.

Ongoing pavillion Maintenance passed to the Maintenance committee.

Heating Sytem handed over separately.

Roundabout to be fitted with a new bearing.

Car park tarmac requires repair.

### **3. F&GP Chair's Report**

We have not held a meeting but have been asked by full council to look into the clerk contract as there are a few anomalies which we will report back to the council after our next meeting on 26 March.

### **4. Chairman's Report**

#### **Pavilion/Sports Club**

We have just received the sign of certificate from the Architect but are still awaiting final account from the builders. We have decided which carpet company to use and placed an order to carpet new pavilion and sport club area this should take place at the end of March.

Quotes were looked at to replace sports club shower mixing heads and this will be installed mid March.

We have had damage to the football pitch as someone was able to remove one of the dragon's teeth and drive on the field. After this event I walked with the clerk around the football and cricket pitch and identified which teeth need replacing so we are now awaiting quotes to replace loose teeth.

At the same time we had a visit from some moles this has now been sorted.

Flashing lights have been installed from both approaches to the school and work when pupils arrive and leave school.

I would like to welcome our new co-opted councillor Jez Hood.

We have new picnic tables which will be installed shortly

### **5. Clerk / RFO's Report**

#### **RFO activities**

On top of the normal financial management activities this month, I have also done a VAT reclaim for Q2 and Q3 and reclaimed S106 money for the village pond and playground repairs. I am starting to focus on year end, making sure every thing that needs to be

done is done and all monies that need to be reclaimed are in motion. I have also spent time checking through the Turnquay finance numbers, but have had no response since pointing out the errors in their version. I have checked through the finances for the S106 projects that are still open and there is £93.33 left on the pond, and £1,351.34 for the playground (before paying for the installation of the picnic benches).

## **Maintenance**

### **Five Ash Pond**

I have spent time this month on Five Ash Pond, trying to work out what could be done about it together with Graham. I arranged for the Lengthsman to help dig the grips at the road edge, but it was not feasible and there is more detail on this in the Maintenance Committee minutes. I have spoken to the CIL team at EHDC about possible funding and have been advised that there could be S106 money to help with the pond, but am still trying to finalize numbers as the figure they have given me seems to include spend already allocated elsewhere.

### **Village Green**

We are currently dealing with an outbreak of moles on the village green. Our regulator contractor attended promptly and has also made a second return visit so it should soon be under control.

A large branch fell from the village green into the school grounds but has now been removed by the Lengthsman. The two picnic benches are going to be installed on 17<sup>th</sup> February.

The quote for further roundabout repairs is £4,398.13 (ex VAT). This includes replacing one of the segments of the roundabout platform with a new segment with a bolted trap door to allow easier greasing. The problem is that the installation instructions 10 years ago said the bearings should be greased regularly but this has not been done. Going forward we will add it on an annual basis into one of the quarterly Sawscapes inspections, starting a year after the bearings are replaced. There will be around £1k left on S106 Project 700 for the playground after the picnic bench installation cost, and I proposed to the maintenance committee that the rest is funded from Neighbourhood CIL, using a large part of the portion to be spent by April 2026. The Maintenance Committee has proposed getting on with this as soon as finances allow. The structural engineer has advised that it will increasingly impact on performance of the roundabout, but will not become dangerous so it can be delayed but definitely should happen next year to use the CIL.

### **Mowing contracts**

Three responses were received to the request for quotations for the mowing contracts (out of six companies contacted) and these were collated for the maintenance committee. Once full council has ratified their decision, I will get the contracts drawn up and signed.

## **Cemetery**

There are no issues in the cemetery other than tracking down who has been regularly putting the bins out. There has been a recent issue with the bins getting over-full, and we realize we have been dependent on someone's kindness for a long time without knowing who they are.

The issue with possible ash die-back in the corner tree is on hold for now as experts have advised that we need to wait for the summer to do an inspection as it is hard to diagnose in autumn / winter. It was not picked up on the last tree survey, which suggests that it is not far advanced, and Cllr Bennell cut back the ivy around the base on the tree before Christmas to improve its health.

There have been three requests this month: for a memorial permit, an ashes burial request and a burial rights purchase, but none have yet progressed to returning forms or payment.

**Pavilion**

There has been a fair bit of chasing and admin this month to get it across the final hurdle. The bad news is that I have now had to inform the council tax office that we have handover so will have a business rates bill soon. I am keen to get it furnished and operational now and looking forward to it no longer being an agenda item.

**6. District Councillor's Report**

**District Councilors Report  
Four Marks, Medstead and Chawton  
Monthly Report February-March 2024**

**Your Councilors**

A reminder of our contact details, committees we sit on and other roles.

Neal Day	Ilena Allsopp	Roland Richardson
Committees: Licensing, Assistant Portfolio Holder for Transformation.	Committees: Standards, Councilor Development Panel.	Committees: Planning, Planning Policy, Licensing.
Email: <a href="mailto:neal.day@easthants.gov.uk">neal.day@easthants.gov.uk</a>	Email: <a href="mailto:ilena.allsopp@easthants.gov.uk">ilena.allsopp@easthants.gov.uk</a>	Email: <a href="mailto:roland.richardson@easthants.gov.uk">roland.richardson@easthants.gov.uk</a>

Mobile: 07596 539249	Mobile 079181 85314	Mobile 07739 917438
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### **Developer contributions available until 21<sup>st</sup> March**

Community groups, charities and organisations can now apply to a funding pot made up of developer contributions.

These developer contributions are a fee paid by house-builders toward local infrastructure.

Support can be requested, for example, health projects, school improvements, play areas to name a few.

The two types of developer contribution schemes – Section 106 and the Community Infrastructure Levy (commonly known as CIL).

Submit applications to [cil@easthants.gov.uk](mailto:cil@easthants.gov.uk) by Friday 21<sup>st</sup> March 2025.

### **South Downs National Park consultation**

In December, the Government increased the mandatory housing figure for East Hampshire from 575 to 1,142 homes a year – a 98% increase. East Hampshire District Council have asked the South Downs National Park Authority to take a fair share of homes inside the park. The SDNP Local Plan Review currently proposes approximately 60 homes a year.

Residents can have their say through an 8 week consultation which opened on Monday 20<sup>th</sup> January and will run until Monday 17<sup>th</sup> March:

<https://www.southdowns.gov.uk/have-your-say-on-south-downs-national-parks-local-plan-review/>

### **Devolution and Local Government Reorganisation Briefing**

On 21<sup>st</sup> January, an all-party briefing was held on devolution and local government reorganisation.

Councilors will continue to be updated as the reorganisation progresses, and we will be provided with the latest information.

In the meantime, please refer to the following link:

The Devolution White Paper, 16 December, 2024: <https://www.gov.uk/government/publications/english-devolution-white-paper-power-and-partnership-foundations-for-growth/english-devolution-white-paper>

## **7. Income and Expenditure**

**MEDSTEAD PARISH COUNCIL**  
**2024/25 FINANCIAL REPORT**  
**January 2025**

<b>NAT WEST BUSINESS CURRENT ACCOUNT (xxxxx867)</b>				<b>£</b>	<b>£</b>
<b>Balance b/fwd</b>					<b>36,939.12</b>
<b>Date</b>	<b>Income / credit received:</b>	<b>Credit Slip No.</b>	<b>Comments</b>		
28-Jan	Refund from credit card	A/C	Transfer of credit from Peter Baston's card	9.34	
					<b>9.34</b>
<b>Total income</b>					
<b>Outgoings:</b>					
		<b>Chg. No</b>			
07-Jan	Scottish Power	3650	Pavilion electricity supply	-173.17	
07-Jan	Hampshire Pension Fund	3651	Pension for Julie Russell (December)	-420.42	
15-Jan	Mulberry Local Authority Services	3652	Internal audit fee	-385.80	
15-Jan	P. J. Grace	3653	Hedge cutting and removal of tree debris	-792.00	
15-Jan	Philspace Ltd	3654	Rental of container storage	-119.04	
15-Jan	HM Revenue and Customers	3655	Q2 & Q3 tax and NIC	-809.87	
29-Jan	Clerk's salary	3656	Julie Russell October salary	-1,297.94	
29-Jan	Clerk's salary	3657	Julie Russell November salary	-1,569.55	
29-Jan	Clerk's salary	3658	Julie Russell December salary	-1,334.62	
29-Jan	Clerk's salary	3659	Julie Russell January salary	-1,334.62	
29-Jan	Hampshire Pension Fund	3660	Pension for Julie Russell (January)	-420.42	
29-Jan	Hampshire Association of Local Councils Ltd	3661	Training (Introduction to CiLCA)	-57.60	
29-Jan	Institute of Cemeteries and Crematoria Mgt.	3662	Cemetery Compliance Management training	-174.00	
29-Jan	Institute of Cemeteries and Crematoria Mgt.	3663	Sexton Duties training	-108.00	
29-Jan	Scottish Power	3664	Pavilion electricity supply	-86.87	
29-Jan	Philspace Ltd	3665	Rental of container storage	-119.04	
29-Jan	Marmax Products Ltd	3667	Two picnic benches for village green	-1,433.04	
29-Jan	Mike Smith	3668	Travel expenses	-19.80	
29-Jan	Medstead Village Hall	3669	Meeting room hire	-65.00	
29-Jan	Peter Baston	3670	Locum fees	-140.00	
29-Jan	Hans Taylor	3671	Christmas lights expenses	-14.34	
29-Jan	Hans Taylor	3672	Christmas lights expenses	-16.99	
14-Jan	Vodafone	DD	Monthly mobile phone contract	-18.51	
21-Jan	Castle Water	DD	Cemetery water charges	-7.51	
<b>Total outgoings:</b>					<b>-10,918.15</b>
<b>Balance at month end</b>					<b>26,030.31</b>

**MEDSTEAD PARISH COUNCIL  
2024/25 FINANCIAL REPORT  
January 2025**

<b>NAT WEST BUSINESS RESERVE ACCOUNT (xxxxx575)</b>		£	£
	<b>Balance b/fwd</b>		<b>34,770.72</b>
<b>Date</b>	<b>Income received:</b>		
	Bank Interest	39.20	
			<b>39.20</b>
	<b>Outgoings</b>		
	<b>Balance at month end</b>		<b>34,809.92</b>

<b>NAT WEST CIL BUSINESS RESERVE ACCOUNT (xxxxx004)</b>			
	<b>Balance b/fwd</b>		<b>103.18</b>
<b>Date</b>	<b>Income received:</b>		
	Bank Interest	0.12	
			<b>0.12</b>
	<b>Outgoings</b>		
	<b>Balance at month end</b>		<b>103.30</b>

<b>NATIONWIDE CIL ACCOUNT (xxxxx857)</b>		£	£
	<b>Balance b/fwd</b>		<b>15,696.02</b>
<b>Date</b>	<b>Income received:</b>		
	<b>Outgoings</b>		
	<b>Balance at month end</b>		<b>15,696.02</b>

**WAKE TRUST  
2024/25 FINANCIAL REPORT  
January 2025**

<b>WAKE TRUST NAT WEST BUSINESS RESERVE ACCOUNT (xxxxx616)</b>		£	£
	<b>Balance at start of month</b>		<b>1,147.16</b>
<b>Date</b>	<b>Income received:</b>		
	Bank Interest	1.29	
			<b>1.29</b>
	<b>Outgoings</b>		
	<b>Balance at month end</b>		<b>1,148.45</b>

<b>WAKE TRUST NATIONWIDE SAVINGS ACCOUNT (xxxxx644)</b>		£	£
	<b>Balance at start of month</b>		<b>30,830.88</b>
<b>Date</b>	<b>Income received:</b>		
	<b>Outgoings</b>		
	<b>Balance at month end</b>		<b>30,830.88</b>

## 8. Payments for approval

Date	Supplier	Description	Amount £
07-Jan	Scottish Power	Pavilion electricity supply	173.17
07-Jan	Hampshire Pension Fund	Pension for Julie Russell (December)	420.42
15-Jan	Philspace Ltd	Rental of container storage	119.04
15-Jan	HM Revenue and Customers	Q2 & Q3 tax and NIC	809.87
29-Jan	Clerk's salary	Julie Russell October salary	1,297.94
29-Jan	Clerk's salary	Julie Russell November salary	1,569.55
29-Jan	Clerk's salary	Julie Russell December salary	1,334.62
29-Jan	Clerk's salary	Julie Russell January salary	1,334.62
29-Jan	Hampshire Pension Fund	Pension for Julie Russell (January)	420.42
29-Jan	Hampshire Association of Local Councils Ltd	Training (Introduction to CiLCA)	57.60
29-Jan	Institute of Cemeteries and Crematoria Mgt.	Cemetery Compliance Management training	174.00
29-Jan	Institute of Cemeteries and Crematoria Mgt.	Sexton Duties training	108.00
29-Jan	Scottish Power	Pavilion electricity supply	86.87
29-Jan	Philspace Ltd	Rental of container storage	119.04
12 <sup>th</sup> Feb	Clerk's salary	Julie Russell February salary	1,334.82
12 <sup>th</sup> Feb	Hampshire Pension Fund	Pension for Julie Russell (February)	420.42
12 <sup>th</sup> Feb	Medstead Sports Club	Reimbursement of utilities	463.70
12 <sup>th</sup> Feb	Paul Grace	Removal of tree	£240
12 <sup>th</sup> Feb	Stocksigns	Solar unit for speed limit reminder sign	£894
12 <sup>th</sup> Feb	Julie Russell	Homeworking allowance	£273
12 <sup>th</sup> Feb	Medstead Parish Council	Transfer to Nationwide CIL account	£25,000

## 9. Home-Start Hampshire Grant Application

### Medstead Parish Council - Grant Application Form

1	Name of applicant's organisation	Home-Start WeyWater
2	Details of applicant's organisation	Currently supporting 6 families – 17 children Currently have 6 families waiting – 10 children



		Having to turn down referrals due to lack of home visiting volunteers.
3	Name and role of the applicant's representative	Ann Foulkes Community Action Team Chair
4	Address for correspondence and contact telephone number	4 Elder Tree Cottages , Orchard Lane, Alton , GU34 1DR  07585807572
5	Objectives of the organisation	Home-Start WeyWater recruits and trains volunteers to support families -who have at least one child under 5- in their own home. Volunteers support families in situations as diverse as isolation, bereavement, multiple births, illness, disability, or who are just finding parenting a struggle. Volunteers provide non-judgmental practical and emotional support while building the family's confidence and ability to cope.
6	Please supply details of the area served by your organisation.	Medstead, Ropley, Four Marks, Bordon , Liphook, Alton and surrounding villages
7	Details of who in the community (i.e. Medstead Parish) will benefit from the Grant	Families who have at least one child under 5. Support is not means tested; only requirement being the need for emotional and/or practical support
8	Purpose for which financial assistance is required	Training and supporting volunteers
9	Total cost of project: (show detailed cost analysis (noting Policy point 4)	Breakdown of Approximate Costs for Recruitment, Training and Support for New Volunteer  Marketing, advertising £20  Onboarding administration £50

		<p>Pre/post interview (3 hours) £60</p> <p>DBS etc £30</p> <p>Safeguarding Training £40</p> <p>Supervision (6 weeks) £250</p> <p>Staff Travel £50</p> <p>Volunteer Travel £200</p> <p>Administration Support £300</p> <p>Overheads (incl IT, insurance, access to e-learning) £200</p> <p>Total £1200</p>
10	Amount requested from Medstead Parish Council toward the project (noting Policy point 4)	We appreciate that Parish Councils have limited budgets so any contribution towards our costs will be much appreciated
11	Details as to how the balance of the funding requirement is to be met	<p>Similar requests to local Parish and Town Councils</p> <p>Community Team events throughout the year</p>
12	Please state whether your organisation has received grant aid from any local authority including Medstead Parish Council or other grant aid body for any purpose within the last three years. If so please provide details, dates and amount of Grants.	<p>The total consolidated Parish Council funds received in the last 3 years (Feb 22 to Jan 25) for the WW area is as follows:</p> <p>Feb 22 to Mar 22: £500 (This includes £250 from Medstead Parish Council)</p> <p>Apr 22 to Mar 23: £4,150</p> <p>Apr 23 to Mar 24: Nil</p> <p>Apr 24 to Jan 25: £2,650</p> <p>Total: £7,300.</p> <p>I confirm that we have only received £250 from Medstead Parish Council during this time.</p>
14	Please state any further details if you feel may help the Parish	As a Community Team Volunteer we meet a lot of people during our fund raising activities and we often have people come up to us and say how

	<p>Council to process this application for a grant</p>	<p>grateful they are for the help that their volunteer gave them. Many of them are still in touch with their volunteer years later. As an Infant School teacher and headteacher I saw first hand the difference that the volunteers made to the families – very often preventing a fall down a slippery slope.</p> <p>As a previous Chair used to say – ‘Home-Start is the fence at the top of a cliff – not the ambulance at the bottom’</p>
15	<p>If you should receive a grant, to whom should the cheque be made payable?</p>	<p>Home-Start Hampshire</p>